



MINUTES OF MEETING
Sussex County TMT Meeting
July 16, 2008



Meeting Date: July 16, 2008
Location: Ellendale Fire Company
Purpose: Joint Sussex County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Briggs	Robert	Department of Safety & Homeland Security	robert.briggs@state.de.us
Coffman	Edward	MDSHA / CHART	ecoffman@sha.state.md.us
Cooper	Tim	Sussex County EMS	tcooper@sussexcountyde.gov
Day	Dwayne	DelDOT/TMC	dwayne.day@state.de.us
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.) Sta78	
Donaldson	Gene	DelDOT/TMC	gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Henry	Mike	DelDOT/South District	mike.henry@state.de.us
Knowles	Warren	Civil Air Patrol	warren_knowles@hotmail.com
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Sagal	Joseph	MDSHA / CHART	jsagal@sha.state.md.us
Strickland	Jim	DEMA	jim.strickland@state.de.us
Wallace	Lauren	Civil Air Patrol	lwal216904@aol.com

Handouts provided during the meeting:

1. May 21, 2008 Meeting Minutes
2. Statewide Action Items List
3. Sussex County Action Items List (3)
4. Sussex County Detour Book

I. Opening Remarks

Gene Donaldson (DelDOT) began the meeting with brief introductions followed by a review of the agenda. There were no comments to the minutes of the previous meeting. Gene reviewed the Statewide Action Items List.

II. Statewide Action Items List

- **Item 1 - Improve DelDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – DAFB has not signed off on the project yet. The next meeting of the Route 1 and Route 9 construction project is scheduled for September.
- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report
- **Item 4 - Conduct Transportation Management Training** – Gene Donaldson (DelDOT) mentioned that the training course is approximately three hours and could include tabletop



MINUTES OF MEETING
Sussex County TMT Meeting
July 16, 2008



exercises. Cost of the course is free. The last class was taught by state police, DelDOT, and fire school instructors. Every discipline supported the training. It was suggested to bring this up at a Sussex County Fire Chief's meeting. Gene indicated that all DelDOT field personnel will eventually go through the training. Gene will bring extra manuals to the meeting. The course is beneficial particularly for scene safety.

- **Item 5 - Presentation on the DelDOT process for roadway projects** – Nothing new to report
- **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – The original proposed language for the Delaware Code regarding liability stated that any agent directed by the police to move a vehicle would be held harmless of any liability for damage to the vehicle. The trial lawyers considered this to be too broad an interpretation and added an amendment to the code limiting the liability. The amendment language removed the word ‘agent’ and replaced it with the words “municipal, county, or state employees directed by the police officer” would be held harmless.
- **Item 7 - Develop Statewide Transportation Management Plan** – Pilot areas are currently being developed in each county.
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – The last full committee meeting was held on Tuesday, July 15, 2008. The next meeting is tentatively scheduled for August 26, 2008
- **Item 9 - Debris Management Committee** – The last full committee meeting was held on Thursday, July 10, 2008. The next full committee meeting will be scheduled for mid-August.

III. Eastern/Central/South Sussex County Action Items Lists

- There were no new items to report regarding the Sussex County action items list.
- A question was raised regarding the status of the new construction that has the bridge out on DE Route 404 near US 13 and when that work might be completed. DelDOT will check the status of the project and report back at the next meeting.

IV Detours

- The pilot area for the Sussex County detours is US 13 from the Maryland state line to the Kent County line. The fire companies that will be involved include Delmar, Laurel, Blades, Seaford, Bridgeville, and Greenwood.
- The rationale behind the numbering scheme for the detour maps is to tie them to the mile marker system. Using the national convention, mile markers for all US and Delaware numbered routes begin at the southernmost point and run south to north or at the westernmost point and run west to east. Mile markers do not reset at county boundaries, strictly at the state lines. The detour maps are numbered accordingly so that where roads have existing mile



MINUTES OF MEETING
Sussex County TMT Meeting
July 16, 2008



markers or if and when they get placed in the future, the incident area defined by the detour will match the actual mile marker locations posted on the road.

- Greenwood Fire Company would like to change the US 13 southbound detour (US13---SB02625-02832-1). This is the detour that uses Nine Foot Road. The suggestion was made to break this into two incident areas instead of one. For an incident that does not involve the intersection of Greenwood Road, the detour should be Nine Foot Road to Greenwood Road back to US 13 SB. If the incident is at the intersection the detour should be Nine Foot Road to Greenwood Road, turn right on First Street, left at Market Street to return to US 13 SB. The recollection was that during the original discussions at the time this detour was created there was a concern of a truck ability to turn at some of the locations. The Greenwood Fire Company stated that trucks can make all the turns. Consensus was to make the change, ORA will be directed to do so.

V. Open Discussion

- Dwayne Day (DeIDOT) mentioned that DeIDOT is purchasing several new trailers equipped with cones, barricades, and barrels. There is also now a mobile TMC command trailer that can be utilized during a major event.
- It was mentioned by the Maryland CHART members that on July 28th and 29th there will be a demonstration at their Hanover Headquarters showcasing tow equipped motorcycles that can tow up to 5,000 lbs.

The next meeting of the committee is scheduled for August 20th at Ellendale.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>