



MINUTES OF MEETING
New Castle County County TMT Meeting
March 27, 2007
 James Gilliam Building



Meeting Date: March 27, 2007
Location: James Gilliam Building
Purpose: New Castle County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Chelton	Brian	Edwards and Kelcey	bchelton@ekmail.com
Donaldson	Gene	DeIDOT	gene.donaldson@state.de.us
Giles	George	City of Wilmington Police	george.giles@cj.state.de.us
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Goodier	John	Civil Air Patrol	jmgoodier@aol.com
Homiak	Albert	DSP	albert.homiak@state.de.us
Humphrey	Brian	Christian Care	bhumphrey@christianacare.org
Lynch	Mamie	Edwards and Kelcey	mglynch@ekmail.com
Novakoff	Randi	WILMAPCO	rnovakoff@wilmmapco.org
Reuther	Kurt	DNREC	kurt.reuther@state.de.us
Samuelson	Burt	WILMAPCO	bsamuelson@wilmmapco.org
Parsons	Brian	Greenwood Police Department	brian.parsons@cj.state.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com

Handouts provided during the meeting:

1. Agenda
2. Statewide Action Item List
3. Tabletop Exercise After Actions Report
4. Re-entry/Recovery Outline

I. Opening Remarks

Regis Wagner opened the meeting with introductions.

II. Statewide Action Item Plan

DeIDOT's After-Hour Response

EK is currently investigating DeIDOT's after hours response and performing analysis to determine if program expansion or schedule modification is warranted to improve response. Regis stated that EK will deliver a first draft to DeIDOT the week of April 2, 2007.

DAFB Communications Working Group



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The DAFB Detour Book has been distributed to committee members in CD and hard copy format. There is a DAFB Communications Working Group scheduled for 10:00 AM on March 7th at the Kent 911 Center.

TMT Communications Working Group

The Tabletop After Actions Report has been completed and is currently being distributed at all TMT meetings. The report summarizes the events and lessons learned at the March 29, 2006 Tabletop Exercise at the Delaware Fire School.

Transportation Management Training

EK is currently incorporating comments from a Transportation Management Training Committee Meeting that was held March 13, 2007. Regis stated that EK will be meeting with the Delaware State Fire School to review Scenario Diagrams. The next Training Committee Meeting is scheduled for April 24, 2007 at the TMC.

Roadway Projects

Regis told the group that the governor has made 24/7 incident response a priority in the state. He added that the work of the TMTs has been recognized and that Gene Donaldson is confident that the program will continue to receive funding

Quick Clearance Policy

This is a project that the TMTs will address over the next year. Gene told the group that the fifth lane project along I-95 is set to begin in June. Legislation is currently being developed to implement quick clearance in the construction area. Gene explained that this is a good start, but the ultimate goal is to have a comprehensive safe quick clearance program statewide.

Statewide Transportation Management Detour Plans

Completed detour routes have been posted to DelDOT's website:
www.deldot.gov/static/projects/tmt/detour.shtml

Spanish Language Aid for Incident Response Booklets

The book is complete and over 4,000 copies have been distributed to local and state emergency responders throughout Delaware.

III. Tabletop Exercise After Actions Report

EK distributed copies of the TMT Communications Working Group Tabletop Exercise After Actions Report. The report is the result of the work conducted by the TMT Communications Working Group and recommends that training be conducted that addresses Incident Command Structure. The report is also posted on the TMT website.



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IV. Status and Distribution of the New Castle County All Hazards Evacuation Annex

EK distributed copies of New Castle County All Hazards Evacuation Annex. Regis explained that the TMT committee has two (2) weeks to review and comment on. EK will incorporate all viable comments, finalize and post the report on DelDOT's WEB site by April 15, 2007.

V. Demonstration of the Detour Mapping Interface

Regis Wagner and Brian Chelton demonstrated the new detour and all hazards evacuation mapping interface on DelDOT's website: www.deldot.gov/static/projects/tmt/detour.shtml. This interface is the product of the TMT effort to develop detour routes and evacuation diagrams. It includes both general highway detour maps as well as evacuation diagrams. Posting the detours and evacuation diagrams to the internet makes them easily accessible and widely available to the TMC, 911 Centers, and emergency responders throughout the state. Additionally, updates to the diagrams can be posted to the internet quickly, eliminating the need to mail paper copies of updates.

VI. Demonstration of DelDOT's Live Traffic Map

Gene demonstrated DelDOT's Live Traffic Map function, which can be accessed by selecting "interactive traffic maps" from www.DelDOT.net

The website is updated every 5-10 minutes and shows restrictions and advisories. Additionally it provides a link to the TMC Radio channel (1380 AM); indicates the surface temperature of the roadways at the weather stations; and provides video surveillance through traffic cameras. This is a public version but Gene would like to see an interagency version with additional information in the future.

VII. Topics for 2007

Possible topics for the upcoming year include:

- Evacuation Preparation Meeting
 - ESF – how many levels?
 - DEOP – roles/responsibilities?
- Quick Clearance
- Detour Routes

VIII. Next Meeting

The next meeting will occur in May of 2007. Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and Regis Wagner can be reached at rwagner@ekmail.com or (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>