

## SAMPLE SNOW PLOW CONTRACT - PER EVENT RETAINER

- Snow plowing for the 2018 – 2019 season is to be performed when contacted or the accumulation reported on [www.snow.deldot.gov](http://www.snow.deldot.gov) as DeIDOT’s official measurement reaches four inches.
- Streets, per attached map, will be plowed for two-way traffic.
- Salt/sand may be applied as requested by association officer. (Reimbursement for salt/sand, if used, will not increase the cap rates established by DeIDOT as the maximum reimbursement for all snow removal services. Only salt/sand used on the roadway is reimbursable).
- Residents will make every effort to have vehicles removed from the streets prior to plowing. Contractor will not be responsible for plowing in parked cars or driveways, but will be responsible for damage caused by the snow plow and/or vehicle.
- Billing will be based on the official DeIDOT measurement for the association’s specified area as posted on the website [www.snow.deldot.gov](http://www.snow.deldot.gov) and will be presented to the association within 30 days from date of service.
- The invoice must provide a daily breakdown for each snow event to include service date, dollar amount of service, and dollar amount of materials for roadways only. DeIDOT does not reimburse for any services and/or materials used on private property such as sidewalks and driveways, these must be listed on the invoice separately. (Providing a copy of the Reimbursement Request form to your contractor will make them aware of the detailed itemization required.)
- \*\*Feeder roads must be itemized on the invoice separately indicating the daily cost of plowing and salt/sand. Only roads determined by DeIDOT to be feeder roads will receive reimbursement at feeder road rates when proper documentation is submitted.
- A copy of business license and liability insurance to be provided.

Rates:

4.0” to 7.99” \_\_\_\_\_

8.0” to 11.99” \_\_\_\_\_

12.0” to 15.99” \_\_\_\_\_

16.0” to 19.99” \_\_\_\_\_

20.0” and above \_\_\_\_\_

Salt \_\_\_\_\_

Sand \_\_\_\_\_

Association name: \_\_\_\_\_

Contractor: \_\_\_\_\_

Signature of officer: \_\_\_\_\_

Contractor signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_