



MINUTES OF MEETING
DAFB Communicaitons Committee Meeting
February 12, 2008



Meeting Date: February 12, 2008
Location: DelDOT Administration Building – Clayton Room (Dover, DE)
Purpose: DAFB Communications Committee Meeting

List of Meeting Attendees:

| Last Name | First Name | Agency | Email |
|------------------|-------------------|---------------------------------|-----------------------------|
| Bernat | Paul | City of Dover Police | paul.bernat@cj.state.de.us |
| Bouillon | Kevin | DAFB | kevin.bouillon@us.af.mil |
| Clacher | Jim | DelDOT/TMC | jim.clacher@state.de.us |
| Donaldson | Gene | DelDOT/TMC | gene.donaldson@state.de.us |
| Ewing | Jim | DAFB Aerial Port Squadron | james.ewing@dover.af.mil |
| Gaines | John | DelDOT - Design | john.gaines@state.de.us |
| Hutson | Bob | DelDOT - Signs & Markings | bob.hutson@state.de.us |
| Huttie | Joseph | DSP – Troop 3 (Traffic) | joseph.huttie@state.de.us |
| Littleton | Bruce | Orth-Rodgers & Associates, Inc. | blittleton@orth-rodgers.com |
| Luszcz | Mark | DelDOT - Traffic | mark.luszcz@state.de.us |
| Melvin | John | DAFB Fire Department | john.melvin@dover.af.mil |
| Perza | Michael | DAFB - Civil Engineering | michael.perza@dover.af.mil |
| Sammons | Ray | City of Dover PD | ray.sammons@cj.state.de.us |
| Sclesky | John | DAFB - Civil Engineering | john.sclesky@dover.af.mil |
| Waller | Earl | DAFB - Traffic Engineer | earl.waller@dover.af.mil |

I. Opening Remarks and Purpose of the Committee

Gene Donaldson (DelDOT) thanked everyone for attending the DAFB Communications Committee meeting and began the meeting with brief introductions. Gene indicated that the purpose of the committee was to foster open communications between DAFB, DelDOT, City and State Police and the rest of the emergency response community. This specific meeting was convened to discuss the movement of freight into and out of DAFB as there had been previous discussions that the truck movements would increase.

II. Open Discussion

Representatives from DAFB explained that there had been a shift in their mission handling overseas freight movement with a resultant significant increase in truck freight movement into and out of the base. Not only did the outbound freight increase, they have seen an increase in inbound freight as well. It was anticipated that the number of trucks accessing the base would double. There projected numbers have been reached during the first month of operations since the shift went into effect. Most of the truck traffic accesses the base through the South Gate. Ordinance is still brought in through Gate 5 off of Horsepond Road.



MINUTES OF MEETING
DAFB Communicaitons Committee Meeting
February 12, 2008



Access from the north to the South Gate is accomplished by trucks proceeding southbound past the South Gate and U-turning at the signal for Bowers Beach at the south end of Little Heaven. This is the first location that can properly accommodate the U-turning vehicles. There are signs provided for this movement. It was noted at the meeting that trucks have been using Tilcon's entrance just south of the South Gate to enter, and turn around in their entrance to gain access to the traffic signal allowing movements to the north. Likewise, some southbound trucks have been observed using the underpass at Barker's Landing; making a right turn, proceeding under the roadway and making a right turn back out onto northbound Route 1. DelDOT did not sign this route as the approved U-Turn since the deceleration lane southbound and the acceleration lane northbound are inadequate for heavy trucks.

DAFB representatives also mentioned that the South Gate is not only used by commercial truck traffic but by their contractors as well including those hauling materials for the runway expansion project. The contractor vehicles have also been observed to take shortcuts when possible.

The South Gate closes at 17:00 hours, however there is a telephone at the gate for Base Security to be contacted to provide access after hours. Shipping and Receiving is open until 22:00 hours. There have been observations of trucks that have pulled into the closed gate backing up onto Route 1 to regain access to Route 1.

Construction of the Route 9 Interchange south of DAFB in the vicinity of the current at-grade intersection will begin this summer and last for approximately two construction seasons. With the exception of setting the beams for the new overpass, there should be no major disruptions to traffic during construction just shoulder and/or lane closures. There will be intermittent traffic stoppages during the setting of the beams. The Department will work with DAFB on keeping the freight haulers aware of the construction schedule. John Gaines from Transportation Solutions will be added to the DAFB Communications Committee to keep the group informed of the construction project and serve as liaison with the contractor.

Once completed, the Route 9 Interchange will serve as the southern reverse direction U-Turn for the South Gate as well as the new rights-in, rights-out access for Tilcon (existing signal and crossover will be removed). The Main Gate Interchange will serve as the northern reverse direction U-Turn.

The current DAFB runway extension project contractors will be using Gate 4. The increased truck traffic is anticipated to last through this summer and possibly into early next year.

State Police representatives asked if the procedures and routes were the same for the handling of ordinance. The DAFB representatives described the process to the committee. Inspection is provided prior to entering the base and the hauler is responsible to stay with his load until checked into the base. State Police indicated that should DAFB require assistance that they would be available.

The question was raised if there would be an air show this year, there is no air show currently scheduled.



MINUTES OF MEETING
DAFB Communicaitons Committee Meeting
February 12, 2008



DAFB would like to gather vehicular volume data for the South Gate and inquired about borrowing hose counters from DelDOT. DelDOT believes that should be possible, and will check out availability and get back with the base.

Earl Waller will serve as the DAFB's Point of Contact for the Route 9 Interchange construction and any issues with the Gates (Gate 4 and Horsepond Road)

The DelDOT Transportation Management Center (TMC) is staffed 24/7 and serves as the Department's Point of Contact for emergency response.

TMC 24 Hour Phone Numbers: Local - 302-659-4600
Toll Free - 800-324-8379

The next meeting will be scheduled for 2 to 3 months from this meeting.

Action Items

- ORA to add John Gaines to DAFB Communications Committee Roster
- DelDOT will inform DAFB of construction schedules for the Route 9 Interchange that will impact traffic patterns on Route 1 south of the base particularly when the bridge beams are scheduled to be set.
- DelDOT Traffic will check on availability of traffic hose counters and coordinate with DAFB
- ORA will schedule the next meeting for 2 to 3 months from this meeting.

Minutes were prepared by Orth-Rodgers & Associates, Inc (ORA). We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-roddgers.com or (215) 735-1932.

TMT Website: <http://www.deldot.gov/information/projects/tmt>