



**MINUTES OF MEETING**  
**Central Sussex County TMT Meeting**  
**February 15, 2006**  
 Ellendale Fire Hall



**Meeting Date:** February 15, 2006  
**Location:** Ellendale Fire Hall  
**Purpose:** Central Sussex County Transportation Management Team (TMT) Meeting

**List of Committee Members and Meeting Attendees:**

<b>Last Name</b>	<b>First Name</b>	<b>Agency</b>	<b>Email</b>
Bare	Fred	Gumboro Fire Company	
Bare	John	Station 76	
Clausen	Ralph	Georgetown Fire Company	
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	
Donaldson	Gene	DelDOT TMC	gene.donaldson@state.de.us
Duval	Jen	Edwards and Kelcey	jduval@ekmail.com
Ford	Paul	DTC	
Hall	John	Millsboro Fire	johnhallde@aol.com
Hamilton	Andy	Station 75	
Kernan	Michael	Fire School	
Knowles	Warren	CAP - Sussex	warren_knowles@hotmail.com
Marsh	Chris	DelDOT	
Moore	Rowland	Ellendale Fire Company	rmoore75@comcast.net
Reed	Jeff	DelDOT	Jeff.reed@state.de.us
Smith	Brian	Station 79	
Strickland	Jim	DEMA	jim.strickland@state.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Wallace	Lauren	CAP - Sussex	Lwal216904@aol.com
Weishaupt	Jonathan	DelDOT	Jonathan.weishaupt@state.de.us

**Handouts provided for the meeting:**

- Agenda
- Meeting Minutes from January 18, 2006 Joint Sussex Meeting
- Statewide TMT Action Item List
- ACE – Sussex County Inundation Map
- Del-Marva Evacuation Map
- Evacuation Route Intersection Diagrams

**I. Opening Remarks**

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees. Gene stated that his goal is to have the evacuation planning completed by April. Additionally, Gene reported that Carolann Wicks has been sworn in as the new Secretary of Transportation for Delaware.



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Gene also mentioned that he has been meeting with Pennsylvania and Maryland to work on tying detour routes together between the states. The Peninsula map (Del-Marva Evacuation Map) shows all of the major evacuation routes.

**II. Statewide Action Item List**

**Improve DelDOT's After-Hour Response**

Gene reported that Edwards and Kelcey currently is compiling data to see how often DelDOT personnel are called out to incidents. This data will aid in determining the associated costs to the State and help determine a cost-effective solution for dealing with after-hour incident response. Gene added that Edwards and Kelcey is working on a memo summarizing the recommendations.

**Establish TMT Communications Working Group**

Gene reported that Edwards and Kelcey developed a draft SOP on procedures for the scene of an incident, which was discussed at the last meeting on January 11<sup>th</sup>. The next Communications Working Group meeting is scheduled for March 29, 2006 at the State Fire Training Center in Dover. This meeting will entail a tabletop exercise to test the draft SOP.

**Statewide Training**

Gene stated that he is working with EK and others to gather materials for training courses. Gene also mentioned that training would be scheduled for sometime in the spring.

**Quick Clearance Policy**

Gene mentioned that he is looking for volunteers from each TMT group to aid him in the development of a unified standard draft on Quick Clearance for the state of Delaware. Currently seven (7) states in the I-95 Corridor Coalition already have laws established in this matter.

**Spanish Language Aid for Incident Response Booklet**

Gene mentioned that the booklets are ready and will be delivered to TMT members shortly.

**Dover Air Force Base (DAFB) Communication Meeting**

Gene stated that a meeting was held with some members of the TMT and the Dover Air Force Base to discuss communication issues for road closures. The meeting went well and the committee agreed to meet again in a month. Edwards and Kelcey is developing special detour plans for the base.



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**III. Central Sussex County Action Item List**

**Evacuation Route Planning**

Regis Wagner began the discussion and stated that revisions were made to the diagrams based on feedback from previous discussions. For each intersection, Regis detailed how the intersection will function in times of evacuation. The following intersections were reviewed:

- US 113 & DE 54
- Intersections of DE 20 & DE 26 and DE 26 & US 113
- US 113 and DE 24 & 30
- US 113 and DE 20
- US 113 & US 9
- Georgetown Circle [intersection of Market Street (US 9) & Bedford Street]
- US 113 & Bridgeville Road/Seashore Highway
- US 113 and Redden Road (Rd 40)
- US 113 and DE 16
- DE 5 and DE 24
- DE 24/5 & DE 5/23
- DE 5 & US 9
- DE 30 & US 9
- DE 30 & DE 16
- DE 16 and DE 5

Gene mentioned that Mike DuRoss (DelDOT) will apply models to the evacuation routes to see how well they can handle demand. He will also apply the model to a few closure scenarios. The group raised some concerns regarding population growth in the County and questioned whether future growth could be accounted for in the model.

**IV. Next Meeting**

The next meeting will occur on March 15, 2006 at 7:00 pm at the Ellendale Fire Co. Final evacuation intersection diagrams will be presented.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner can be reached at [rwagner@ekmail.com](mailto:rwagner@ekmail.com) / (610) 701-7000 and Jen Duval can be reached at [jduval@ekmail.com](mailto:jduval@ekmail.com) / (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>