



**MINUTES OF MEETING**  
 Kent County TMT Meeting  
 August 6, 2008



**Meeting Date:** August 6, 2008  
**Location:** Kent County 911 Center  
**Purpose:** Kent County TMT Meeting

**List of Meeting Attendees:**

Last Name	First Name	Agency	Email
Day	Dwayne	DelDOT	<a href="mailto:Dwayne.Day@state.de.us">Dwayne.Day@state.de.us</a>
Donaldson	Gene	DelDOT	<a href="mailto:Gene.donaldson@state.de.us">Gene.donaldson@state.de.us</a>
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	<a href="mailto:kduckett@orth-rodgers.com">kduckett@orth-rodgers.com</a>
Fantini	Maria	DelDOT/Central District	<a href="mailto:Maria.fantini@state.de.us">Maria.fantini@state.de.us</a>
Gillespie	Glenn	DEMA	<a href="mailto:Glenn.gillespie@state.de.us">Glenn.gillespie@state.de.us</a>
Huttie	Joseph	DSP – Troop 3	<a href="mailto:Joseph.huttie@state.de.us">Joseph.huttie@state.de.us</a>
Lankford	Tom	DelDOT/Central District	<a href="mailto:tom.lankford@state.de.us">tom.lankford@state.de.us</a>
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	<a href="mailto:blittleton@orth-rodgers.com">blittleton@orth-rodgers.com</a>
Metheny	Allen	Kent County Emergency Management	<a href="mailto:Allen.metheny@yahoo.com">Allen.metheny@yahoo.com</a>
Sammons	Ray	City of Dover Police	<a href="mailto:Ray.sammons@cj.state.de.us">Ray.sammons@cj.state.de.us</a>
Walls	Charles	Kent County Fire Police	
Zeroles	Joseph	DE Fire Police	<a href="mailto:Jmz4730@aol.com">Jmz4730@aol.com</a>

**Handouts provided during the meeting:**

1. Agenda
2. May 7, 2008 Meeting Minutes
3. Statewide Action Items List
4. Kent County Action Items List
5. Kent County New Detours

**I. Opening Remarks**

Gene Donaldson began the meeting with brief introductions followed by a review of the agenda. There were no comments to the minutes. Gene reviewed the Statewide Action Items List and the Kent Action Items List. Then, Bruce Littleton went through two PowerPoint presentations which highlighted the new Level 3 Kent County detours prepared to date.

**II. Statewide Action Item List**

- **Item 1 - Improve DelDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – Nothing new to report.
- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report
- **Item 4 - Conduct Transportation Management Training** – Nothing new to report.



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- **Item 5 - Presentation on the DelDOT process for roadway projects** – Contract for Route 9 Interchange was awarded. Construction is expected to begin by the end of the month.
- **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – The policy was signed on July 21, 2008. Gene emphasized that under the Safe Quick Clearance Policy “vehicles are being relocated”, not towed or moved. The next component will be to determine how the policy will be applied, and the education program. Maryland has had a “move it” program for many years. Their educational material may be available for DelDOT to use as a starting point.
- **Item 7 - Develop Statewide Transportation Management Plan** – Detours are currently being developed for each of the pilot areas.
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – The next meeting of the full committee is scheduled for Tuesday, August 26, 2008 as a tabletop exercise.
- **Item 9 - Debris Management Committee** – The debris committee meeting scheduled for Monday, August 11, 2008 has been postponed.

**I. Kent County Action Item List**

- Ray Sammons requested that the signal timings in Dover be reviewed. The following intersection were discussed:
  - Route 8 & Kenton Road (check the EB left turn – potential conflict)
  - Saulsbury Road & Route 8 (There are NB/SB issues on Saulsbury Road in the afternoon around 4:15/4:30)
  - South Queen Street & Water Street (This used to run under fixed timing)
  - Check North/South progressions thru the downtown signal system

DelDOT will review these locations and they will be added to the action items list.

**II. PowerPoint Presentation – US 13**

Below are comments received on the Level 1 detours for US 13 from NCC Line to State Street in Dover.

- US 13 Southbound: At Duck Creek Road  
Move the northern control point from Route 1 to US 13. Add a control point on US 13 at the SR 1 NB off-ramp to close US 13 Southbound.
- US 13 Southbound: South of Duck Creek Road to North of Goldsborough Road. – No Comments



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- US 13 Southbound: At Goldsborough Road to North of Glenwood Avenue  
Break this into two detours, one for an incident only at Goldsborough Road with the detour as presented, and the second for an incident between Goldsborough Road to North of Glenwood Ave. The second detour would be Goldsborough Road to Main Street to Glenwood Ave.
  - US 13 Southbound: At Glenwood Ave. – No Comments
  - US 13 Southbound: South of Glenwood Ave. to North of Main Street – No Comments
  - US 13 Southbound: At Main Street to Sunnyside Road. – No Comments
  - US 13 Southbound: South of Sunnyside Road to North of Smyrna-Leipscic Road. – No Comments
  - US 13 Southbound: At Smyrna-Leipscic Road to North of Carter Road. – No Comments
  - US 13 Southbound: At Carter Road to North of Big Oak Road  
Field check Rabbit Chase Lane. Also, note that there are two elementary schools on this road.
  - US 13 Southbound: At Big Oak Road to North of Hickory Ridge Road  
Field check Rabbit Chase Lane.
  - US 13 Southbound: At Hickory Ridge Road to Messina Hill Road – No Comments
  - US 13 Southbound: South of Messina Hill Road to North of Messina Hill Road – No Comments
  - US 13 Southbound: South of Messina Hill Road to North of Main Street (Cheswold) – No Comments
  - US 13 Southbound: At Main Street (Cheswold)/Fast Landing Road  
Add a control point at Rose Bowl Road (just straight up detour arrow signs).
  - US 13 Southbound: South of Fast Landing Road to North of Fork Branch Road. – No Comments
  - US 13 Southbound: At Fork Branch Road  
Change the detour – Use Scarborough Road instead of Denneys Road
  - US 13 Southbound: South of Fork Branch Road to North of Denneys Road  
Change the detour – Use Scarborough Road instead of Denneys Road
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- US 13 Southbound: At Denneys Road to North of Scarborough Road  
Combine with the north of Denneys Road detour.
  - US 13 Southbound: At Scarborough Road  
Use Fork Branch Road instead of Denneys Road
  - US 13 Southbound: South of Scarborough Road to North of College Road  
Break into three detours, 1) South of Scarborough Road to North of Wal-Mart/Sheraton Intersection – Scarborough Road to back entrance to Wal-Mart, back entrance to four way stop and return to highway on Wal-Mart/Sheraton roadway; 2) At Wal-Mart/Sheraton Intersection, same detour as #1, extend from four way stop straight to Lowes entrance roadway, out Lowes entrance roadway back to US 13; and 3) South of Wal-Mart Sheraton Intersection to North of Lowes Intersection – detour into Wal-Mart/Sheraton roadway, across behind Hampton Inn and back out Lowes entrance roadway.
  - US 13 Southbound: At College Road  
Need to show additional control points along US 13 for major entrances such as Dover Mall. The detour should be brought back on Walker Road to State St. to US 13 instead of using Route 8.
  - US 13 Southbound: South of College Road to State St.  
The detour should be brought back on Walker Road to State St. to US 13 instead of using Route 8.
  - US 13 Northbound: At Scarborough Road to South of Hatchery Road – No Comments
  - US 13 Northbound: At Hatchery Road to South of Fast Landing Road – Show two detours, existing one and use of Route 1
  - US 13 Northbound: At Fast Landing Road – Show two detours, existing one and west side – Fork Branch to Moorton Road to DE 15 out Big Oak Road to US 13.
  - US 13 Northbound: North of Fast Landing Road to South of Smyrna-Leipsic Road- Show two detours, existing one and one to the west. Also have contra flow option for all detours.
  - US 13 Northbound: At Smyrna-Leipsic Road to Main Street – Two detours, use of Route 1 and use of Carter Road to the west.
  - US 13 Northbound: North of Main Street to South of Goldsborough Road – Two detours, use of Route 1 and existing one.
  - US 13 Northbound: At Goldsborough Road to South of Duck Creek Road – No Comments
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**III. Open Discussion**

It was suggested that consideration be given to numbering (and signing) the Emergency Gates along Route 1 to make communications easier when referring to a specific gate. These numbers should be shown on the plans.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at [blittleton@orth-rodgers.com](mailto:blittleton@orth-rodgers.com) or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at [kduckett@orth-rodgers.com](mailto:kduckett@orth-rodgers.com)

**TMT Website:** <http://www.deldot.gov/information/projects/tmt>