



MINUTES OF MEETING
Joint Sussex TMT Meeting
January 18, 2006
Millsboro Fire Hall



Meeting Date: January 18, 2006
Location: Millsboro Fire Hall
Purpose: Joint Sussex TMT Meeting

List of Meeting Attendees:

<u>Last Name</u>	<u>First Name</u>	<u>Agency</u>	<u>Email Address</u>
Bare	John	Frankford Fire Company	
Brown	Curt	DSP – Troop 5	Curtis.brown@state.de.us
Cannon	Jack	Bridgeville Fire Department	
Carey	Alan	DSFP	Abctow8757732@yahoo.com
Clacher	Jim	DeIDOT TMC	jim.clacher@state.de.us
Clausen	Ralph	Georgetown Fire Company	
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	
Donaldson	Gene	DeIDOT TMC	gene.donaldson@state.de.us
Duval	Jen	Edwards and Kelcey	jduval@ekmail.com
Elder	Barry	CAP – Sussex	aerospace@mchsi.com
Faust	Tricia	DeIDOT	patricia.faust@state.de.us
Hall	John	Millsboro Fire/Fire Police	johnhallde@aol.com
Henry	Michael	DeIDOT	
McLaughlin	Ken	Oceanview PD	Kenneth.mclaughlin@cj.state.de.us
Murphy	John	Millsboro Police Department	John.Murphy@cj.state.de.us
Parsons	Allen	Bridgeville Police Department	Allen.parsons@cj.state.de.us
Parsons	Brian	Greenwood Police Department	Brian.parsons@cj.state.de.us
Reed	Jeffrey	DeIDOT	jeff.reed@state.de.us
Saville	Garland	Millville Fire Company	garsaville@aol.com
Toulson	Richard	DeIDOT and SCVRA	richard.toulson@state.de.us
Turner	Jamie	DEMA	jamie.turner@state.de.us
Turner	Robert	CAP Sussex	cappaode@wmconnect.com
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Wallace	Lauren	Civil Air Patrol	Lwal216904@aol.com
Walls	Charles	Kent County Fire Police	
Weishaupt	Jonathan	DeIDOT	jonathan.weishaupt@state.de.us
Willey	Roger	DSP Troop 7	Roger.willey@state.de.us
Winstead	Tim	DSP	Timothy.winstead@state.de.us

Handouts provided during the meeting:

1. Central Sussex County TMT November 16, 2005 Meeting Minutes
2. Eastern Sussex County TMT December 14, 2005 Meeting Minutes
3. Western Sussex County TMT December 1, 2005 Meeting Minutes
4. Statewide TMT Action Item List
5. Central Sussex County TMT Action Item List



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6. Eastern Sussex County TMT Action Item List
7. Western Sussex County TMT Action Item List
8. Sussex County Evacuation Routes and Shelters Map
9. ACE – Sussex County Inundation Map
10. Delmarva Peninsula Map
11. Sussex County Beach Regions
 - a. DE 54
 - b. DE 26
 - c. DE 24
 - d. SR 1

I. Opening Remarks

Gene Donaldson opened the meeting with a brief welcome and introductions from the meeting attendees. Gene reported that the governor has made an announcement nominating CaroleAnn Wicks as the next Secretary of Transportation.

II. Statewide Action Item List

Statewide: Improve DelDOT's After-Hours Response

Gene reported that Edwards and Kelcey is currently compiling data to see how often DelDOT personnel are called out to incidents. This data will aid in determining the associated costs to the State and moving forward with changing current policies and procedures.

Statewide: Communications Working Group

Gene reported that Edwards and Kelcey developed a draft SOP on procedures for the scene of an incident, which was discussed at the last meeting on January 11th. The next Communications Working Group meeting is scheduled for February 28, 2006 at 9:00 AM at the Delaware State Fire School. This meeting will entail a tabletop exercise to test the draft SOP.

Statewide: Training

Gene stated that he is working with EK and others to gather materials for training courses. Gene also mentioned that training would be scheduled for sometime in the spring.

Statewide: Develop Recommendations for "Quick Clearance" Policy

Gene explained that he would be looking for volunteers from each TMT group to aid him in the development of a unified standard draft on Quick Clearance for the state of Delaware. Currently seven (7) states in the I-95 Corridor Coalition already have laws established in this matter.



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Statewide: Spanish Language Booklets

Gene reported that these booklets are ready. DelDOT is trying to work through the payment issue of one state (Delaware) paying another state (Maryland).

III. Evacuation Routes Discussion

Gene reported that Kent County has started evacuation planning and New Castle County is starting soon. Gene thanked the Sussex County TMTs for their contribution to evacuation planning so far, and stated that the other plans (Kent, New Castle) will be heavily based on the work of the Sussex group.

Gene told the group that each April the press comes out and questions what Delaware is doing in regards to hurricane planning. Gene wants to gather some of the TMT members and do their own press release in order to let the public know that Delaware is ready this year.

Gene suggested that every quarter, the Sussex TMTs should get together to conduct a joint meeting. Gene presented an overview on the evacuation planning effort to date. A copy of the presentation can be found on the TMT website: <http://www.deldot.net/static/projects/tmt/>

The group questioned how much time Maryland will give Delaware when they close the bridge. Gene answered that he is working with Maryland State Highway Administration (MSHA) and the Bridge Authority on a series of internal meetings to work through this issue. The group also questioned when Delaware would close its bridges down. Gene replied that there is monitoring equipment on the new bridges, and the goal is to have it installed on the old bridges as well. It is possible that if the wind speeds are too high, the C&D Bridge and the Indian River Inlet Bridge will be closed to high vehicles.

Gene told the group that by April he would like to have new evacuation signs in place. For this reason, it is critical that the group agree on the evacuation routes in Sussex County. The old evacuation routes will stay, just in case they are needed to move traffic. Gene requested that the group review the evacuation routes and let him know if they have any comments/questions. The handouts distributed will eventually be incorporated into an official plan. Gene also commented that the planning being done can be used for more than just weather evacuations, it can be an "all hazards evacuation plan" used for other incidents as well. Gene stated that a next step will be to identify local jurisdictions that have evacuation plans, such as Ocean View and Bethany Beach.

The group questioned the issue of evacuating nursing homes, because DelDOT is the one who will be asked to provide buses.

Gene provided an overview of the Sussex Regions map and asked if anyone had comments. No comments were offered. Gene mentioned that when an evacuation is initiated, people will be able to take their choice of routes out of the area. If/when people hang around longer than they should, they will be directed to use the routes identified in the plan.



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The group questioned what to do with the traffic that wants to come in (rather than evacuate). Gene responded that these people will be managed with the help of the police. There are some residents who will need access to their homes.

Gene reported that the evacuation intersection diagrams are 80% complete.

IV. Special Presentation – Jamie Turner, Director of DEMA

Jamie mentioned that all states in the US except for Hawaii have signed the National Emergency Management (NEM) Compact. Jamie continued that when states need aid, they send their request via e-mail through the National Coordinating Team (NCT). The State Emergency Management Directors are part of the team. The NCT attempts to meet the needs with help from contiguous states first. Before aid is sent to other states, the state requesting it must provide the cost of travel and the work period. Jamie has a verbal agreement with Maryland, Pennsylvania, New Jersey, and Virginia that all they need to do if they need assistance is call; the paperwork will be taken care of later.

During emergencies, workers from Delaware who are sent elsewhere have the same liability protection as if they were working in Delaware (for example, when they were working in Louisiana). Workers are not protected against gross negligence.

Jamie distributed a copy of SB 153, Title 20, Chapter 32 – Intrastate Mutual Aid Compact. Jamie thanked everyone participating in the Sussex TMTs for their effort in getting the job done.

V. Next Meeting

The February meetings are scheduled as follows:

- **Western Sussex:** February 2nd at the Seaford Fire Hall
- **Eastern Sussex:** February 8th at the Lewes Fire Hall
- **Central Sussex:** February 15th at the Ellendale Fire Hall

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner and Jen Duval can be reached at rwagner@ekmail.com (610) 701-7000 and jduval@ekmail.com / (610) 701-7000, respectively.

TMT Website:

<http://www.deldot.net/static/projects/tmt/>