

## CONDITIONS FOR PARTICIPATION

- 1) A minimum two-mile section of highway is required for adoption. Litter pickup will be done on both sides of the roadway three times per year, more often if necessary.
- 2) Roadways will be approved by the DelDOT District Engineer or an appointed representative. The Interstate System and some high volume roadways are not eligible for adoption. However, businesses may wish to participate in a separate sponsorship program to clean high-visibility roads (for a fee) by contacting the Adopt-A-Highway Maintenance Corporation at 1-800-200-0003.
- 3) Any local community organization, such as civic, social or school groups, is eligible to participate, as are businesses and/or individuals 18 years of age or older. Participants must have approved applications and releases on file with the DelDOT District Engineer or the appointed representative before conducting their first clean up.
- 4) The AAH group name (maximum of 28 characters including punctuation and spaces) will go on the sign in block letters. Logos, website and/or email addresses are not allowed on the signs. Two signs will be posted (one at each end of the two mile stretch) indicating the group responsible for cleaning the roadway. Signs will be designed and installed in accordance with the Delaware Manual on Uniform Traffic Control Devices (MUTCD).
- 5) Participants are asked to adopt the roadway for a minimum period of two years. Continued participation in the program is granted as long as three activity reports per year are filed with DelDOT. Please consider this when initially adopting a road.
- 6) Group members less than 15 years old must be supervised by adults 18 years or older. Individuals under 12 years of age will not be permitted to participate. There will be one adult per eight underage members (12 to 18 years of age). Large groups should be divided into teams of eight or fewer members. Each team should stay on one side of the road.
- 7) Adults are required to complete, sign and submit the "Adult's Release" prior to their first cleanup. If applicable, the "Children's Release" should be completed, signed and submitted for any child between 12 – 17 years old who plans to participate in the cleanup. These forms must be on file prior to participants conducting cleanups. In addition, the volunteer will need to update these forms anytime group members change.
- 8) Your local district coordinator will supply participants with safety information, plastic trash bags, safety vests, and safety signs (and rubber gloves available upon request). Materials are to be picked up from the local DelDOT district maintenance office during work hours one week prior to the scheduled clean up. (You do not need to call to request supplies, as they are usually ready for immediate pickup). **Safety vests must be lime green in color (ANSI 107/2004 or better, Class Type II) and be worn at all times when performing clean ups.** Vests should be kept by volunteers for future cleanups, **but must be returned when withdrawing from the program.**

## (CONDITIONS FOR PARTICIPATION CONTINUED)

9) Participants are encouraged to recycle appropriate materials.

10) If participants do not dispose of the filled trash bags themselves, **they must notify the local district coordinator as soon as possible so that DelDOT can remove this trash.**

11) DelDOT will bear the cost of producing, installing and maintaining the signs. DelDOT reserves the right to edit the requested group name to appear on the sign. There is no fee to the volunteer for participation in the program.

12) No personal items should be attached to the AAH sign or metal post (i.e., teddy bears, balloons, seasonal items, etc.). DelDOT reserves the right to remove items from the sign/post.

13) DelDOT will determine the best placement for the AAH signs, and will make all attempts to post the sign as close to the beginning and ending point of the two mile adopted stretch of roadway. Signs will be designed and installed in accordance with the Delaware Manual on Uniform Traffic Control Devices (MUTCD). At times, DelDOT may co-post a sign with an existing regulatory or warning sign. It should be noted that the regulatory or warning signs receives priority in placement. In addition, signs may be posted on a utility pole. DelDOT does this to decrease the number of metal signposts on the roadway, ultimately making the roadsides safer for motorists who may run off the road. Signs will not be posted at key decision points where a road user's attention is more appropriately focused on other traffic control devices or traffic conditions, including exit and entrance ramps, intersections, rail grade crossings and areas of limited sight distance. It should be noted that if construction activities occur on the adopted roadway, the AAH signs may be covered temporarily during construction to allow road users to focus on changed roadway conditions. Covering of signs during construction activities will be at DelDOT's discretion.

14) Local district coordinators will monitor and administer the program in their respective counties. Please contact them with specific questions regarding road conditions in your area.

### Local District Adopt-A-Highway Coordinators

New Castle County – 302-326-4468 - Kent County – 302-760-2424

Sussex County – 302-853-1323

15) Cleanups during bad weather or when visibility is reduced or restricted are prohibited. The adopting group will be responsible for rescheduling.

16) Groups are responsible for notifying the AAH Program Coordinator and/or their local district coordinator of any changes in the status of their application (contact person, telephone number, address, etc.). If we are unable to reach you and sufficient activity reports (three per year) have not been received, DelDOT reserves the right to terminate your participation in the program.

## **(CONDITIONS FOR PARTICIPATION CONTINUED)**

17) Groups are required to submit three activity reports per year during the course of their participation in the program. The reports must be completed after a pickup and should include information such as the number of participants and the amount of litter collected. They should be sent to DelDOT, P.O. Box 778, Dover, DE 19903-0778, or submitted online at [www.deldot.gov](http://www.deldot.gov). Failure to submit the requisite reports can result in dismissal from the program. (An activity report form is provided upon application approval, and is available online at [www.deldot.gov](http://www.deldot.gov).)

18) Sharing of roads by two different participating groups is discouraged, but will be permitted at DelDOT's discretion. Each group is still responsible for conducting three clean ups per year (and for submitting three activity reports each, per year). The groups do not need to coordinate cleanups, and each group will conduct their cleanup independently. DelDOT has the right to refuse or terminate the sharing of roads.

19) If the group's name changes after initial signs have been fabricated and posted, DelDOT will only permit a name change one time per group. Requests for new signs due to a group's name change will be granted only if the group is actively participating in the program.

20) If you believe someone is illegally dumping large amounts of litter on a regular basis, please contact the Department of Natural Resources, Illegal Dumping Section at 1-800-662-8802.

21) A participant's signature on the application form indicates that they agree to abide by the rules and guidelines herein.

22) DelDOT reserves the right to revise these conditions as needed and reserves the right to deny applications from unqualified volunteers.