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## Meeting Minutes

<b>Meeting Location</b>	Minquas Fire Company	<b>Minutes No.</b>	1516/NCC-7
<b>Meeting Date/Time</b>	March 19, 2012 7:00 – 8:30 PM	<b>Client</b>	Delaware Department of Transportation
<b>Issue Date</b>	March 27, 2012	<b>Type</b>	<input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Conf. Call
<b>Subject</b>	NNCC TMT Meeting	<b>Project</b>	Transportation Management Team Program
<b>Prepared By</b>	Alvin Marquess	<b>Project No</b>	Jacobs E3X36701

Attendees	Organization	Telephone	Email Address
Dwayne Day	DeIDOT/TMC	302-659-4604	<a href="mailto:Dwayne.Day@state.de.us">Dwayne.Day@state.de.us</a>
Gene Donaldson	DeIDOT/TMC	302-659-4601	<a href="mailto:gene.donaldson@state.de.us">gene.donaldson@state.de.us</a>
Alvin Marquess	Jacobs	443-326-5366	<a href="mailto:Alvin.marquess@jacobs.com">Alvin.marquess@jacobs.com</a>
Megan Peppard	Jacobs	215-355-3577	<a href="mailto:Megan.peppard@jacobs.com">Megan.peppard@jacobs.com</a>
Brian Andrews	State Fire Police	302-834-8494	<a href="mailto:rescue_ranger@verizon.net">rescue_ranger@verizon.net</a>
Michael Angelo	McCormick Taylor	302-738-0203	<a href="mailto:maangelo@mtmail.biz">maangelo@mtmail.biz</a>
Jennifer Griffin	DSP Troop 1	302-761-6677	
Cheryl Kelly	NCC Fire Police Assoc	302-388-4566	<a href="mailto:Cakelly10@comcast.net">Cakelly10@comcast.net</a>
Charles Morgan	NCC Fire Police Assoc	302-228-7601	<a href="mailto:cammorgan@comcast.net">cammorgan@comcast.net</a>
Holly Rybinski	AECOM	302-468-5880	<a href="mailto:holly.rybinski@aecom.com">holly.rybinski@aecom.com</a>
Joseph Derolf	Minquas Fire Company	302-998-3474	<a href="mailto:engineco235@aol.com">engineco235@aol.com</a>
Glenn Gillespie	DEMA	302-659-3362	<a href="mailto:glenn.gillespie@state.de.us">glenn.gillespie@state.de.us</a>
Domenic Maiorano	Newport PD	302-995-1411	<a href="mailto:Domenis.Maiorano@cj.state.de.us">Domenis.Maiorano@cj.state.de.us</a>
Robert Stineman	Christiana Fire Company	302-530-6932	<a href="mailto:Dsfp39@verizon.net">Dsfp39@verizon.net</a>
Michael Truitt	Cranston Heights Fire Co.	302-998-3140	<a href="http://149@chfc14.com">149@chfc14.com</a>
Neil Shemo	AECOM	717-790-3463	<a href="mailto:Neil.shemo@aecom.com">Neil.shemo@aecom.com</a>
Mark Tudor	DeIDOT North Project Dev.	302-760-2275	<a href="mailto:Mark.tudor@state.de.us">Mark.tudor@state.de.us</a>
Vince Ruff	DeIDOT North District	302-530-9396	<a href="mailto:Vincent.ruff@state.de.us">Vincent.ruff@state.de.us</a>
Joseph Rozmarynoski	DSP Recon (PSAP Manager)	302-395-8720	<a href="mailto:Joseph.rozmarynoski@state.de.us">Joseph.rozmarynoski@state.de.us</a>
Jerry Daniels	DSFP	302-368-5076	<a href="mailto:hopydan@verizon.net">hopydan@verizon.net</a>

Item	Comments	Responsible Party/Action	Date Due
1.	<p><b>Purpose</b></p> <p>This New Castle County TMT Meeting was a regularly scheduled meeting following the typical schedule which is the third Monday, every other month. Agenda items included: a presentation by Michael Angelo of the I-95/US 202 Interchange project, a presentation on the various plans that have been created through the TMT efforts, and a brief update on the Newport Viaduct project.</p> <p>Gene Donaldson (DeIDOT) started the meeting with a round of introductions.</p>	None	None

Item	Comments	Responsible Party/Action	Date Due
2.	<p><b><u>Review of November 21, 2011 NNCC Meeting Minutes</u></b>                      The minutes of the November 21, 2011 New Castle County TMT Meeting were accepted without comment.</p>	Jacobs will finalize minutes	ASAP
3.	<p><b><u>I 95/US 202 Project Plan Presentation:</u></b>                      Michael Angelo (McCormick Taylor) gave a presentation depicting and explaining all of the various stages of the I-95/US 202 Interchange Reconstruction Project. He explained all of the new alignments and ramp configurations as well as the detour routes which will be implemented during various phases of the project. Michael mentioned that his team will present on the project periodically as the project progresses so that the TMT members are kept up-to-date on the project's status. The presentation Michael gave is included with the minutes and will also be posted on DelDOT's website.                       Cheryl Kelly (NCC Fire Police Assoc.) had one comment about how Emergency Services Personnel would be notified prior to road closures and detours for this project. Cheryl explained that this is a critical need and that just last week there was no notification of a closure on another project which caught them by surprise. Gene advised the group that the TMC will notify Emergency Responders of closures and activated detours.</p>	None          DeIDOT to notify emergency responders of closures and detours	None          On-going
4.	<p><b><u>Existing and in Progress Plans Review Presentation:</u></b>                      Megan Peppard (Jacobs) presented the TMT plans review of documents which have been created through the TMT process as well as other emergency planning documents created by DelDOT.                       Megan gave a brief summary of the Evacuation Plans, Detour Plans, Dover Air Force Base Plan, Emergency Traffic Operations Plan for Hope Creek and Salem Nuclear Facility, the Debris Management Plan, and the Original Multi-Agency Training Program.                       Megan continued the presentation with the Standard Operating Procedures (SOP) Quick Reference Book that had been developed, the State of Delaware All Hazards Evacuation Plan for Individuals Requiring Transportation Assistance Statewide, and the Snow Emergency Plan. Megan also touched on the Bridge Closure Plan and the Toll Plaza Modified Operations Plan which are both currently in draft form. Gene added that these plans were being developed as part of the lessons learned after hurricane Irene.                       Megan concluded the presentation with directions on where to find the plans on the DelDOT website.                       Go to <a href="http://www.deldot.gov">www.deldot.gov</a>                       On the left hand side of the page click on projects                       On the right side of the page under Statewide click on the TMT Program link and here you will find all of the plans with the</p>	None	None

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	<p>exception of the secure data plans.</p> <p>There were no comments or questions relating to the presentation.</p>		
5.	<p>Dwayne Day (DeIDOT) added that Maryland has recently updated their Eastern Shore evacuation plans and it might be time to consider reviewing and updating Delaware’s evacuation plans which were created in 2007.</p> <p>Gene brought up that the existing Transportation Critical Infrastructure Plans may need to be updated as well.</p>	<p>DeIDOT</p> <p>DeIDOT</p>	<p>None</p> <p>None</p>
6.	<p>Dwayne Day shared with the group plans for a study to look at what types of Hazardous Materials are actually travelling through Delaware. Once this information is obtained it is the goal to try and make this information available to folks who need it in real time via PDF or GIS files.</p> <p>Jennifer Griffin (DSP) advised that she was supposed to receive notifications when there were dangerous cargos travelling through Delaware but in the past year she has only received one notification. She said that they need better information passed down to those who need it.</p> <p>Dwayne added that tracking these hazardous loads is critical as there are times when the carriers get off of the highways to avoid tolls and travel along local roads through populated areas.</p>	DeIDOT	None
7.	<p>Charles Morgan (NCC Fire Police Assoc) inquired as to the possibility of creating Transportation Emergency plans for the Sunoco facility. This led to a discussion about the Sunoco plant and what may be entering and leaving the plant in the way of hazardous materials as well as what will be the future of the plant. Charles Morgan mentioned a need to know what is stored at the plant so that emergency responders would be prepared for an event if it occurs along the roadways or at the plant.</p> <p>Glenn Gillespie of DEMA advised that DEMA Director, Jamie Turner attended a meeting about these very issues and he may have some answers to some of the concerns of the group.</p>	None	None
8.	<p><b><u>Newport Viaduct Discussion</u></b></p> <p>Holly Rybinski (AECOM) led a discussion on the Newport Viaduct project. She mentioned that recently several changes have been made from the feedback the project team has received from the TMT members. Holly advised that they have made some improvements in advance signing and improved pavement markings in order to reduce some of the confusion that drivers seemed to be experiencing. These improvements seem to be making a difference because minimizing incidents helps move traffic through the work area better.</p>	None	None

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	<p>Neil Shemo (AECOM) warned Minquas Fire House that standpipes are being intermittently removed as they work on moving a pipe at the bridge, but this standpipe will be restored following the work. Joseph Derolf (Minquas Chief) asked if the standpipes were in good condition and they are just fine.</p> <p>Domenic Maiorano (Newport PD) asked if there was anything else that could be done for the lane split before the Newport exit. He realizes the attenuator has been moved back and the pavement markings changed to show a wider median, but the attenuator continues to get hit. Domenic recommended using delineators to outline the attenuator location to stress the merge area and protect it from being hit. Vince Ruff (DeIDOT) said this idea was already proposed and unfortunately eliminated due to the high cost of replacing the delineators when they get hit and the short-term lane closures to replace them.</p> <p>The new set-up for this location was done on 3/15, so the project team will keep an eye on the location and continue to welcome all comments. For now, DeIDOT requests that when the attenuator is hit that the local police call DeIDOT.</p>		
<p>9.</p>	<p><b>Open Discussion:</b></p> <p>Cheryl Kelly brought up the static signage for the left lane drop on I-95 Southbound at the state line before the I-495/I-95 split. She advised that there has been some improvement since additional signing has been added, but she feels there is still some confusion for drivers.</p> <p>Gene mentioned the Fire Police/DeIDOT coordination meetings have been going very well. He also asked the group if they could let all of the Fire Police Community know that these meetings were taking place and encourage their participation. Cheryl Kelly said she agreed that these meetings were going well and has seen improvement in communication with DeIDOT.</p> <p>Charles Morgan brought up the elusive potholes again and that they still need to be addressed. There may be some confusion over the exact location of the potholes. Charles said the one location is at the Delaware Avenue on-ramp for I-95 NB and the other is located in the middle lane of I-95 NB on the Brandywine River Bridge. It was suggested that DeIDOT could possibly have someone meet with Charles at the site.</p> <p>Charles requested that the delays on I-95 SB from SR 202 back to Harvey Road be looked at more. He understands the CCTV was deployed in the area, but traffic is still really heavy through that area during the peak hours and the delays extend past Harvey Road.</p> <p>The access gates on I-495 are now accessible to the emergency responders with the use of manual locks. This accomplishment is</p>	<p>Gene advised they would look at that area again</p> <p>Gene advised they will look into it again.</p> <p>DeIDOT will investigate.</p> <p>DeIDOT will investigate</p>	<p>None</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p>

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	<p>appreciated, but it was mentioned that the gates are hard to open. Gene advised that his consultants are working on a new automatic gate system. In the interim, DeIDOT will look into what can be done to make it easier to open the gates. He also mentioned that a portable camera has been deployed in the vicinity of the gates to make sure there is no vandalism done to them.</p> <p>Cheryl asked what the status is of the Governor Printz Boulevard project as there has been no work on this project for the past few months. There was some discussion that a new contractor is needed as the previous one went bankrupt.</p> <p>Cheryl inquired as to when the Philadelphia Pike project would be starting.</p>	<p>gate opening</p> <p>DeIDOT will check on the status of this project</p> <p>Gene said he will check on the status</p>	<p>ASAP</p> <p>ASAP</p>
<p><b>10.</b></p>	<p><b><u>Next Meeting:</u></b></p> <p>The next meeting of the north New Castle County TMT meeting has been scheduled for Monday, May 21, 2012, 7pm, at the Minquas Fire Company.</p>	<p>Jacobs will send a meeting notification to the group.</p>	<p>With the release of minutes</p>