



MINUTES OF MEETING
 Southern New Castle County TMT Meeting
 October 12, 2010



Meeting Date: October 12, 2010
Location: Middletown Fire Company, Middletown, Delaware
Purpose: Southern New Castle County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Day	Dwayne	DeIDOT/TMC	Dwayne.Day@state.de.us
Donaldson	Gene	DeIDOT/TMC	gene.donaldson@state.de.us
Duval	Jennifer	Jacobs	jennifer.duval@jacobs.com
Gant	Frank	Odessa Fire Company	fgant@ofc424.com
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Martinez	Monty	Townsend Fire Company	MontyQ243@aol.com
Nichols	Charles	Volunteer Hose Company of Middletown	eng6ff@verizon.net
Streets	William	NCC – 911 Communications	wfstreets@nccde.org
Subda	John	DeIDOT Traffic - Safety	john.subda@state.de.us
Voight	Derek	Jacobs	derek.voight@jacobs.com

Handouts provided during the meeting:

1. Agenda
2. June 8, 2010 New Castle County South Meeting Minutes
3. Pilot Detour Update Handout
4. Future TMT Meeting Calendar

I. Opening Remarks

Gene Donaldson (DeIDOT) began the meeting with brief introductions followed by a review of the agenda. The June 8, 2010 Southern New Castle County TMT meeting minutes were distributed and no comments were provided at the meeting. Gene turned the meeting over to Jennifer Duval for a status of the upcoming Kent County detour pilot training exercise.

II. Kent County Detour Pilot Training Exercise

Jennifer Duval gave a brief overview of the upcoming training exercise that will be conducted with both Little Creek and Magnolia Fire Companies, State and City of Dover Police, TMC Operators and 911 center personnel. This exercise is being conducted to evaluate the process of activating the newly developed, standardized detour route plan developed through the TMT process. It was noted that the intent is to evaluate the process, not the individuals participating.

The goal is to validate a quick reaction checklist (QRC) to be used by the TMC operators during activation of a detour as well as to define/refine the lines of communication between the emergency responders in the field and TMC when the responders in the field need DeIDOT assistance to establish and/or maintain the detour for a prolonged incident. The training for the tabletop exercise will be conducted on October 20th, the tabletop exercise will be on October 26th, and a debrief will be



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conducted on November 16th. All meetings will be held at Magnolia Fire Company at 7:00 PM. Observers are welcome for all three events, however, please contact Jennifer Duval at (610) 701-7000 or Jennifer.duval@jacobs.com to reserve a seat.

III. Live Interactive Traffic Maps

Gene gave a presentation on the data that is now available to the general public on DelDOT's website (www.deldot.gov) under the Interactive Traffic Maps link on the left side of the home page. The maps display the information that is available to DelDOT from its traffic sensors, weather stations, CCTV's and soon, the messages that are displayed on the Department's Dynamic Message Signs. WTMC's live radio program is also available on the maps site. The map is based on Google Maps and can be zoomed into a particular area. The data to be displayed on the map (traffic sensors, CCTV, weather, etc) can be changed by clicking across the top of the map on the kind of data to be displayed. Clicking on the icon on the map will pull up the detailed live data or live camera image. The website is a work in progress and will continue to be updated to include more of the data that is available to the TMC.

IV. Open Discussion

- Dwayne Day noted that the 8 emergency trailers that contain cones and signs to be used for detouring traffic are finally in the process of being distributed across the state. He is working on a way to disseminate the information on the location and availability of the trailers to the emergency response community. Dwayne offered to bring a trailer to the next TMT meeting.
- It was noted at the meeting that when traffic is detoured onto SR1 getting the tolls lifted is still problematic. Gene pointed out that with the departure of P.J. Wilkins, DelDOT's Toll Administrator, the ability of the TMC to assist in getting tolls lifted has been hampered. This will be added to the list of TMT concerns that need to be addressed including the one for emergency crossovers.
- Gene and Jennifer noted that future meetings will be more varied in content. While there still will be work on the detours, the focus of the meeting will shift to provide for more information exchange. Presentations on upcoming DelDOT projects to get input from the emergency response community about the potential impacts caused by the project during and after construction as well as discuss ways to mitigate the impacts. It is intended to have a presentation on the US 301 projects through Middletown at the next meeting. Future meeting topics may also include after incident reviews, an update on the pilot detour program, and the National Unified Goal.
- There will be a presentation to the Northern New Castle County TMT at their next meeting on the I-95/SR 1 project. The Southern New Castle County TMT Members asked to be invited to that meeting as they would be interested as it affects their runs to Christiana Hospital. The North New Castle Meeting is scheduled for November 15th at 7:00 PM at Christiana.
- Gene noted that DelDOT now has two re-conditioned DTC buses that can be deployed to aid in an evacuation. He also anticipates getting several of the smaller para-transit buses when they become available.
- Gene also talked about a committee that has been formed to look at how the Department responds during snow removal operations. Last winter's storms dumped a significant amount



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of snow that exceeded DeIDOT's resources. There were multiple demands that caused some to go unmet in the expected response time. The committee has been set up in conjunction with the Delaware Volunteer Fireman's Association, the State Police, and others. The first committee meeting will be scheduled shortly. The committee has been charged with reviewing what occurred last year and setting up the processes that need to be put in place so that the limited resources get better utilized and augmented with outside resources when needed. Gene will keep the TMT committees informed of the progress of the Snow Removal Committee.

- A comment was made at the meeting that to re-establish the trust between DeIDOT and the fire response community Gene should attend the monthly New Castle County Fire Chief's Meetings. Gene indicated that he was receptive to having a DeIDOT representative at the meetings, he would personally attend if need be, however, he asked that he be notified in advance of meetings that the Fire Chief's wanted him to attend.
- It was pointed out that the highway lighting unit at the Harris Road Emergency Access Gate for SB SR1 was not functional. Dwayne pointed out that this can be called into the TMC at any time using #77 on a cell phone pr 302-659-4600 on a regular phone. He called it in to the TMC from the meeting.

The next meeting has been tentatively scheduled for January 11, 2011 at the Middletown Fire Company.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us (or by phone at 302 659-4601) or to Bruce Littleton at blittleton@orth-rodgers.com (or phone at 610 407-9700).

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

TMT Website: <http://www.deldot.gov/information/projects/tmt>