KENT COUNTY TMT
TRANSPORTATION MANAGEMENT TEAM

MINUTES OF MEETING
Kent County TMT Meeting
January 4, 2006
Kent County 911 Center

DelTrac

Meeting Date: January 4, 2006
Location: Kent County 911 Center
Purpose: Kent County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Bracco	Bob	Civil Air Patrol	bobbracco@comcast.net
Domboski	Mike	Edwards and Kelcey	mdomboski@ekmail.com
Donaldson	Gene	DelDOT TMC	gdonaldson@state.de.us
Fantini	Maria	DelDOT/Central District	maria.fantini@state.de.us
Gillespie	Glenn	DEMA/Kent County Chiefs	glenn.gillespie@state.de.us
Marecki	Edward	DSP - KENTCOM (PSAP Manager)	Edward.Marecki@state.de.us
Metheny, Jr.	Allen	Kent Co. Emergency Management	allenmetheny@yahoo.com
Wagner	Regis	Edwards and Kelcey	rwager@ekmail.com
Walls	Charles	KCFP	mike.rains@state.de.us
Williams	Tom	Farmington Fire Company	Tw4715@aol.com
Wood	Norman	Smyrna PD	nwood@smyrnapd.state.de.us
Zeroles	Joseph	DE Fire Police Assoc. (1st Vice Pres.)	Jmz4730@aol.com

Handouts provided during the meeting:
1. Agenda
2. Meeting Minutes from December 7, 2005
3. Statewide Action Item List
4. Kent County TMT Action Item List
5. US 13 Detour Maps

I. Opening Remarks

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the December 7, 2005 meeting minutes. No comments were given.

II. Statewide Action Item List

Improve DelDOT's After-Hour Response

Gene reported that Edwards and Kelcey is currently compiling data to see how often DelDOT personnel are actually called out to incidents. This data will aid in determining the associated costs to the State and moving forward with changing current policies and procedures.

Establish TMT Communications Working Group

Gene reported that Edwards and Kelcey is developing a draft SOP on procedures for the scene of an incident. This SOP document will be reviewed at the next Communications Working Group meeting scheduled for January 11, 2006 at 10:00 AM at the Kent County 911 Center.

Conduct Transportation Management Training

Gene stated that he is working with Maryland State Highway in gathering materials for training courses. Gene also mentioned that training would be scheduled for sometime in the spring.

Quick Clearance Policy

Gene explained that he would be looking for volunteers from each TMT group to aid him in the development of a unified standard draft on Quick Clearance for the state of Delaware. Currently seven (7) states in the I-95 Corridor Coalition already have laws established in this matter.

Spanish Language Aid for Incident Response Booklet

Gene mentioned that this item is moving forward; DelDOT is trying to work through the payment issue of one state (Delaware) paying another state (Maryland).

Special Items of Interest

Gene mentioned the following items to the Kent County TMT Committee:
- All three (3) TMT Committees in Sussex County will be having a combined meeting on Evacuation Routes scheduled for 7:00 PM on January 18, 2006 at the Millsboro Fire Department.
- New Castle County and DelDOT will be conducting a pilot project on developing a more efficient and timely way of ordering tow trucks for disabled vehicles and incidents on DelDOT highways.
- Due to a recent handling of roadways around Dover Air Force Base due to a bomb scare incident, DelDOT will be conducting a special meeting with officials from the base to review roadway-closing procedures.

III. Kent County Action Item List

Develop Detour Plans for US 13.

The following US 13 northbound detour routes were discussed:
- At Marsh Branch Road
- North of Marsh Branch Road to south of Woodyard Road
- At Woodyard Road
- North of Woodyard Road to south of Collins Farm Road
- At Collins farm Road

- North of Collins Farm road to south of Williamsville Road
- At Williamsville Road
- North of Williamsville Road to south of Corn Crib Road
- At Corn Crib Road
- North of Corn Crib Road to south of SR 14

The following US 13 southbound detour routes were discussed:
- At SR 10 to north of SR 15
- At SR-15 to north of West Evens Road.
- At West Evens Road to north of Plymouth Road*
- At Plymouth Road
- South of Plymouth road to north of SR 12
- At SR 12
- South of SR 12 to north of Reeves Crossing Road
- At Reeves Crossing Road
- South of Reeves Crossing Road to north of Paradise Alley Road
- At Paradise Alley Road
- South of Paradise Alley Road to north of Hopkins Cemetery Road
- At Hopkins Cemetery Road
- South of Hopkins Cemetery Road to north of Delaware Avenue
- At Delaware Avenue*
- South of Delaware Avenue to North of SR 14
- At SR 14

The following US 13 northbound detour routes were discussed:
- At SR-14
- North of SR 14 to south of Jackson Ditch Road
- At Carpenter Bridge Road*
- North of Carpenter Bridge Road to south of Paradise Alley Road*
- At Paradise Alley Road
- North of Paradise Alley Road to south of Killens Pond Road
- At Killens Pond Road
- North of Killens Pond Road to south of SR 12
- At SR 12
- North of SR 12 to south of Andrews Lake Road
- At Andrews Lake Road
- North of Andrews Lake Road to South of Cantebury Road
- At Cantebury Road to south of SR 15
- At SR 15 to At Barney Jenkins Road
- North of Barney Jenkins Road to south of SR 10A
- At SR 10A to south of Lochmeath Road

*No separate map was provided for these detours, however the group discussed detour routes for these scenarios.

IV. Next Meeting

The next meeting will occur on February 1, 2006 at 7:00 pm at the Kent County 911 Center. Edwards and Kelcey will prepare detour routes for US 13 up to Bay Road (US 113).

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner can be reached at rwagner@ekmail.com / (610) 701-7000.

TMT Website: http://www.deldot.net/static/projects/tmt/