



MINUTES OF MEETING
Sussex County TMT Meeting
April 16, 2008



Meeting Date: April 16, 2008
Location: Ellendale Fire Company
Purpose: Joint Sussex County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Bayles	Buzzy	Ocean City EMA	bbayles@ococean.com
Benson	Sherri	DSP – Troop 4	Sheri.benson@state.de.us
Briggs	Robert	Dept. of Safety and Homeland Security	Robert.briggs@state.de.us
Brown	Curtis	DSP – Troop 5 (Traffic)	Curtis.brown@state.de.us
Cannon	Jack	Bridgeville Fire Company	
Carey	Alan	DE Fire Police Association	Abctow8757722@yahoo.com
Clausen	Ralph	Georgetown Fire Company	
Coffman	Edward	MDSHA/CHART	ecoffman@sha.state.md.us
Cooper	Tim	Sussex County EMS	tcooper@sussexcountyde.gov
Day	Dwayne	DelDOT/TMC	Dwayne.Day@state.de.us
DeFord	Frank	Sussex County Fire Police Association	
Donaldson	Gene	DelDOT/TMC	Gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Lecates	Tom	Seaford Fire Company	
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Parsons	Brian	Greenwood Police Department	Brian.parsons@cj.state.de.us
Parsons	Allen	Bridgeville Police	Allen.parsons@cj.state.de.us
Probert	Alaistar	DelDOT/South District (Rep-Jeff Reed)	
Strickland	Jim	DEMA	jim.strickland@state.de.us
Toulson	Richard	DelDOT/South District	Richard.toulson@state.de.us
Wallace	Lauren	Civil Air Patrol	Lwal216904@aol.com

Handouts provided during the meeting:

1. Agenda
2. March 19, 2008 Meeting Minutes
3. Statewide Action Items List
4. Sussex County Action Items List (3)
5. Statewide Detour Status Map

I. Opening Remarks

Gene Donaldson (DelDOT) began the meeting with brief introductions followed by review of the agenda. There were no comments to the minutes of the previous meeting. Gene reviewed the Statewide Action Items List.



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II. Statewide Action Items List

- **Item 1 – Improve DelDOT’s After Hour Response**

Gene updated Carol Ann Wicks last week on the After Hours Response Report. This will be assigned to Orth-Rodgers to revise the current draft document before it is submitted.

- **Item 2 - Dover Air Force Base (DAFB)**

The DAFB meeting scheduled for April 30, 2008 has been rescheduled due to a conflict with a DEMA and FEMA Gap Analysis meeting on the same day.

- **Item 3 – Establish TMT Communication Working Group**

No current activity on this committee.

- **Item 4 – Transportation Management Training**

The first formal incident responders training course was held on April 8, 2008. Instructors were from the DE State Police, the DE Fire School, and DelDOT. There will be an instructors meeting held again shortly.

- **Item 5 – Presentation on the DelDOT Process for Roadway Projects**

Due to budgetary constraints, DelDOT is in the process of revising the Capital Improvement Program Project Lists. Should the committee want information about any specific project, they were informed to contact Gene Donaldson and ask for the information. If necessary, Gene can schedule a presentation on the project for a future TMT meeting.

- **Item 6 – Safe Quick Clearance**

The draft language prepared by the Safe Quick Clearance Committee has been reviewed by DelDOT’s Deputy Attorney General. The legislative package has been prepared and is being circulated to other agencies for their concurrence prior to being submitted to this legislative session.

- **Item 7 – Statewide Transportation Management Plan**

Kent County TMT has agreed to be the pilot for testing of the detour plans. Emergency responders in Kent County all operate on the same computer aided dispatch system which will make it easier to test with that group first. The Sussex County detours are the next major effort and will be discussed in more detail later in the agenda.

- **Item 8 – All Hazards Non-Typical Evacuation Committee**

The Non-Typical meeting scheduled for April 30, 2008 has been rescheduled due to a conflict with a DEMA and FEMA Gap Analysis meeting.



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III. Eastern/Central/South Sussex County Action Items Lists

Traffic Studies – Central Sussex County

- The location of the VMS at the intersection of DE 404 west of Georgetown is under review.
- At the intersection of DE 26 & Main Street in Dagsboro (S401), the road was widened and a traffic signal was installed.
- At the intersection of US 113 & Truck Route US 9 (Bedford Street), the intersection is on system and currently running winter timings. Timings will be adjusted later this month.
- Signal will be re-phased at the US 9 & S319 (Airport Road) intersection, and pavement markings changed to provide left turn lanes.
- A traffic signal is still being considered at the intersection of US 113 & S87. The signal was being considered along with the Airport Road connection.
- Review of the accident history at the intersection of US 113 & S338 (Radish Road) did not warrant any changes to the intersection at this time.

Action Items:

Check status of the following accident studies:

- (1) Bridge near River View Community on S331 (Iron Branch Road), and
- (2) DE 20 and S431 (Paradise Road)

Traffic Studies – Western Sussex County

- The question was asked, has there been any discussion about making changes at the intersection of Route 13&20 (i.e. automation)? Gene indicated that the goal is to have everything in the Seaford area on system this year. Gene asked if there was a specific time of day problem.
- DelDOT is currently working on getting more detection working and more cameras.
- One of the goals this year for the Bridgeville area is to have all of the signals on system.
- At the intersection of US 13 & DE 534 (Herring Run/Tharp Road), the northbound left turn gets a red signal while the southbound stays green for another 30 seconds. Can this be checked? Gene indicated that DelDOT can check the splits. Since there has been construction going on, the detector loops are probably ripped up. It could be a bad detector or a need for a timing adjustment.
- US Route 13 & Road 40 (Redden Road) red light enforcement may be necessary.
- A question was asked regarding the intersection of Route 113/431. A right turn lane is needed on the west side where State Police Troop 4 is located. South District indicated that they tried to add this to the paving rehabilitation project last year but were not able to do so.



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Action Items:

Check status of the US 13 (Sussex Highway) & Salt Barn Road (Road 451) intersection. Gene asked that South District check the status with Area 1.

General Comments

Gene indicated that more portable VMS will be installed in 2008, and that some of those portable VMS will be located in Sussex County.

Gene indicated that there are about 30-40 old traffic signal controllers left in the state of DE. A priority list was created, and there are plans to update all traffic controllers in the state.

A comment was made regarding the intersection of Route 13/13A north of Seaford. With the modification of this intersection, motorists are turning at the Pet Emporium to travel north out of Seaford. This will need to be reviewed.

At the intersection of Routes 113/404, the northbound traffic turning westbound constantly runs the red light. This intersection is within the Georgetown PD jurisdiction. The question was asked, are there any plans to install red light cameras at this location? Not at this time.

The question was asked, what is the completion date of the Indian River Bridge? Richard Toulson responded that the earliest completion date would be next year. There have been some environmental issues.

IV. Detours

Bruce provided a brief discussion of the status of the detour program. Efforts are underway to streamline the process and review how the detours will be made available on the website as well as paper copies and CD's. A meeting has been held with the consultants and DeIDOT to address the best way to handle the detour automation.

Fire police would prefer paper, although they do have some automation capabilities. Police officers would like some paper copies, but most do have computers and could upload the detours.

Last summer an east-west route priority list was created. It is anticipated that work can resume on the development of the remaining detours on the current priority list.

- Route 13 Level 1-3 Detours are complete. For Routes 113 and 1, all detour levels still need to be drawn.

Gene and Bruce asked, what level do the detours need to be at before we can begin using them?

V. Open Discussion

- CAD will be tested in the TMC within the next week.
- The status at Thorpe Road will be checked.
- Rich Toulson mentioned that there are four dispatch systems in Sussex County. Rehoboth Center and Seaford use the New World CAD system. Some others use Tritech. There was talk at one point to have a patch so that New World and Tritech



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could talk. Joe Thomas was working on this and there were some server issues. Gene indicated that we can look at this again.

- Rich mentioned that the callboard gets a list of the current chiefs each year. DelDOT will look into obtaining this list.

Minutes were prepared by Orth-Rodgers & Associates, Inc (ORA). We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>