



MINUTES OF MEETING
Kent County TMT Meeting
August 5, 2009



Meeting Date: August 5, 2009
Location: Kent County 911 Center
Purpose: Kent County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Austin	Richard	DelDOT/Safety	Richard.austin@state.de.us
Bushweller	Joshua	Delaware State Police	Joshua.bushweller@state.de.us
Day	Dwayne	DelDOT/TMC	Dwayne.Day@state.de.us
Donaldson	Gene	DelDOT/TMC	Gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Getek	Steven	City of Dover Police	Steven.getek@cj.state.de.us
Lankford	Thomas	DelDOT/Central District	Tom.lankford@state.de.us
Lima	Janine	DelDOT TMC	Janine.lima@state.de.us
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Nagyiski	Gerald	DelDOT/Safety	Gerald.nagyiski@state.de.us
Russell	Phillip	Magnolia Volunteer Fire Co.	Prussell@magnolia55.com
Schwab	Richard	Kent Co. Fire Police Assoc.	SCH573@aol.com
Turner, III	James	DEMA	Jamie.turner@state.de.us
Walls	Charles	Kent Co. Fire Police Assoc.	Swalls315@peoplepc.com

Handouts provided during the meeting:

1. Agenda
2. April 1, 2009 Kent County Meeting Minutes
3. Kent County Detour CD – Updates DE 1 NB/SB, US 13 NB/SB, US 113 NB/SB

I. Opening Remarks

Gene Donaldson (DelDOT) began the meeting with brief introductions followed by a review of the agenda. The April 1, 2009 Kent County TMT meeting minutes were distributed and there were no comments. Gene led a discussion on how to continue the TMT program to get more participation and make the meeting meaningful to the participants.

II. TMT Program Open Discussion

- The TMT program has been and continues to be a valuable program and forum with which the members can discuss transportation related issues and discuss any concerns related to the transportation infrastructure.



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- **The Kent County TMT group made the collective decision that the next meeting should be on September 2, 2009 and following that the Kent County TMT group will meet every other month.** Gene mentioned the North New Castle County group has also chosen to hold meetings every other month as well.

III. Status of the All Hazards Statewide Debris Management Plan

Dwayne Day (DeIDOT) updated the group on the status of the debris management plan. The Debris Plan has been completed and was sent through the TMT's electronically for comment. The next step will be the completion of the signature page. The plan will be signed by the secretaries and directors of the ten agencies involved that have primary responsibilities related to the plan. The plan will then be available through the DeIDOT website. Dwayne mentioned that the plan follows the FEMA guidelines and lists agencies involved along with roles and responsibilities. The plan does not contain debris management site locations at this time (many of the DeIDOT access properties are no longer large parcels), however the plan is a living document that will be constantly updated.

- Jamie Turner (DEMA) commented that FEMA pays a large percentage of the debris clearance, but not all. Any FEMA re-imburement is handled through DEMA, and must meet the stringent documentation requirements imposed by FEMA.

IV. Status of the All Hazards Special Transportation Assistance Plan

The Special Transportation Assistance Plan will be the next major plan to be completed. Dwayne mentioned that Phase I which included data collection and establishment of roles and responsibilities is near completion. Phase II will then begin and discuss the plan execution and implementation. The plan is scheduled to be completed this fall.

V. Detours

Bruce Littleton discussed the Kent County Pilot Detour CD (dated 08/01/09) and contents. The completed pilot area for Kent County includes the following:

- DE Route 1 from Sussex County Line to Rte 9 Interchange (S. of DAFB) (Level I's)
 - DE Route 1 from Rte 9 Interchange to New Castle County Line (Level I's and Level III's)
 - US Route 13 from the Sussex County Line to Leipsic Road (Dover) Level I's
 - US Route 13 from Leipsic Road to New Castle County Line (Level I's and Level III's)
 - US Route 113 from Sussex County Line to DE Route 1 (Milford) (Level I's)
- The CD contains information on the detour numbering scheme (done by the roadway, direction, and mile points), as well as directions on how to use the CD. Mile points run west to east and south to north beginning at western or southern most point)



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- The overall detour map is the only .pdf file that needs to be opened and the subsequent files are backup material linked to the main map.
 - The detours will be updated on the DelDOT website within the next week.
 - The goal is to begin to use the pilot detours. Any positive feedback as well as issues/concerns can be brought through the TMT process.

VI. Open Discussion

- Gene mentioned that he would like the TMTs to revisit the transportation evacuation plans in the coming months.
- Magnolia Fire Company commented that the crossover by the Route 9 ramp was removed two weeks ago as part of the overpass work. The state police and fire companies have historically utilized the crossover and are at a significant disadvantage as the interchange is not yet in place that would allow them to use it in lieu of the old crossover. Gene indicated that he was aware of the issue and was trying to work with the designers to come up with an alternative. Gene has been working with DelDOT's design section so that they use the TMT groups to gather input for providing proper emergency access both during the construction and for the completed project. This is particularly important on limited access roadways, as this issue has been raised numerous times for previous projects such as SR 1. It was suggested that a system be built so that designs can go through fire, police, and EMS and be signed off.

The next meeting date of the Kent County TMT group is scheduled for September 2, 2009 at 7PM at the Kent County 911 Center.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>