



MINUTES OF MEETING
Northern New Castle County TMT Meeting
May 05, 2008



Meeting Date: May 05, 2008
Location: Paul Sweeney Public Safety Building
Purpose: Northern New Castle County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Andrews	Brian	NCC Fire Police (Task Force Officer)	b.andrews@christianafc.org
Day	Dwayne	DeIDOT/TMC	dwayne.day@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Fain	Rich	Canal District Maintenance Engineer	richard.fain@state.de.us
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Humphrey	Brian	Christiana Care	bhumphrey@christianacare.org
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Marsh	Chris	DeIDOT/TMC	chris.marsh@state.de.us
Van Den Heuvel	Harry	Civil Air Patrol	harryqb@comcast.net
Watson	Jim	DE Fire Chief's Assoc	kingshimr@aol.com

Handouts provided during the meeting:

1. Agenda
2. Statewide Action Items List
3. Northern New Castle County Action Item List
4. April 7, 2008 Meeting Minutes
5. New Castle County Detour Book

I. Opening Remarks

Bruce Littleton began the meeting with brief introductions followed by review of the agenda. Bruce asked if there were any comments to the minutes (none given). Next, the Statewide Action Items List was reviewed.

II. Statewide Action Item List

1. Improve DeIDOT's After Hour Response – Nothing new to report
2. DAFB Communications Working Group – Next meeting will be held May 5, 2008. Main topic is the potential impact to trucks serving DAFB during the construction of the Route 1 and 9 interchange being built south of the base. Next meeting will be scheduled in September.
3. Establish TMT Communications Working Group – Nothing new to report
4. Conduct Transportation Management Training – First formal training was held on April 8th. The trainers are meeting to fine tune the course based on comments received from the first class attendees. DeIDOT will be mandating the training course for all of their employees that



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respond to an incident or are used for special events. This course will be made available all emergency responders.

5. Presentation on the DelDOT Process for Roadway Projects - Funding limitations have limited new construction. Should any TMT committee want additional information on any DelDOT project, Gene will schedule a presentation of that project for the TMT committee.
6. Develop Recommendations for “Safe Quick Clearance” Policy – Committee’s recommended language has been submitted to the Legislature.
7. Develop Statewide Transportation Management Plan – Pilot areas are currently being developed in each county.
8. All Hazards Non-Typical Transportation Evacuation Committee – The next meeting of the full committee is scheduled for May 19th. Once the committee has a complete draft, the document will be shared with the TMT Committees.
9. Debris Management Committee – The next meeting of the full committee is scheduled for May 28th. Once the committee has a complete draft, the document will be shared with the TMT Committees.

III. Northern New Castle County Action Item List

The action item list and the traffic studies list were reviewed. Six of the eight action items are ongoing with no new information to report. The remaining two items were identified as being completed during the previous meeting and will be removed off the list. The one traffic study item will be further reviewed.

IV. Detour Status

- The pilot area for detours was chosen as I-95 from the Maryland line to Route 141.
- Christiana Care expressed concern that Churchman’s Road off ramp and the Route 1/7 ramps be kept accessible for ambulance runs to the hospital if at all possible. There are times that the ramps are closed but the path to the hospital is actually unobstructed and could have been accessible to ambulances.
- Glenn Gillespie suggested working with the Fire School to re-establish the TMT program. He suggested a workshop at the New Castle County Fire School training center involving the fire stations and the fire police. The meeting could involve the Fire Board, RECOM, and WILCOM.
- The recommendation was made to place a more descriptive legend in the front of the detour books explaining terms used on the diagrams such as VMS, CCTV, etc.,.

V. Open Discussion

- The fire board will be put on the Computer Aided Dispatch System (CADD) system.
- There are approximately 46 fire police that would need copies of the detour books.
- A suggestion was made to put any new detours into a PowerPoint presentation for discussion at future meetings.



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We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>