



**MINUTES OF MEETING**  
Southern New Castle County TMT Meeting  
**August 11, 2009**



**Meeting Date:** August 11, 2009  
**Location:** Middletown Fire Company, Middletown, Delaware  
**Purpose:** Southern New Castle County TMT Meeting

**List of Meeting Attendees:**

Last Name	First Name	Agency	Email
Day	Dwayne	DeIDOT/TMC	<a href="mailto:Dwayne.Day@state.de.us">Dwayne.Day@state.de.us</a>
Donaldson	Gene	DeIDOT/TMC	<a href="mailto:Gene.donaldson@state.de.us">Gene.donaldson@state.de.us</a>
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	<a href="mailto:Kduckett@orth-rodgers.com">Kduckett@orth-rodgers.com</a>
Gant	Frank	Odessa Fire Company	<a href="mailto:fgant@ofc424.com">fgant@ofc424.com</a>
Gillespie	Glenn	DEMA	<a href="mailto:Glenn.gillespie@state.de.us">Glenn.gillespie@state.de.us</a>
Hall	Daniel	DSP – Troop 2 & 9	<a href="mailto:Daniel.hall@state.de.us">Daniel.hall@state.de.us</a>
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	<a href="mailto:blittleton@orth-rodgers.com">blittleton@orth-rodgers.com</a>
Streets	William	NCC – 911 Communications	<a href="mailto:wfstreets@nccde.org">wfstreets@nccde.org</a>
Weiser	Adam	DeIDOT/Traffic	<a href="mailto:Adam.weiser@state.de.us">Adam.weiser@state.de.us</a>

**Handouts provided during the meeting:**

1. Agenda
2. April 14, 2009 New Castle County South Meeting Minutes
3. New Castle County Detour CD – Updates I-95 NB/SB, SR 1 NB/SB, US 13 NB/SB

**I. Opening Remarks**

Gene Donaldson (DeIDOT) began the meeting with brief introductions followed by a review of the agenda. The April 14, 2009 New Castle County South TMT meeting minutes were distributed and there were no comments. Gene led a discussion on how to continue the TMT program to get more participation and make the meeting meaningful to the participants.

**II. TMT Program Open Discussion**

- The TMT program has been and continues to be a valuable program and forum with which the members can discuss transportation related issues and discuss any concerns related to the transportation infrastructure.
- Gene asked, how can we increase attendance? Would the members want less frequent or daytime meetings?
  - Several suggestions came to possibly hold the meetings every other month or quarterly.
  - **The consensus was that the NCC South group will meet quarterly with the next meeting being held on Tuesday, November 10, 2009. The group has opted to continue holding the meetings at night at 7 PM, and indicated that e-mail is still a good method of communication.**
  - Gene also mentioned that he would like to have joint meetings in the spring to review the evacuation plans.



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- A brief discussion also took place on the “Move Over Law”. It was mentioned that there are not a lot of billboards and advertisements on this topic as there are in other states. Gene mentioned that there are efforts underway to increase the education component.

**III. Status of the All Hazards Statewide Debris Management Plan**

Dwayne Day (DelDOT) updated the group on the status of the debris management plan. The Debris Plan has been completed and was sent through the TMT’s electronically for comment. The next step will be the completion of the signature page. The plan will be signed by the secretaries and directors of the ten agencies involved that have primary responsibilities related to the plan. The plan will then be available through the DelDOT website. Dwayne mentioned that the plan follows the FEMA guidelines and lists agencies involved along with roles and responsibilities. The plan does not contain debris management site locations at this time (many of the DelDOT access properties are no longer large parcels), however the plan is a living document that will be constantly updated.

- A question was asked, Is DelDOT the agency responsible for tree pickup within the community? It was pointed out that approximately 90% of the total road surfaces statewide are owned/maintained by DelDOT. If the trees are in DelDOT’s right-of-way, they would be picked up by DelDOT (or a contractor under DelDOT’s direction). It was also noted that DelDOT does not have the authority to go onto private property to remove any debris.

**IV. Status of the All Hazards Special Transportation Assistance Plan**

The Special Transportation Assistance Plan will be the next major plan to be completed. Dwayne mentioned that Phase I which included data collection and establishment of roles and responsibilities is near completion. Phase II will then begin and discuss the plan execution and implementation. The plan is scheduled to be completed this fall.

**V. Detours**

Bruce Littleton discussed the New Castle County Pilot Detour CD (dated 08/01/09) and contents. The completed pilot area for New Castle County includes the following:

- I-95 Maryland Line to Delaware Route 141 (Level I’s and Level III’s)
- SR 1 from the Kent County Line to Delaware Route 72 (Level I’s and Level III’s)
- SR 1 from Delaware Route 72 to I-95 (Level I’s)
- US 13 from the Kent County Line to Delaware Route 72 (Level I’s and Level III’s)
- The CD contains information on the detour numbering scheme (done by the roadway, direction, and mile points), as well as directions on how to use the CD. Mile points run west to east and south to north)
- The overall detour map is the only .pdf file that needs to be opened and the subsequent files are the backup material linked to the main map.



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- The detours will be updated on the DelDOT website within the next week.
  - The goal is to begin to use the pilot detours. Any positive feedback as well as issues/concerns can be brought through the TMT process.

**VI. Open Discussion**

- Gene mentioned that he would like to have the TMTs revisit the transportation evacuation plans in the coming months, probably in the spring of 2010.
- Gene mentioned that DelDOT now has a mobile TMC as well as several portable cameras and vehicle detection trailers. Four trailers have been purchased for the state, with more to come on future construction projects.
- At the Kent County TMT meeting, it was mentioned that the SR 1 and SR 9 Interchange construction project closed a crossover on SR 1 that was being heavily utilized by police and fire responders. As those groups were not involved in the design process, the first notice they received was when the crossover was removed from service. Gene mentioned that he wants to devise a way to have the members of the TMT involved early in the design process so that the designers are aware of emergency response needs for access including crossovers.
- There will be a high tension cable guardrail barrier project starting in the next month in the median of SR 1 from SR 896 to SR 299.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

**TMT Website:** <http://www.deldot.gov/information/projects/tmt>