



MINUTES OF MEETING
Kent County TMT Meeting
September 3, 2008



Meeting Date: September 3, 2008
Location: Kent County 911 Center
Purpose: Kent County TMT Meeting

List of Meeting Attendees:

| Last Name | First Name | Agency | Email |
|-----------|------------|-------------------------------------|-----------------------------|
| Bracco | Robert | Civil Air Patrol | bobbracco@comcast.net |
| Clacher | Jim | DelDOT/TMC | jim.clacher@state.de.us |
| Fantini | Maria | DelDOT/Central District | maria.fantini@state.de.us |
| Getek | Steven | City of Dover Police | steven.getek@cj.state.de.us |
| Gillespie | Glenn | DEMA | glenn.gillespie@state.de.us |
| Huttie | Joseph | DSP – Troop 3 (Traffic) | joseph.huttie@state.de.us |
| Kibler | Lawrence | Civil Air Patrol | |
| Littleton | Bruce | Orth-Rodgers & Associates, Inc. | blittleton@orth-rodgers.com |
| Marquess | Alvin | MDSHA | AMarquess@sha.state.md.us |
| Mishura | Rick | Orth-Rodgers & Associates, .Inc. | rmishura@orth-rodgers.com |
| Walls | Charles | Kent Co. Fire Police Assoc. (Pres.) | |

Handouts provided during the meeting:

1. Agenda
2. August 6, 2008 Meeting Minutes
3. Statewide Action Items List
4. Kent County Action Items List
5. Dover International Speedway Evacuation Plan Sheets

I. Opening Remarks

Jim Clacher began the meeting and turned the meeting over to Orth-Rodgers. After brief introductions, Bruce Littleton outlined that the minutes from the previous meeting were in the handout package and that as always comments on the minutes are welcome once the participants have a chance to review them in detail. There were no comments to the minutes during the meeting. Bruce reviewed the Statewide Action Items List and the Kent Action Items List. The Dover International Speedway Evacuation Plan was reviewed in detail. Bruce went through a presentation which highlighted the evacuation routes form around the Speedway to the East, North, West and South. A review of the park and ride lot shuttle path and the emergency vehicle path was also presented.

II. Statewide Action Item List

- **Item 1 - Improve DelDOT’s After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – Nothing new to report.



MINUTES OF MEETING
Kent County TMT Meeting
September 3, 2008



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- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report
 - **Item 4 - Conduct Transportation Management Training** – Nothing new to report.
 - **Item 5 - Presentation on the DelDOT process for roadway projects** – Contract for Route 9 Interchange was awarded. Construction is expected to begin by the end of the month.
 - **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – The policy was signed on July 21, 2008. Gene emphasized that under the Safe Quick Clearance Policy “vehicles are being relocated”, not towed or moved. The next component will be to determine how the policy will be applied, and the education program. Maryland has had a “move it” program for many years. Their educational material may be available for DelDOT to use as a starting point.
 - **Item 7 - Develop Statewide Transportation Management Plan** – Detours are currently being developed for each of the pilot areas. This will be continued at future meetings.
 - **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – A Tabletop Exercise was conducted on Tuesday, August 26, 2008 with the full committee to help identify shortcomings and missing data in the current version of the draft report. An After Action Report will be prepared. There will be several individual agency meetings to help eliminate the shortcomings and missing data prior to a final review by the whole committee.
 - **Item 9 - Debris Management Committee** – Prior to the next full committee meeting, there will be several individual agency meetings to help bridge the gap between the current version of the document and what is needed to have a full debris management plan that will be accepted by FEMA.

III. Kent County Action Items List

- The action item for review of the signal timings in Dover has been added to the Action Item List since the last meeting that includes:
 - Route 8 & Kenton Road (check the EB left turn – potential conflict)
 - Saulsbury Road & Route 8 (There are NB/SB issues on Saulsbury Road in the afternoon around 4:15/4:30)
 - South Queen Street & Water Street (This used to run under fixed timing)
 - Check North/South progressions thru the downtown signal system

Jim Clacher addressed the progress that DelDOT is making to address these issues. He pointed out that traffic volumes have shifted, and the predominant flows are now East/West as opposed to North/South and the signal timings have been adjusted to reflect this change. All of the signals in downtown Dover have been reverted to a fixed time system to aid in the flow of traffic through the downtown grid. Work is still needed on the North Street signals, changes in the signal system are still



MINUTES OF MEETING
Kent County TMT Meeting
September 3, 2008



being made. It was noted that the Route 8 signals from Gibb Street out to Mifflin Road are part of a fully actuated system and not part of the downtown fixed time system. Route 8 in that stretch can handle larger traffic volumes and can accommodate more traffic between intersections and is therefore better suited for an actuated signal system.

IV. Presentation – Dover International Speedway

Below are comments received on the diversion routes that were presented to the Kent County TMT group. These were the routes has shown in the 'DRAFT' Emergency Event Evacuation Plan for the Dover International Speedway dated May 30, 2008. A limited number of copies of the full draft were available at the meeting.

- An additional control point needs to be added for the South Side exit plan at the intersection of US Route 13 and White Oak Road. Suggested control: US Route 13 will be closed northbound at White Oak Road, Eastbound White Oak can proceed across US 13 or turn right and go south, Westbound White Oak can only turn south onto US 13.
- It was suggested that an additional control point be added at US Route 13 and Center Drive and Lake Club Apts. for the South Side exit plan in order to close northbound US Route 13 access.
- At the meeting it was mentioned that the Evacuation Plan does not seem to address 2nd or 'outer-ring' routes. Concern was raised for the traffic jams that would be created particularly from the south. This is partially addressed in section 7.2 which was not part of what was presented. This may need to be expanded. Further discussion may also be needed to address alerting drivers of the Dover situation at points north and south of Dover such as coming off I-95 or US 13 southbound out of Wilmington, the Beach areas, Georgetown, Milford, etc. such as with message board warnings on alternate routes.
- It was suggested that there be a change in the Emergency Route to Hospital Plan. Currently the Evacuation Plan shows emergency vehicles using the Puncheon Run Connector to US Route 13 south and then utilizing Governors Avenue to Kent General Hospital. Two suggestions were made. The proposed new Emergency Route could use the Puncheon Run Connector to US Route 13 north and then utilizing State Street to Kent General Hospital. The return trip could either remain the same or use State Street to US 13 Southbound and u-turn at Webbs Lane to access the Puncheon Run Connector. As an additional suggestion, US 13 northbound could be turned westward onto Webbs Lane, then northward onto US 113A (State St.) and return to northbound US 13. This would eliminate the conflict with the emergency vehicles having to merge across two lanes in order to make the left onto State Street. A temporary change will be needed in any case for the next race or two, as Governor's Avenue is being detoured onto US 13 during the replacement of the bridge over the Puncheon Run Connector.

V. Open Discussion

The group was in favor of keeping the meetings on the same schedule with the next meeting scheduled for October 1st. As Alan Metheny has previously reserved the room, the meeting will be held at the



MINUTES OF MEETING
Kent County TMT Meeting
September 3, 2008



Kent County 911 Center and start at the usual time of 7:00 pm. A reminder announcement will be sent. It is anticipated that work will continue on the pilot detours at the next meeting.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>