



Delaware Department  
of Transportation

## **AGREEMENTS 1507-1508**

### **OUTSIDE PLANT- FIBER OPTIC INSTALLATION**

#### **QUESTIONS AND ANSWERS**

August 10, 2009

**Question 18:**

We have relationships with several manufactures for certification and warranty-what manufactures have DelDOT used in the past?

**Response to Question 18:**

We currently use Corning Fiber. We have a mix of patch panels; Siemens, Corning, Ortho etc...

**Question 17:**

When will price information be requested as part of the process, is there a unit sheet available for review?

**Response to Question 17:**

This RFQ is following the guidelines as set forth in Delaware Code Title 29, Chapter 69 subchapter VI. Consultants will be ranked, in order of preference based on the criteria described in the RFQ, as deemed to be qualified to perform the required services. Beginning with the qualified firm designated as 1<sup>st</sup> on the preference list, the Department will negotiate for services at compensation which is determined to be fair and reasonable.

**Question 16:**

Does DelDOT prefer to have an on-site project manager? Is office space available within DelDOT facility?

**Response to Question 16:**

On site project manager is not required.

**Question 15:**

Do you have any information related to the annual volume expected as this will drive the staffing level?

**Response to Question 15:**

Estimates of \$1.0 million to \$1.5 million annually.

**Question 14:**

Are we correct in the assumption that the vendor will not be billing for individual staff positions, basically we receive a task order and provide a price which if approved we would bill for that individual task? All loading related to project management, design, support should be loaded into the individual task order?

**Response to Question 14:**

Pricing will be determined on individual task orders; however annual wage rates for any individuals working on tasks must be on file and approved by the Department's Contract Administration and the same rates will apply to all tasks.

August 3, 2009

**Question 13:**

RFQ Item F.1 states that references "should not be included in the four page letter of interest." Page 6 of the RFP limits the Letter of Interest to ten pages.

Please clarify the maximum number of pages allowed for the Letter of Interest.

**Response to Question 13:**

Thank you for bringing this to our attention. The correct amount is ten pages. That sentence should read "should not be included in the ten page letter of interest."

**Question 12:**

RFQ Item D.1.f under EXPRESSION OF INTEREST REQUIREMENTS, Instructions for completing a "Substitute SF 255" requires five projects "on one-single sided sheet of paper maximum."

Does this mean one sheet for EACH project (5 sheets total), or should all five projects be combined onto one sheet?

**Response to Question 12:**

Please summarize the five projects on 1 single-sided sheet of paper.

**Question 11:**

Can we get copies of DelDOT's *Termination and Cabling Guidelines* and *Fiber Optic Cable Administration Guidelines*?

**Response to Question 11:**

Termination and Cabling guidelines are taken from and adhere to the EIA/TIA requirements for budget loss and splicing as well as testing requirements for Spools, pulls and end to end ODTR shots.

**Question 10:**

Can we review the previous alignment or route location study?

**Response to Question 10:**

We incorporate our documentation in an enterprise system. Trimbls are used to collect the information and Visio is used for the "As Built" Logical diagrams. Appendix A contains a sample of a route location study. ARCGIS is used to map the Trimble data but that is done in house and not a requirement of the vendor.

**Question 9:**

Would it be possible to meet with you and the using agency?

**Response to Question 9:**

This could occur later in the process.

**Question 8:**

Is this a renewal contract? Who has the current contract?

**Response to Question 8:**

No. Therefore your additional question is N/A.

**Question 7:**

How is it currently handled, who is the state's current vendor?

**Response to Question 7:**

Previously we used the state-wide contract. This is the first Agreement for DelDOT.

**Question 6:**

If the project is no union would it be considered prevailing wage due to federal monies being involved?

**Response to Question 6:**

It would depend on the particulars of each individual task being issued.

**Question 5:**

Is there a union requirement for work being performed under this contract?

**Response to Question 5:**

No.

**Question 4:**

If a vendor and/or contractor are a sub to a consultant is that cost reimbursable under the contract and if so, is a markup on this cost permitted?

**Response to Question 4:**

The sub-consultant cost is a direct expense to the prime consultant and no markup is permitted.

**Question 3:**

This opportunity will likely require a consultant to partner with a vendor and/or contractor. Is it a requirement for the prime consultant to possess an audited rate, as per Federal Acquisition Regulations Part 31?

**Response to Question 3:**

Yes, the prime consultant will be required to submit an indirect cost (overhead) audit report prepared in accordance with the Federal Acquisition Regulations, subpart 31.2, by an independent CPA firm or cognizant government agency

**Question 2:**

Please advise how billing on this project will be handled. Specifically whether task orders will be cost plus fixed fee or lump sum.

**Response to Question 2:**

Task orders will be on a cost plus fixed fee basis.

**Question 1:**

What is the “length of the cable and if borings are involved in the installation?

**Response to Question 1:**

All boring is done by our construction crew. That doesn't mean we wouldn't use the option if it was available. Lengths will be on a task order basis and may vary.