



MINUTES OF MEETING
Western Sussex County TMT Meeting
October 6, 2005
Seaford Fire Hall



Meeting Date: October 6, 2005
Location: Seaford Fire Hall
Purpose: Western Sussex County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Brown	Curtis	DSP – Troop 5 (Traffic)	curtis.brown@state.de.us
Cannon	Jack	Bridgeville Fire Company	302.337.7272
Cannon	Jack	Bridgeville Fire Company	
Carey	Alan	DSFP Laurel FD	abctow8757722@yahoo.com
Cephas	Otas	Greenwood PD	ocephas@greenwoodpd.state.de.us
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	302.349.5552
Donaldson	Gene	DeIDOT TMC	gdonaldson@mail.dot.state.de.us
Duval	Jen	Edwards and Kelcey	mlynch@ekmail.com
Strickland	Jim	DEMA	jim.strickland@state.de.us
Toulson	Richard	DeIDOT/South District	richard.toulson@state.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com

Handouts provided for the meeting:

- Agenda
- Meeting Minutes from August 4, 2005
- Statewide TMT Action Item List
- Western Sussex TMT Action Item List
- Detour Routes on US-13
- Quick Clearance and “Move It” Best Practices Executive Summary

I. Opening Remarks

Gene Donaldson (DeIDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the September 1, 2005 meeting minutes. No comments were given. Just a reminder that the TMT program now has a website, which is used to post meeting schedules, minutes, and other relevant documents.

<http://www.deidot.net/static/projects/tmt/>

Delaware’s Evacuation Plan Discussion

Gene told the group that he recently conducted a joint Central and Eastern Sussex TMT meeting to aid in the development of Delaware’s evacuation route system. Gene explained that he also plans to have a joint evacuation meeting between Western and Central Sussex sometime in the near future to ensure total coordination and cooperation for all of Sussex County.



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II. Open Discussion on Action Items

STATEWIDE ACTION ITEM LIST

Improve DelDOT's After-Hours Response

Gene Donaldson reported that Edwards and Kelcey is currently assisting DelDOT with developing options for dealing with this issue, based on the July 7th meeting with DelDOT district engineers.

Establish a TMT Communications Working Group

Gene stated that a meeting has been scheduled for October 25, 2005 at the DelDOT Administration Building and members will be receiving an invitation shortly. Anyone interested in being involved in the working group can contact Regis Wagner at (610) 701-7000 or rwagner@ekmail.com.

Conduct Traffic Control Training

Gene stated that he is currently working with MD State Highway Administration and the CHART group to gather additional materials for inter-agency transportation management training. Gene explained that the training should begin sometime in the spring.

Presentation on the DelDOT Process for Roadway Projects

Gene stated that due to modifications in the Capital Transportation Plan, the meeting for the DelDOT Process has been placed on hold temporarily.

Develop Recommendations for "Quick Clearance" Policy

The I-95 Corridor Coalition Quick Clearance and 'Move It' Best Practices Executive Summary was distributed to the TMT Committee. Gene requested that the group review the executive summary for discussion at a future meeting.

Intermediate Reference Location Signs

Gene requested that the TMT committee provide comments on the Intermediate Reference Location Sign report for the November meeting. Gene also asked the TMT committee to write letters in support of Intermediate Reference Location Signs. These letters will be used as part of an overall effort to have mile markers reinstated by the State. *Please come to November's TMT Meeting ready with comments and recommendation letters.*

Spanish Language Aid for Incident Response Booklet

Gene mentioned that he is looking for estimates from the TMT members on how many copies of the Spanish Language Aid for Incident Response Booklets they will need for your particular application. *Please come to the November meeting with an estimate of what your need would be.*



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III. Open Discussion on Action Items

WESTERN SUSSEX COUNTY ACTION ITEM LIST

Develop TMT plans for US 13 and East/West Routes on US 13 Critical Intersections:

EK has incorporated DelDOT Traffic comments onto the Western Sussex Action Items list. Gene is scheduled to review these DelDOT Traffic comments with Tom Meyer.

Develop Detour Plans for US 13

Regis Wagner reviewed detours on US 13 from SR 16 (Market Street) to Redden Road with the Western Sussex TMT Committee. The following are comments received:

US 13 Northbound at SR 16 (Market Street)

- TMT Committee accepted Detour
- No comments

US 13 Southbound at SR 16 (Market Street)

- TMT Committee accepted Detour
- No comments

US 13 Northbound, North of Cart Branch Road to South of SR 16 (Market Street)

- TMT Committee accepted Detour
- No comments

US 13 Southbound South, of SR 16 (Market Street) to North of Cart Branch Road

- TMT Committee accepted Detour
- No comments

US 13 Northbound at Cart Branch Road

- TMT Committee accepted Detour
- Add a major control point at Route 404 and US 13
- Add a major control point at Adams Road and US 13

US 13 Southbound at Cart Branch Road

- TMT Committee accepted Detour
- Fix font spacing in legend

US 13 Northbound, North of Adams Road to South of Cart Branch Road

- TMT Committee accepted Detour
- Add a major control point at Route 404 and US 13
- Fix all text for US 13BR, it should read 13A

US 13 Southbound, South of Cart Branch Road to North of Adams Road

- TMT Committee accepted Detour
- Fix all text for US 13BR, it should read 13A
- South is misspelled in location box



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US 13 Northbound at Adams Road

- TMT Committee accepted Detour
- Add a major control point at Route 404 and US 13
- Fix text in US 13 shield. should read 13A

US 13 Southbound at Adams Road

- TMT Committee accepted Detour
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Northbound, North of Newton Road to South of Adams Road

- TMT Committee accepted Detour
- Fix all text for US 13BR, should read 13A

US 13 Southbound, South of Adams Road to North of Newton Road

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 south, turn right onto Adams Road , then left onto Newton road, then right back onto US 13
- Fix all text for US 13BR, should read 13A
- Fix font spacing in legend

US 13 Northbound at Newton Road

- TMT Committee accepted Detour
- Fix font spacing in legend

US 13 Southbound at Newton Road

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 south, turn right onto Adams Road, right onto 13A (Main Street) then right back onto US 13
- Fix all text for US 13BR, should read 13A
- Fix font spacing in legend

US 13 Northbound, North of US 13A to South of Newton Road

- TMT Committee accepted Detour
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Southbound, South of Newton Road to North of US 13A

- TMT Committee did not accept Detour
- Correct Detour Route is as follows. From US 13 south, turn right onto Redden Road, then left onto 13A (Main Street) then right back onto US 13 south.
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Northbound at US 13A

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 north, turn right onto Fawn Road, then left onto Newton Road then right back onto US 13 north



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- Fix font spacing in legend
 - Fix all text for US 13BR, should read 13A

US 13 Southbound at US 13A

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 south, turn right onto Newton Road, then left onto Adams Road, then left onto Redden Road, and then right onto US 13 south
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Northbound, North of Fawn Road to South of 13A

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 north, turn right onto Fawn Road, then left onto Newton Road then right back onto US 13 north
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Southbound, South of 13A to North of Fawn Road

- TMT Committee did not accept Detour
- Correct Detour Route is as follows. From US 13 south, turn right onto Redden Road, then left onto 13A (Main Street), then right onto US 13 south
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Northbound at Fawn Road

- TMT Committee did not accept Detour
- Correct Detour Route is as follows: From US 13 north, turn right onto Redden Road, then left at Apple Tree Road, then left at Sunnyside Road, then left at Fawn Road, right at Newton road then Right onto US 13 north
- Remove all References and major control points to Speed Horse Road
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Southbound at Fawn Road

- TMT Committee did not accept Detour
- Correct Detour Route is as follows. From US 13 south, turn right onto US 13A (Main Street), then left onto Redden Road then right onto 13 north
- Remove all references and major control points to Speed Horse Road
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Northbound, North of Redden Road to South of Fawn Road

- TMT Committee accepted Detour
- Remove all references and major control points to Speed Horse Road
- Fix font spacing in legend
- Fix all text for US 13BR, should read 13A

US 13 Southbound South of Fawn Road to North of Redden road

- TMT Committee did not accept Detour
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- Correct Detour Route is as follows: From US 13 south, turn right onto US 13A, then left onto Redden road then right onto US 13 south
 - Remove all references and major control points to Speed Horse Road
 - Fix font spacing in legend
 - Fix all text for US 13BR, should read 13A

General Detour Comments

Western Sussex TMT Committee agreed that they would like all schools, hospitals and public facilities shown on the GIS detour maps.

IV. Next Meeting

The next meeting will be held on Thursday, November 3, 2005 at 7:00pm at the Seaford Fire Hall.