



MINUTES OF MEETING
Southern NCC TMT Meeting
December 13, 2005
 Townsend Fire Hall



Meeting Date: December 13, 2005
Location: Townsend Fire Hall
Purpose: Southern NCC Transportation Management Team (TMT) Meeting

List of Meeting Attendees:

<u>Last Name</u>	<u>First Name</u>	<u>Agency</u>	<u>Email</u>
Bailey	Alice	DSP Troop 9	alice.j.bailey@state.de.us
Carpenter	Dave	NCC OEM	dcarpenter@nccde.org
Clacher	Jim	DelDOT	jim.clacher@state.de.us
Connely	Tom	Townsend Fire Company	manxtopcat57@aol.com
Duval	Jen	Edwards and Kelcey	jduval@ekmail.com
Hufnagle	Lou	Edwards and Kelcey	lhufnagle@ekmail.com
Marsh	Chris	DelDOT	chris.marsh@state.de.us
Shoemaker	Keith	Station 26	
Streets	William	NCC 911 Communications	wfstreets@co.new-castle.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Weishaupt	Jonathan	DelDOT	jonathan.weishaupt@state.de.us

Handouts provided during the meeting:

- Meeting Minutes from October 11th
- Statewide Action Item List
- Southern NCC Action Item List
- US 13 Detour Maps

Meeting schedules, minutes, and other relevant documents can be found on the TMT website:
<http://www.deldot.net/static/projects/tmt/>

I. Opening Remarks

Jennifer Duval (EK) opened the meeting with a brief welcome and introductions from the meeting attendees. She thanked the Townsend Fire Company for hosting the meeting. Jen asked if there were any comments on the September meeting minutes. No comments were offered.

II. STATEWIDE ACTION ITEM LIST

Improve DelDOT's After-Hours Response

Jen reported that Edwards and Kelcey and DelDOT have been meeting and reviewing data to decide which option best suits Delaware's after-hours response issue.



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Dave Carpenter (NCC OEM) expressed concern about the accuracy of the data provided by the weather stations DeIDOT installed at various locations throughout the state. Jim Clacher (DeIDOT TMC) reported that he looked into other states that utilize weather stations and found that they publish the surface temperature. DeIDOT's data is presently available through an intranet connection. It is uncertain if those outside of the state computer system have access to this through an internet portal. DeIDOT is looking into this availability.

TMT Communications Working Group

The Communications Working Group has been established and has had two meetings. The group is comprised of representatives from agencies who are responsible for responding to incidents that occur on the roadways including DeIDOT, Fire/EMS and Police. The group has had positive discussions identifying areas of communication that could be more efficient and improved. Edwards and Kelcey is developing draft procedures for the scene of an incident which will be reviewed at the next meeting. The next Communications Working Group meeting is scheduled for January 11, 2005 at 10:00 AM at the Kent County 911 Center.

Conduct Transportation Management Training

Jen stated that the training will occur sometime in the spring of 2006.

Presentation on the DeIDOT Process for Roadway Projects

This item is placed on hold for a few months due to modifications in the capital budget.

Develop Recommendations for "Quick Clearance" Policy

Jen stated that this will be reviewed by the group within the next several meetings.

Spanish Language Aid for Incident Responders

Jen mentioned that this item is moving forward. DeIDOT is trying to work through the payment issue of one state (Delaware) paying another state (Maryland).

III. SOUTH NEW CASTLE COUNTY ACTION ITEM LIST

Jen reported that there were no updates to the South New Castle Action Item List.

IV. US 13 Detour Routing

Regis Wagner (EK) led the discussion and reviewed preliminary detour routing for US 13 from DE 72 through Duck Creek Road. Detour routing for US 13 in this section of the state is very difficult. Many in attendance pointed out how most of the secondary roadways in this region have very narrow lane widths and are not conducive to heavy traffic volumes that



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would be created by detouring US 13 traffic onto them. In many cases, there is bad crowning of the roads and their geometry creates turning radii far too narrow for larger vehicles, impossible for trucks to navigate. Edwards and Kelcey will study the area and seek more viable detour alternatives for the next meeting.

V. Next Meeting

The January meeting is scheduled for Tuesday January 10, 2006 at 7:00pm at the Townsend Fire Hall.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Jen Duval and Lou Hufnagle can be reached at jduval@ekmail.com or lhufnagle@ekmail.com. Both can be reached at (610) 701-7000.