



MINUTES OF MEETING
Joint Sussex County TMT Meeting
February 21, 2007
 Ellendale Fire Hall



Meeting Date: February 21, 2007
Location: Ellendale Fire Hall
Purpose: Join Sussex County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Benson	Sherri		
Cannon	Jack	Bridgeville Fire Company	
Carey	Alan	DE Fire Police Association	abctow8757722@yahoo.com
Carter	Russell	Ocean View PD	Russell.carter@cj.state.de.us
DeFord	Frank	Sussex Co. Fire Police Assoc.	
Donaldson	Gene	DeIDOT TMC	gene.donaldson@state.de.us
Duval	Jennifer	Edwards and Kelcey	jduval@ekmail.com
Eckrich	Paul	DSP HQ	Paul.eckrich@state.de.us
Knowles	Warren	CAP - Sussex	warren_knowles@hotmail.com
Moore	Rowland	Ellendale Fire Company	rmoore75@comcast.net
Parsons	Allen	Bridgeville Police	allen.parsons@cj.state.de.us
Parsons	Brian	Greenwood Police Department	brian.parsons@cj.state.de.us
Reed	Jeff	DeIDOT	jeff.reed@state.de.us
Reuther	Kurt	DNREC	kurt.reuther@state.de.us
Saville	Garland	Millville Fire Company	garsaville@aol.com
Strickland	Jim	DEMA	jim.strickland@state.de.us
Sutherland	Colette	Fenwick Island Police	colette.sutherland@CJ.State.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Wallace	Lauren	CAP - Sussex	lwal216904@aol.com
Willey	Lance		
Willey	Roger	DSP – Troop 7	roger.willey@state.de.us

Handouts provided during the meeting:

1. Agenda
2. Statewide Action Item List
3. Tabletop Exercise After Actions Report
4. Re-entry/Recovery Outline

I. Opening Remarks

Gene Donaldson (DeIDOT) opened the meeting with introductions. Gene told the group that the governor has made 24/7 incident response a priority in the state. He added that the work of the TMTs has been recognized and that he is confident that the program will continue to receive funding.



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II. Statewide Action Item Plan

DelDOT's After-Hour Response

EK is currently investigating DelDOT's after hours response and performing analysis to determine if program expansion or schedule modification is warranted to improve response.

DAFB Communications Working Group

The DAFB Detour Book has been distributed to committee members in CD and hard copy format. There is a DAFB Communications Working Group scheduled for 10:00 AM on March 7th at the Kent 911 Center.

TMT Communications Working Group

The Tabletop After Actions Report has been completed and is currently being distributed at all TMT meetings. The report summarizes the events and lessons learned at the March 29, 2006 Tabletop Exercise at the Delaware Fire School.

Transportation Management Training

EK has completed an incident management training presentation that will be presented to the Training Materials Review Committee on March 13th.

Quick Clearance Policy

This is a project that the TMTs will address over the next year. Gene told the group that the fifth lane project along I-95 is set to begin in June. Legislation is currently being developed to implement quick clearance in the construction area. While this is a good start, the ultimate goal is to have a comprehensive safe quick clearance program statewide.

Statewide Transportation Management Detour Plans

Completed detour routes have been posted to DelDOT's website:
www.deldot.gov/static/projects/tmt/detour.shtml

Spanish Language Aid for Incident Response Booklets

The book is complete and over 4,000 copies have been distributed to local and state emergency responders throughout Delaware.

III. Tabletop Exercise After Actions Report

EK distributed copies of the TMT Communications Working Group Tabletop Exercise After Actions Report. The report is the result of the work conducted by the TMT Communications Working Group and recommends that training be conducted that addresses Incident Command Structure. The report is also posted on the TMT website.

IV. Demonstration of the Detour Mapping Interface

Regis Wagner demonstrated the new detour mapping interface on DelDOT's website:
www.deldot.gov/static/projects/tmt/detour.shtml



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This interface is the product of the TMT effort to develop detour routes and evacuation diagrams. It includes both general highway detour maps as well as evacuation diagrams. Posting the detours and evacuation diagrams to the internet makes them easily accessible and widely available to the TMC, 911 Centers, and emergency responders throughout the state. Additionally, updates to the diagrams can be posted to the internet quickly, eliminating the need to mail paper copies of updates.

V. Demonstration of DelDOT's Live Traffic Map

Gene demonstrated DelDOT's Live Traffic Map function, which can be accessed by selecting "interactive traffic maps" from www.DelDOT.net

The website is updated every 5-10 minutes and shows restrictions and advisories. Additionally it provides a link to the TMC Radio channel (1380 AM); indicates the surface temperature of the roadways at the weather stations; and provides video surveillance through traffic cameras. This is a public version but Gene would like to see an interagency version with additional information in the future.

Garland Saville asked if only DelDOT projects are shown on the map. Gene replied that DelDOT will add advisories for other projects if they know about it.

Maryland State Highway has a good website for traffic monitoring in the Ocean City region: <http://oceancity.umd.edu/minseok/volumemap1.php>

This website shows traffic volumes which are measured using microwave detectors.

VI. Topics for 2007

Possible topics for the upcoming year include:

- Evacuation Preparation Meeting
 - ESF – how many levels?
 - DEOP – roles/responsibilities?
 - Education for visitors and residents
- Quick Clearance
- Detour Routes, notably for Eastern Sussex

VII. Next Meeting

The next meeting will occur on Wednesday, March 21, 2007 at 7:00 pm at the Ellendale Fire Hall. Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and Regis Wagner can be reached at rwagner@ekmail.com or (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>