

**Members Present**

|                |                         |
|----------------|-------------------------|
| Tina Shockley  | DOE                     |
| William Payne  | Citizen Representative  |
| Doug Denison   | Department of State     |
| Jonathan Kirch | AHA/ASA                 |
| Marsha Carson  | Department of State     |
| Nicole Majeski | DelDOT Deputy Secretary |
| John Sisson    | DTC/WILMAPCO            |
| Jim Lardear    | AAA                     |
| Jana Simpler   | OHS                     |
| Rich Vetter    | Dover/Kent MPO          |
| David Nicol    | DelDOT ADA Coordinator  |

**DelDOT Support Staff**

|               |                  |
|---------------|------------------|
| Sarah Coakley | DelDOT           |
| Kate Smagala  | McCormick Taylor |

**Members Absent**

|                  |                                 |
|------------------|---------------------------------|
| Janelle Cornwell | Sussex County                   |
| Jamie Wolfe      | SCPD                            |
| Wayne Smith      | Delaware Healthcare Association |
| Barbara Monaghan | DDDC                            |

**Guests**

|                   |          |
|-------------------|----------|
| Michael Wagner    | DOE      |
| Maria Andaya      | DelDOT   |
| John McNeal       | SCPD     |
| Amber Rivard      | SCPD     |
| Tigist Zegeye     | WILMAPCO |
| Paul Moser        | DelDOT   |
| Richard Klepner   | OHS      |
| Lenny Massotti    | JMT      |
| Linda Osiecki     | DelDOT   |
| Joe Ellis         | DelDOT   |
| Tom Nickel        | DelDOT   |
| Tracy L.Y. Condon | DSP      |
| Laura Saperstein  | DPH      |
| Annie Cordo       | DOJ      |

**I. CALL TO ORDER**

The meeting was called to order at 10:02 am by Chair Jonathan Kirch.

**II. INTRODUCTIONS**

Mr. Kirch welcomed the group, asked Council Members to introduce themselves, and then stated he would turn the meeting over to DelDOT staff for an election of Council leadership. Council Members introduced themselves. Council Guests introduced themselves. Mr. Kirch thanked the attendees and handed the meeting over to Ms. Sarah Coakley.

### **III. ANNUAL ELECTION OF COUNCIL CHAIR AND CO-CHAIR**

Ms. Sarah Coakley said since the 2016 calendar year is coming to an end for the Council, the Department believes this is a good opportunity to possibly elect a new chair and/or co-chair for the Council for calendar year 2017. Ms. Coakley stated the process at this time is to take nominations for a chair and/or co-chair for calendar year 2017. Ms. Nicole Majeski made a motion to hold the annual election of Council chair and co-chair. The motion was seconded by Mr. Jim Lardear. The motion was approved by all Council members in attendance. Ms. Jana Simpler nominated herself for the Council chair position for calendar year 2017. Mr. Jim Lardear nominated himself for Council co-chair position for calendar year 2017. Mr. William Payne made a motion to elect Ms. Jana Simpler as Council chair and Mr. Jim Lardear as Council co-chair for calendar year 2017. The motion was seconded by Mr. Doug Denison. The motion was approved by all Council members in attendance. Ms. Sarah Coakley and Ms. Jana Simpler thanked 2016 calendar year chair, Mr. Jonathan Kirch. Mr. Kirch gave his thoughts from the first year as chair. He explained the importance of this Council and said there are so many deadly roads in the State of Delaware in which this group is obligated to inform, study, and help policy makers determine methods to fix this issue. Mr. Kirch expressed gratitude towards the Council for their efforts in calendar year 2016 and turned the meeting over to Ms. Jana Simpler.

### **IV. MEETING MINUTES REVIEW (12/19/2016)**

Ms. Jana Simpler asked Council if there were any comments on the December 19, 2016 meeting minutes. Mr. Rich Vetter made a motion to approve the meeting minutes. The motion was seconded by Ms. Marsha Carson. The meeting minutes were approved by all Council members in attendance with no changes.

### **V. OLD BUSINESS**

#### **Subcommittee Updates**

Ms. Jana Simpler invited the subcommittee chairs to provide updates.

Legislative and Policy: Mr. Jim Lardear stated the subcommittee has yet to hold a meeting in 2017.

Built Environment: Mr. John Sisson stated the subcommittee has yet to hold a meeting in 2017.

Education and Enforcement: Mr. Richard Klepner stated the subcommittee has yet to hold a meeting in 2017.

### **VI. NEW BUSINESS**

#### **Presentation of Draft Annual Report**

Ms. Sarah Coakley began the presentation of the Draft Annual Report by introducing the table of contents and Executive Summary. Ms. Coakley explained the Executive Summary in detail which includes the Council's process, goals, reestablishment by Executive Order 54, structure, chair, co-chair, subcommittees and how they are run, and summarizes essential topic areas which

were discussed and agreed upon as recommendations by the Council throughout the year. Ms. Coakley then stated the other portions of the annual report which included:

- Data presented to and reviewed by the Pedestrian Council
- Presentations on existing conditions, initiatives, programs and plans
- Summary of Council accomplishments and actions
- Subcommittee Summaries
  - Education and Enforcement
  - Legislative and Policy
  - Built Environment
- Topics for future discussion
- Appendices

### **Review of and possible vote on Annual Report**

Mr. Jim Lardear recommended adding the data the Council used to support the recommendations in the annual report. He asked if this information could be added into the report. Ms. Sarah Coakley agreed and said yes the Council can add them into the report. Ms. Nicole Majeski suggested adding the data and presentations into the appendices. Mr. John Sisson said the Council should be measuring if it is making progress and reporting year after year. Ms. Sarah Coakley said she received comments to add data and presentations within the appendices. Ms. Coakley said she received another comment that the recommendations are currently listed in the order in which they were approved by Council, but asked if there is any interest in prioritizing them in the document. Mr. Jonathan Kirch offered his thoughts and suggested the Council consider rewriting the Executive Summary. Mr. Kirch thought it would be important to emphasize the seriousness and scope of the problem. Mr. Kirch said he believes the Council can remove the recitation of some of the charges of the Council that are already in the Executive Order. He said Delaware is one of the deadliest states in the country in regards to pedestrians and asked that the Council include some of the most important recommendations within the Executive Summary rather than the "accomplishments". Mr. Kirch said he believes it is important to offer an Executive Summary that is concise and evocative to legislators, the secretary of DelDOT, etc. and highlight the specifics that the legislators should work on immediately. Mr. Jonathan Kirch also explained he thinks the Council or another group should help bridge the gap between land use, policy, and highways. Ms. Jana Simpler confirmed the main objectives of Mr. Jonathan Kirch's suggestion. First, Ms. Simpler repeated the suggestion to emphasize the seriousness of the issues the Council has identified by adding supporting data to the annual report. Ms. Simpler asked the Council if it should report on the data from Calendar Year 2016 or where the Council was when it was reestablished versus where it ended this year. Mr. Jim Lardear suggested the reason the council was reestablished in Fall of 2015 would be the problem statement. Mr. Jonathan Kirch asked to include some of the Council's recommendations in the Executive Summary. Ms. Jana Simpler explained that the Council wants to complete and release this document to the Governor as soon as possible. She asked the Council how would the top recommendations be determined if it were to go this route. Mr. Rich Vetter suggested using one recommendation from each subcommittee. Mr. William Payne said he thought the Council was also looking at walkability rather than the land use issues, for example the connectivity of the community and not only the accident rates. Mr. Jonathan Kirch continued on this topic, stating his opinion on pedestrians getting struck in the middle of a high speed road is caused by not having that link, so they are very closely connected. Mr. William Payne said he just didn't want the recommendations to seem one sided. Mr. Rich

Vetter noted the first goal of Council in the Executive Order is to identify gaps in the pedestrian network.

Ms. Simpler asked each subcommittee to suggest one primary recommendation to be included in the Executive Summary. Mr. Richard Klepner spoke on behalf of the Education and Enforcement Subcommittee and suggested the first bullet point under “Subcommittee Summaries, Education and Enforcement” within the Draft Annual Report be included. This recommendation reads: Recommend that DelDOT work with Delaware State Police, local law enforcement, Office of Highway Safety, and others to develop and conduct a “Share the Road Safety Class” and that the Pedestrian Council endorse the class as an educational supplement to pedestrian ticketing.

Mr. Jonathan Kirch expressed concerns about this suggestion. He said most of the roads in Delaware are not designed to be shared. Ms. Linda Osiecki said it is important to recognize the road is multi-modal and educating people on utilizing these facilities is acknowledging the fact that everyone is using the road. Mr. Richard Klepner said the name of the program could be changed, but it is an important recommendation for the education of how vehicles, bicyclists, and pedestrians interact. Ms. Jana Simpler said the Council would be developing the program on our own so it could address issues specific to Delaware. Mr. Jim Lardear made a motion to include the Education and Enforcement’s recommendation of a safety education class in the Executive Summary. The motion was seconded by Ms. Nicole Majeski. Mr. Jonathan Kirch opposed the motion. The motion was approved by all other Council members in attendance, therefore the motion passed.

Mr. Jim Lardear spoke on behalf of the Legislative and Policy Subcommittee and suggested the second full bullet on page 8 of the Draft Annual Report be included. This recommendation reads: DelDOT will prioritize, fund and expand the Pedestrian Safety Audit Program to complete a minimum of three (3) corridor audits per year. Improvements shall be programmed into the Capital Transportation Plan (CTP) within one year following the completion of the audit. One or more representatives from the Delaware Transit Corporation shall participate in all Pedestrian Safety Audit Program site visits.

Mr. Jonathan Kirch said he finds the charge of the Council too limiting. Mr. Kirch said he believes the final recommendation should be towards what is occurring with high density land use decisions along high speed multilane highways and adjacent commercial uses in these areas and how pedestrians are interacting with the road and the Council should investigate, study, and make recommendations on it next year. He said he believes DelDOT has a study project to better understand this issue. Mr. Kirch said he does not think the Council is charged with trying to understand the reasons behind this issue. He suggested ways this could be done either through collaboration with other groups or rewriting the purpose of the Council. Ms. Nicole Majeski stated that was not the charge of the Council, therefore, it would not be able to face this issue without other agencies or groups. She said having DelDOT perform pedestrian audits identifying the connections and potential improvements is an important aspect. Mr. Jim Lardear said the subcommittee had a meeting with New Castle County to discuss how the groups can collaborate better between these different groups. He said the process has begun for building this connection. Mr. Lardear agreed with Mr. Jonathan Kirch, that examining these areas with development occurring where it is dangerous to add pedestrian traffic along some of the major arterials. Mr. Lardear was hopeful the pedestrian safety audit recommendation would be a quick start to begin saving lives. Mr. John Sisson agreed it’s clear to start with a recommendation that could make a difference now. Ms. Linda Osiecki said the land use collaboration is going to take a long time to occur. Ms. Nicole Majeski agreed but restated this task is not what the Council was charged with.

Mr. David Nicol said when he worked as the Director for Federal Highway's Office of Safety Design nationally one of the countermeasures being promoted for pedestrian safety was pedestrian safety audits. Mr. Nicol said this countermeasure can be implemented fairly quickly and the data does prove that it is effective in reducing pedestrian fatalities and injuries. Ms. Jana Simpler said the Council should ensure that DelDOT has the resources to support this recommendation. Ms. Nicole Majeski said yes, DelDOT has the resources to support this recommendation. Mr. John Sisson made a motion to include the Legislative and Policy Subcommittee's recommendation of pedestrian safety audits in the Executive Summary. The motion was seconded by Nicole Majeski. The motion was approved by all other Council members in attendance, therefore, the motion passed.

Mr. William Payne asked if it was possible to include more than one recommendation from a subcommittee in the Executive Summary. Ms. Jana Simpler said yes. Mr. Jonathan Kirch asked if the Council had interest in combining two bullet points into one as part of the Executive Summary; specifically combining the pedestrian safety audit recommendation with the recommendation to allow DelDOT trespass rights on private property. Mr. Jim Lardear said another sentence could be added into the statement. Ms. Jana Simpler asked the subcommittee members to shorten the language of their recommended bullet points. Mr. Jonathan Kirch made a motion to consolidate the two suggested bullet points (#4 and #5) from the Legislative and Policy Subcommittee to be included in the Executive Summary. The motion was seconded by Nicole Majeski. The motion was approved by all other Council members in attendance, therefore, the motion passed.

Mr. John Sisson spoke on behalf of the Built Environment Subcommittee and suggested the first bullet point under "Built Environment" on page 9 of the Draft Annual Report. This recommendation reads: Recommend that DelDOT develop guidance and design standards for pedestrian median and sidewalk barriers, and prioritize locations for their use. Multiple attendees agreed with the suggestion. Mr. Jonathan Kirch made a motion to include the Built Environment Subcommittee's recommendation to develop guidance and design standards for pedestrian median and sidewalk barriers. The motion was seconded by Mr. Jim Lardear. Mr. John Sisson suggested combining these three recommendations into one, instead of bullet points, stating the Council's recommendation is to educate people, identify gaps, and create a better environment. Mr. John Sisson asked for DelDOT staff to combine all of these into one recommendation for the Executive Summary for the Council to vote on. The subcommittee members are to submit a concise version of their recommendations to Ms. Sarah Coakley within one week of this meeting, then within two to three weeks following, Ms. Sarah Coakley can send out a draft to the Council members. Ms. Jana Simpler asked if "draft" with the date can be added on the next version of the annual report.

Mr. Jonathan Kirch suggested removing the recitation about who is on the Council and moving the accomplishments of the Council to the appendices. Ms. Jana Simpler disagreed. Mr. Kirch said as the Executive Summary reads now, it over emphasizes the structure concerning the subcommittees and he thinks the Council should use this space to make recommendations to policy makers and the Council's concerns, not with the process of the Council's work. Mr. William Payne asked if the wording could be rearranged in the Executive Summary so that the structure of the committees is at the end. Ms. Jana Simpler said the Council should keep accomplishments in the Executive Summary. Mr. Jim Lardear agreed that accomplishments should be listed at the beginning as proof of what the Council has done over the last year. Mr. Jonathan Kirch suggested removal of the three subcommittee explanations. Ms. Jana Simpler said the three subcommittees are a large part of what the Council and it is important their role is because the Council is going to be including three recommendations in the Executive Summary. Ms. Simpler suggested the Council keep these thoughts in mind, but closely examine the next revised version and make

additional comments at that stage.

Mr. Jonathan Kirch asked if there was any support for expressing that the Council thought about this problem and if it agrees there needs to be more study, understanding and future recommendations that relates to the connection of land use coordination and highway coordination. Ms. Jana Simpler agreed, only if there was a caveat to say the Council was not scoped to look for a solution to this issue. Ms. Nicole Majeski suggested updating language under the Complete Community Enterprise Districts recommendation to include this issue. Mr. Jonathan Kirch was not in support of removing that topic point from that section. Mr. Kirch said this idea should be one of the first sentences read by someone reading the Executive Summary only. Mr. Kirch agreed that it is not within the scope and/or charge of the Pedestrian Council to deal with this problem. Ms. Jana Simpler said she understands the point but does not believe it needs to be included in the Executive Summary. Mr. Jonathan Kirch made a motion to incorporate in the beginning of the Executive Summary verbiage explaining the scope and makeup of the Council was not sufficient to address the problems that occur with overlaps between land use decisions and DelDOT, which is a major driver of the problem and deserves much more serious study either by rewriting the scope of the Council or creating a separate Council. Mr. Doug Denison spoke about what the Council would like a legislature to read when this document is first handed to him or her; either a statement about why the Council was not able to solve an issue or a statement about something the legislature could write a bill to change. He said the Council should use the time to the legislature to its advantage. Mr. Jonathan Kirch said he was inviting the idea that the problem of pedestrians entering the road is a problem that has to be dealt with among land use agencies as part of the process. Mr. Doug Denison said no one disagrees with that thought, but the Council is speaking on the Executive Summary that should be less than one page of text. Mr. Jonathan Kirch said his fear is that if the Council does not communicate this point it will get pushed to the side. Mr. Doug Denison said the Council is still going to continue its efforts in the future and agreed this is a topic for future discussion. Ms. Nicole Majeski said the future discussion could involve potentially creating a new Council or a reconfiguration of this Council. Attendees regrouped in regards to the suggested motion by Mr. Jonathan Kirch. The motion was seconded by Mr. William Payne. The motion was voted yes by two (2) Council members (Mr. Jonathan Kirch and Mr. William Payne). The motion was denied by the remaining nine (9) Council members in attendance, therefore, the motion did not pass. Mr. Doug Denison made a motion that this subject be included as a topic for future discussion. The motion was seconded by Jonathan Kirch. The motion was approved by all Council members in attendance; therefore, the motion was passed.

Ms. Jana Simpler asked the Council to continue the conversation on topics for future discussion. Ms. Nicole Majeski expressed concern with why the complete community enterprise districts is a future topic, because it is only a statement with no context around it, not necessarily a charge. Mr. Jonathan Kirch agreed this topic point needs to be reworded. Ms. Jana Simpler asked if it should be reworded or removed. Mr. Jonathan Kirch said this topic point should not be replaced, it could be reworded to explain why it is here. He said the reason the Complete Community Enterprise District is a topic is because, if implemented properly it would create a community that has low speed roads and would be significantly safer, more enjoyable for people to move through outside of their vehicles, and reduce fatalities. Ms. Nicole Majeski said it is a part of state code and is available for land use agencies and developers to use as they want, and asked what will the discussion entail as far as the Council's role. Ms. Sarah Coakley said the wording came directly from another document about the Complete Community Enterprise Districts and was included at Mr. Kirch's request. Ms. Jana Simpler asked Jonathan Kirch to reword and provide back to Ms. Sarah Coakley within the week. Mr. Jonathan Kirch agreed.

Ms. Jana Simpler asked the Council if there were any other future topics for discussion to be included in the Draft Annual Report. Mr. William Payne said another topic that has not been addressed by the State but has been addressed on a federal level, is gaps within the sidewalk. He said there is no connection from parking on the street onto the sidewalk. Mr. Payne does not believe there are any technical specifications. Ms. Jana Simpler said this topic was not discussed in 2016, so it will not be able to be included in the Draft Annual Report. Mr. John Sisson said the Built Environment subcommittee will discuss this as a future topic. Mr. Lenny Massotti said he is currently working on the updated draft of the Pedestrian Accessibility Standards with DelDOT and it is aware of this issue. Mr. Jonathan Kirch asked if the manual will be open for the Council to review. Mr. Massotti was unsure how the process works. Ms. Nicole Majeski said DelDOT is still trying to determine if there will be a public review for the manual, but it can be brought to the Built Environment Subcommittee for review.

Ms. Jana Simpler spoke about Council members being replaced because of new appointed positions and asked Ms. Sarah Coakley to take a look at the attendees list and ensure notifications are made referenced to Council participation. Ms. Nicole Majeski said there are two (2) vacant positions at the Governor's office. Ms. Sarah Coakley asked what the Council needs to do regarding new cabinet secretaries and their appointees. Ms. Nicole Majeski said a letter can be sent stating that it is the attached Executive Order and name the person who has currently been serving on the Council, and to please confirm if the person should be replaced.

The vote on the Annual Report was tabled for the April 2017 Council meeting.

### **Review and vote on FY17 budget proposal for safety education materials**

Mr. Richard Klepner explained the Education and Enforcement subcommittee completed a pedestrian survey last year that was presented to this Council, with the results finding that only 39% of people surveyed used any sort of reflective material or flashlight when they walked at night and 95% of people surveyed said if they were to receive a reflective device, they would use it. Mr. Klepner said this has become a fatal trend, with 80% of fatal crashes occurring at night and 60% of fatal crashes occur in dark areas and during this time only one person was noted as carrying a flashlight. Mr. Klepner stated out of 146 fatalities, 70 were at night in unlit areas and were not seen. Mr. Klepner reminded the Council that under Title 21 Chapter 41 it is illegal to walk along Delaware roadways at night without a flashlight or any sort of reflective material. Mr. Klepner explained the subcommittee is recommending that the Council provide materials, which would be distributed through the enforcement efforts with Delaware State Police and other local law enforcement agencies. He said these efforts would target high crash locations along high speed roadways by providing materials and education on how to more safely cross the road, and shall that fail, to ticket at that point. Federal funding may no longer be used by the Office of Highway Safety to distribute giveaways to the citizens of Delaware, but money from the Pedestrian Council budget could be utilized. Mr. Klepner suggested reflective safety tags with "walk smart, arrive alive DE" text on one side. Mr. Klepner said these 1,500 reflective safety tags would cost \$5,272.50 and the monies would be from the Council's FY17 budget. Mr. William Payne asked exactly what these reflective safety tags are and how they work. Mr. Richard Klepner said they have a clip on them so they can attach to a belt loop or a backpack. He showed the Council a sample from a previous DelDOT order in 2014 and how it has blinking LED lights that may be turned on. Mr. William Payne said he does not envision people using it and does not believe this should be funded out of this Council's budget. He suggested this is something that could possibly be funded by DelDOT. Mr. Jonathan Kirch agreed and did not find this option to be highly compelling. Ms. Linda Osiecki

said when DelDOT handed these out at a conference they received a lot of feedback that people do utilize this specific material. Mr. Jim Lardear said if anything, it is a conversation starter. Mr. Lardear then asked how these materials will be distributed. Mr. Richard Klepner said if an officer sees an individual on the roadway without a reflective material or flashlight, they will stop them and provide the reflective safety tag, if there are any events that the Council attends, it could be utilized as a giveaway. Mr. Jim Lardear said he supports this effort and it makes sense to distribute it to people who would use it the most. Mr. Rich Vetter asked if any other devices were considered. Mr. Richard Klepner said yes, the subcommittee looked at four (4) alternatives but the reflective safety tags were most cost effective. Ms. Sarah Coakley said similar giveaways were a big hit at the DelDOT ADA 25 year anniversary event in 2015. Mr. Richard Klepner said Delaware State Police has stated it notices pedestrians utilizing giveaways like this on the roadway. Mr. Rich Vetter asked if Fiscal Year 17 Pedestrian Council funds would be used for the purchase of these educational materials. Ms. Sarah Coakley said yes, the budget was \$20,000 to start and there is still \$9,500 remaining to utilize through June 30th. Ms. Nicole Majeski made a motion to utilize \$5,272.50 of the Pedestrian Council's Fiscal Year 17 funding for 1,500 reflective safety tags. The motion was seconded by Mr. Rich Vetter. Mr. Jonathan Kirch and Mr. William Payne abstained from the vote. The motion was approved by nine (9) Council members in attendance, therefore, the motion passed.

### **Review and vote on FY18 budget proposal for administrative support**

Ms. Sarah Coakley presented the Fiscal Year 18 budget proposal for administrative support, which begins July 1, 2017 and ends June 30, 2018. Ms. Coakley said this budget totals \$10,750 which is only \$250 more than this year. Ms. Coakley stated this would cover support for attending all six (6) meetings, preparation work for meetings, helping develop agendas, meeting minutes, and twenty (20) extra hours for any additional assistance. Ms. Coakley said this year the extra hours were used to help write and format the annual report. Mr. John Sisson made a motion to approve the \$10,750 Fiscal Year 18 budget proposal for administrative support. Mr. Jim Lardear seconded the motion. The motion was approved by all Council members in attendance.

### **VII. PUBLIC COMMENT**

Ms. Simpler opened the meeting to public comment. Mr. William Payne asked why Mr. John McNeal (previously the DelDOT ADA Coordinator and Pedestrian Council Member) was not voting. Mr. John McNeal stated he is no longer on the Council because he took a new position working for the State Council for Persons with Disabilities.

Ms. Linda Osiecki asked Ms. Sarah Coakley to explain what her current duties are at DelDOT, since she will no longer be the Pedestrian Coordinator. Ms. Sarah Coakley stated that Ms. Maria Andaya will be taking over the role as Pedestrian Coordinator, so she can move to another position within DelDOT, but will still act as support staff to the Pedestrian Council. Ms. Jana Simpler asked if Ms. Osiecki was asking about a request for funding from the Pedestrian Council. Ms. Linda Osiecki confirmed her question was unrelated to the Pedestrian Council Budget.

Mr. Jonathan Kirch stated he will be talking to policy makers, persons in Governor's office, and Delaware legislatures about why and how the intersections of land use decisions and high speed multi lane roads can be creating issues in the State and it needs to be examined more closely. Ms. Jana Simpler asked him to use caution when talking in regards to the thoughts of the

Pedestrian Council as a whole because the Executive Order 54, for the Pedestrian Council does not include this topic as its purpose. Mr. John McNeal agreed and said that action could potentially undermine the goals and objectives of the Council. Mr. Jonathan Kirch said his comments would be remarkably separate from the Pedestrian Council when talking to the legislators about his own view. Ms. Nicole Majeski agreed that she took the comment as Mr. Jonathan Kirch saying he would be speaking on behalf of himself. Mr. Jonathan Kirch reiterated he will not report on behalf of the Council.

#### **VIII. NEXT MEETING INFORMATION**

The next meeting will be held on Tuesday, April 25, 2017 at 10:00 a.m. to approximately 12:00 p.m., at the DelDOT Administrative Building, 800 Bay Road, Dover, DE, Farmington/Felton conference rooms. Council Members are asked to review meeting minutes and suggest topics for the next meeting. Topics for future discussion include White Cane Law, Drivers' Education, pedestrians under the influence, Complete Community Enterprise Districts, and creating a means to report pedestrian environment deficiencies.

#### **IX. ADJOURN**

Mr. Kirch made a motion to adjourn the meeting. The motion was seconded by Mr. Vetter and approved by all members in attendance. The meeting adjourned at 11:39 a.m.

Meeting Minutes reported by:

Kate M. Smagala, EI

