



MINUTES OF MEETING
Northern New Castle County TMT Meeting
July 7, 2008



Meeting Date: July 7, 2008
Location: New Castle County Training Center, New Castle, Delaware
Purpose: Northern New Castle County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Andrews	Brian	NCC Fire Police (Task Force Officer)	b.andrews@christianafc.org
Briggs	Robert	Dept. of Safety & Homeland Security	robert.briggs@state.de.us
Day	Dwayne	DeIDOT (formerly with DEMA)	Dwayne.Day@state.de.us
Donaldson	Gene	DeIDOT/TMC	gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Stineman	Robert	Christiana Fire Co.	stineman3@verizon.net

Handouts provided during the meeting:

1. Agenda
2. May 5, 2008 Meeting Minutes
3. Statewide Action Items List
4. Northern New Castle County Action Items List
5. New Castle County Detour Book

I. Opening Remarks

Gene Donaldson began the meeting with brief introductions followed by a review of the agenda. No comments were given regarding the minutes of May 5, 2008. Gene reviewed the Statewide Action Items List.

II. Statewide Action Item List

- **Item 1 - Improve DeIDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – DAFB has not signed off on the project yet. The next meeting of the Route 1 and Route 9 construction project is scheduled for September.
- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report
- **Item 4 - Conduct Transportation Management Training** – Gene Donaldson (DeIDOT) mentioned that the training course is approximately three hours and could include tabletop exercises. Cost of the course is free. The last class was taught by state police, DeIDOT, and



MINUTES OF MEETING
Northern New Castle County TMT Meeting
July 7, 2008



fire school instructors. Every discipline supported the training. It was mentioned that the state fire police have quarterly meetings with trainings afterwards, and that this might be a course of interest. The next meeting is scheduled for November. Gene indicated that he would be the point of contact at the TMC. If someone needs a copy of the course material to review prior to the course being offered, they can get a copy from Gene.

- **Item 5 - Presentation on the DelDOT process for roadway projects** – Nothing new to report
- **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – The original proposed language for the Delaware Code regarding liability stated that any agent directed by the police to move a vehicle would be held harmless of any liability for damage to the vehicle. The trial lawyers considered this to be too broad an interpretation and added an amendment to the code limiting the liability. The amendment language removed the word ‘agent’ and replaced it with the words “municipal, county, or state employees directed by the police officer” would be held harmless.
- **Item 7 - Develop Statewide Transportation Management Plan** – Pilot areas are currently being developed in each county.
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – The next meeting of the full committee is scheduled for Tuesday, July 15, 2008.
- **Item 9 - Debris Management Committee** – The next meeting of the full committee is scheduled for Thursday, July 10, 2008.

I. Northern New Castle County Action Item List

The action item list and the traffic studies were reviewed. Information was provided regarding the Cache of Traffic Control Devices at Critical locations action item. DelDOT is presently working with Homeland Security grant money to place eight large trailers with response equipment (including barrels and cones) throughout the state; several will be in New Castle County. Dwayne Day (DelDOT) mentioned that the initial purchase order will be 1,600 cones for the new trailers. There are also plans to have a mobile TMC trailer (acting as a mini TMC) by early fall 2008.

II. Detour Status

- The pilot area for detours was chosen as I-95 from the Maryland line to Route 141. Gene mentioned that DelDOT is currently working on an MOU with Maryland. There are some operational issues presently between the DE Fire School and Maryland State police. The Fire Companies involved for the pilot area include Aetna Hook & Ladder (Newark), Christiana, and Minquas (Newport).
- The fire apparatus for Christiana Fire Company will soon all have laptops and they would like to see the detours on CD. Fire police would still need hard copies.



MINUTES OF MEETING
Northern New Castle County TMT Meeting
July 7, 2008



III. Open Discussion

- Soon the TMC will have read access to the Computer Aided Dispatch system in all three counties. Two-way information flow will come later. SUSCOM, RECOM, and KENTCOM should all be available to the TMC by the fall.
- It was noted that the typical lines of communication from the field would be the fire police -> fire chief -> fire board -> TMC.
- If there are issues with the 800 MHz radios in terms of talk groups these need to be discussed now. Gene pointed out that State Communications will need to re-band over 13,000 radios due to the interference issues with Sprint.

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>