

**STATE OF DELAWARE**



**DEPARTMENT OF TRANSPORTATION**

**DESIGN-BUILD PROJECT**

**for**

**INDIAN RIVER INLET BRIDGE**

Replacement of Bridge 3-156,  
SR1 over Indian River Inlet  
State Contract # 26-073-03 Readvertised  
Federal Contract # BRN-S050(14)

**SCOPE OF SERVICES PACKAGE**

**INSTRUCTIONS TO PROPOSERS**

**APPENDIX B**

**PRICE PROPOSAL INSTRUCTIONS**



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## **B1.0 INTRODUCTION**

This Appendix B to the Instructions to Proposers (ITP) specifies the lump sum Pricing Information and Supplemental Pricing Information to be submitted by all Proposers and resubmitted by the selected Proposer prior to Contract Execution.

All forms named herein are found in Appendix C to the ITP unless otherwise noted.

The Proposer shall submit all information as specified herein using the forms and formats specified. Alterations to the forms will only be permitted where specifically allowed.

## **B2.0 PRICE PROPOSAL**

The Proposer shall provide a lump sum Price Proposal and Supplemental Pricing Information using the forms listed herein and provided in Appendix C to this ITP. Failure to provide the requested information on the forms and in the format specified may result in the Department declaring the Price Proposal non-responsive.

Upon Award, the lump sum Price Proposal of the selected Proposer will be incorporated into the Contract in Contract Documents Part 8.

The Proposer shall submit the lump sum Price Proposal under separate cover, clearly marked as required in ITP, Section [2.8.1\(A\)](#) by the Proposal due date to the addressee and address specified in ITP, Section [1.7.2](#).

The Price Proposal shall consist of the following items:

- A) The Proposal Certification;
- B) The Proposal Security;
- C) Form PP, Price Proposal cover sheet (see Appendix C);
- D) Form SV, Schedule of Values;
- E) Form PC1, Preliminaries and General Requirements;
- F) Form PC2, Project-Wide Engineering and Design Activities;
- G) Form PC3, Project-Wide Maintenance of Traffic;
- H) Form PC4, Project-Wide Environmental Mitigation and Compliance;
- I) Form PC5, Project-Wide Public Outreach;
- J) Form PPS-P, Proposal Periodic Payment Schedule (see Appendix C);
- K) Form LSI, Letter of Subcontract Intent (see Appendix C);
- L) A copy of Form PCD (see ITP, Appendix A, Section [A6.2.1](#) and Appendix C); and
- M) Form EPD, Escrow Agreement.

### **B2.1 PRICE PROPOSAL SUBMITTAL**

The Proposer shall submit the forms identified in Section B2.0 in a separate, sealed envelope.

The Proposer shall secure Form PP to the outside of the envelope containing the forms listed in Section [B2.0](#). The signature requirements for Form PP are the same as the signature requirements for the Form of Proposal. (See Appendix A, Section [A3.2\(A\)](#).)

### **B2.2 SCHEDULE OF VALUES (FORM SV)**

The Proposer shall complete and submit Form SV (see Appendix C) in compliance with the following instructions:

- A) The Proposer shall provide a lump sum price [the Project Component Value (PCV)] for each

- Project Component on Form SV. If the Proposer shows any smaller elements as part of a Project Component, such as Material, the Proposer shall identify the smaller element as an activity and include a lump sum price for such elements on Form PC;
- B) If the Proposer plans to request payment for any Material upon delivery to the Site, the Proposer shall identify the specific type of Material and the value assigned to the Material on Form PC as an activity associated with the appropriate Project Component. See Part 2 - DB Section 109-5.3 for additional information related to Material payments;
  - C) The PCV shall be the total price to complete all Work and activities in that Project Component, including such planning, management, overhead, use of tools and equipment, and other Work as required to complete such Work and such costs necessary to integrate the Work with the Work in other Project Components, except those costs included in other Project Components;
  - D) The PCV for Project Component 1 shall be a value between 10% and 20% of the Lump Sum Proposal Price. The price of the mobilization activity within Project Component 1 shall not exceed five percent of the Lump Sum Proposal Price;
  - E) For Project Component 2, the Proposer shall provide a lump sum price for each of the activities listed on Form PC2;
  - F) The Project Component titles, contents, and limits on Form SV shall match those shown on Form PCD; and
  - G) The sum of all PCVs shall be the Lump Sum Proposal Price.

The Proposer may define additional Sections and Project Components as indicated in Part 2 - DB Section 109. The sum of all PC values for all Sections shown on Form SV shall be the Lump Sum Contract Price.

### **B2.2.1 Preliminaries and General Requirements (Form PC1)**

The contents of Project Component 1, Preliminaries and General Requirements, are shown on Form PC1 (see Appendix C). The Proposer may add activities to (but not delete activities from) Form PC1 as appropriate to reflect its plan to carry out the Work. The Proposer shall provide a price for each activity on Form PC1.

The PCV of Project Component 1 (which includes the price for mobilization) shall not be less than 10% nor more than 20% of the Lump Sum Contract Price.

### **B2.2.2 Project-Wide Engineering and Design Activities (Form PC2)**

The Proposer shall show design activities and components on Form PC2 (see Appendix C).

The activities for Project Component 2 are shown on Form PC2. The Proposer may add and/or revise engineering and/or design activities to describe the Work within Project Component 2. The Proposer shall ensure Form PC2 is consistent with the major Design Units designated on Form DU. The Proposer shall provide a lump sum price for each activity shown on Form PC2. The sum of the lump sum prices of the activities shall be the PCV for Project Component 2.

### **B2.2.3 Project-Wide Maintenance of Traffic (Form PC3)**

For Project Component 3, the Proposer shall provide lump sum prices for the activities shown on Form PC3 (see Appendix C). The Proposer may add activities as appropriate to reflect its plan to carry out the Work. The sum of all lump sum prices of the activities shall be the PCV for Project Component 3.

#### **B2.2.4 Project-Wide Environmental Mitigation and Compliance (Form PC4)**

For Project Component 4, the Proposer shall provide lump sum prices for the activities shown on Form PC4 (see Appendix C). The Proposer may add activities as appropriate to reflect its plan to carry out the Work. The sum of all prices of the activities shall be the PCV for Project Component 4.

#### **B2.2.5 Project-Wide Public Outreach Activities (Form PC5)**

For Project Component 5, the Proposer shall provide lump sum prices for the activities shown on Form PC5 (see Appendix C). The sum of all prices of the activities shall be the PCV for Project Component 5.

#### **B2.2.6 Total Lump Sum Contract Price**

The total Lump Sum Contract Price shall be the cumulative total of all lump sum prices included on the Schedule of Values (Form SV - Appendix C)

#### **B2.2.7 Form PPS-P**

The Proposer shall submit a Proposal Periodic Payment Schedule (PPS-P) on Form PPS-P.

##### **B2.2.7.1 General Requirements**

The PPS-P shall cover the entire period of the Contract specified in monthly increments through Final Acceptance.

The cumulative periodic payment percentages in the PPS-P shall be reasonably compatible with the progress of Work indicated in the Proposed Baseline Progress Schedule. "Reasonably compatible" shall mean that the cumulative percentage shown on the PPS-P for the Contract Time quarter points (25%, 50%, and 75%) shall be within ten percent of the cumulative percentages shown on the Proposed Baseline Progress Schedule for each Project Component.

##### **B2.2.7.2 Developing the Proposal Periodic Payment Schedule**

The Proposer shall distribute the lump sum Proposal Price over the period of the Contract within the limitations described in this Section [B2.2](#) to indicate the Proposer's desired payment schedule. The resulting curve shall be the PPS-P.

In developing the PPS-P, the Proposer shall note the requirements for the Contract Periodic Payment Schedule (Form PPS-C) in Part 2 - DB Section 100, DB Section 109-1.3.

### **B2.3 PROPOSAL SECURITY**

The Proposer shall submit the Proposal Security with the lump sum Price Proposal. The Proposal Security shall be prepared for an amount equivalent to 10% of the total Price Proposal value.

See also ITP Section 3.3.

**B3.0 ESCROWED PROPOSAL DOCUMENTS**

The Proposer shall submit a copy of Form EPD (see Appendix C) in accordance with ITP Section 3.4 and Part 2 - DB Section 110.

The Proposer shall deliver the Escrowed Proposal Documents and one signed original of Form EPD into escrow with an Escrow Agent of the Proposer's choosing by the Proposal due date specified in ITP Section [1.7.1](#).

**B4.0 SUPPLEMENTAL PRICING INFORMATION**

The selected Proposer shall submit the Supplemental Pricing Information using the forms listed herein and provided in Appendix C. The information submitted will be incorporated in the Contract at Part 8 - Proposal Information.

If the information herein specified is not submitted prior to the date of Contract Execution, the Department may take action as specified in ITP Section 5.0.

The Proposer shall provide Supplemental Pricing Information, using the forms listed herein and provided in Appendix C.

The Proposer shall submit Form M, Schedule of Milestones (see Appendix C and Part 2 - DB Section 100, DB Section 109-1.4).

**B5.0 FORMAT FOR SUBMITTAL OF PRICING DOCUMENTS**

**B5.1 PRICE PROPOSAL**

The Proposer shall organize and submit the lump sum Price Proposal in the format shown in Table [B-1](#) by the Proposal due date, except the Proposer shall submit Form EPD as per ITP Section [3.4](#).

<b>Table B-1 Price Proposal</b>		
<b>Section</b>	<b>Description</b>	<b>Appendix Reference</b>
Section 1 (affixed to outside of sealed envelope)	<a href="#">Form PP</a> <a href="#">Price Proposal Cover Sheet</a>	<a href="#">B2.1</a>

Table B-1 Price Proposal		
Section	Description	Appendix Reference
Section 2	Form SV Schedule of Prices; Form PC1 Preliminary and General Requirements; Form PC2 Project-Wide Engineering and Design Activities; Form PC3 Project-Wide Maintenance of Traffic; Form PC4 Project-Wide Environmental Compliance and Monitoring; Form PC5 Project-Wide Public Outreach; Form PPS-P Proposal Periodic Payment Schedule; Form LSI Letter of Subcontract Intent; and Form PCD Project Component Descriptions.	<a href="#">B2.2</a> <a href="#">B2.2.1</a> <a href="#">B2.2.2</a> <a href="#">B2.2.3</a> <a href="#">B2.2.4</a> <a href="#">B2.2.5</a> <a href="#">B2.2.7</a> <a href="#">B2.0</a> <a href="#">B2.0</a>
Section 3	Other Proposal Documents <a href="#">Proposal Bond</a>	<a href="#">B2.3</a>
Section 4	Escrowed Proposal Documents <a href="#">Form EPD Escrow Agreement</a>	<a href="#">B3.0</a>

**B5.2 SUPPLEMENTAL PRICING INFORMATION**

Only the selected Proposer shall organize and submit the Supplemental Pricing Information in the format shown in Table [B-2](#), Supplemental Pricing Information, prior to Contract Execution.

Table B-2 Supplemental Pricing Information		
Description		Appendix Reference
<a href="#">Form M</a>	<a href="#">Schedule of Milestones</a>	<a href="#">B4.0</a>