



Proposed Construction/Alteration in Airport Zones: Notification Form (page 1 of 2)



revision date: 1/7/2013

Instructions for Applicant

Why do I need to do this?

If you have been asked to complete this form, it means that your building permit is for a property that is located near an airport¹. All public-use airports are surrounded by areas where airspace is protected by state and federal regulations. If a structure is built too high on a property within one of these areas, it is considered an airspace obstruction.

These obstructions create serious public safety hazards due to the potential for crashes. Therefore, The Delaware Department of Transportation (DelDOT) is required by Title 2 of the Delaware Code² to test the proposed structure against criteria³ from the Federal Aviation Administration (FAA).

What does DelDOT need from me?

These required items⁴ are to be submitted to the Office of Aeronautics, at least 45 days prior to the start of construction:

- **Page 2 of this form, completed and signed**
- **Site plan clearly stating highest point of structure**
- Any other supporting information (optional)

How do I get this form to DelDOT?

All required materials can be sent to DelDOT in 1 of 3 ways:

- **e-mail to: deldot_aeronautics@state.de.us**
- **fax to: Josh Thomas at (302) 739-2251**
- **mail to: DelDOT Planning
Office of Aeronautics
PO Box 778
Dover, DE 19903**

What happens during the review?

The structure(s) location and height are tested against the airspace heights³ at the nearby airport(s). Once a decision has been made, you and the appropriate county or municipality will be notified. **Please allow 5-7 business days for the review to be completed.**

Who do I contact for help?

Delaware Department of Transportation (DelDOT)
Division of Planning
Office of Aeronautics
Josh Thomas
(302) 760-4834
deldot_aeronautics@state.de.us

Where is the fine print?

Definitions: AGL = above ground level, AMSL = above mean sea level, NAD = North American Datum

¹ All properties within the geographic areas that encompass the entire FAR Part 77 imaginary surfaces for public-use airports in Delaware will require an obstruction review. DelDOT will provide county and municipal officials with maps depicting these boundaries.

² See Title 2, Chapters 1, 3, and 6 for details. For information about obstruction and notice criteria, see Chapter 6, § 602.

³ FAA imaginary airspace surfaces are used to evaluate the structures. See 14 CFR Part 77, § 77.19 for details. These imaginary surfaces are based on airport facilities and operations, and are subject to change.

⁴ The Delaware Department of Transportation (DelDOT) is not responsible for the accuracy of the provided information. It is the responsibility of the provider to supply accurate information for the evaluation (obstruction review). All required items are marked with a *, therefore **incomplete forms will be returned to the applicant for completion**. In addition, site plans and other materials given to DelDOT as a part of this review process will not be returned.





Proposed Construction/Alteration in Airport Zones: Notification Form (page 2 of 2)



Applicant Information: (items with a * are required)

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*First Name: _____	*Last Name: _____
Company: _____	*Phone: (____) _____-_____
*Street Address: _____	
*City: _____	*State: _____ *Zip: _____
E-mail: _____	Fax: (____) _____-_____

Project Site Information: (items with a * are required)

*Owner First Name: _____	*Owner Last Name: _____						
*Site Address: _____	*City: _____ *Zip: _____						
* Notice of: <input type="radio"/> New Construction <input type="radio"/> Alteration	* Duration: <input type="radio"/> Permanent <input type="radio"/> Temporary						
* Structure Type: <input type="radio"/> Residential Building <input type="radio"/> Commercial Building <input type="radio"/> Tower/Pole <input type="radio"/> Other _____	*Tax Parcel ID: _____						
* Description of Project and/or Comments: <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	Coordinates of highest point above ground: (Latitude/Longitude, NAD 83 datum) ____ ° ____ ' _____ " N, ____ ° ____ ' _____ " W						
<table style="width: 100%;"> <tr> <td>* Site Elevation (AMSL):</td> <td style="text-align: right;">+ <input style="width: 50px;" type="text"/> feet</td> </tr> <tr> <td>* Final Structure Height (AGL):</td> <td style="text-align: right;"><input style="width: 50px;" type="text"/> feet</td> </tr> <tr> <td>*Total Structure Elevation (AMSL):</td> <td style="text-align: right;"><input style="width: 50px;" type="text"/> feet</td> </tr> </table>		* Site Elevation (AMSL):	+ <input style="width: 50px;" type="text"/> feet	* Final Structure Height (AGL):	<input style="width: 50px;" type="text"/> feet	*Total Structure Elevation (AMSL):	<input style="width: 50px;" type="text"/> feet
* Site Elevation (AMSL):	+ <input style="width: 50px;" type="text"/> feet						
* Final Structure Height (AGL):	<input style="width: 50px;" type="text"/> feet						
*Total Structure Elevation (AMSL):	<input style="width: 50px;" type="text"/> feet						
<input type="checkbox"/> * I hereby certify that all of the information above is complete and correct to the best of my knowledge. I also certify that I have included all the necessary information for this review (including a site plan). I agree to comply with the decision of this review.							
*Applicant Signature: _____	*Date: _____						

Obstruction Review Decision: (*DeIDOT office-use only*)

Date Received: _____ County: _____ Nearest public-use airport: _____ Distance to nearest public-use runway: _____ FAA 7460 required: Previous FAA Case Number: Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, number: _____	Decision: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Approve with Conditions [†] [†] This approval is contingent upon the applicant(s) meeting one or more of the following conditions: <input type="checkbox"/> = Applicant(s) must notify the FAA by submitting a 7460 form prior to and after construction <input type="checkbox"/> = Other condition(s) as described in detail in attached, signed letter
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Office of Aeronautics Representative Name: _____	Date: _____
Authorized Signature: _____	

