



Members Present

Janelle Cornwell	Sussex County
Kyle Hodges	SCPD
Jim Lardear	AAA
Nicole Majeski	Deputy Secretary
C.R. McLeod	Department of State
John McNeal	DelDOT
Susan Moerschel	DNREC
Barbara Monaghan	DDDC
William Payne	Citizen Representative
Lloyd Schmitz	Citizen Representative
Tina Shockley	DOE
Jana Simpler	OHS
John Sisson	WILMAPCO
Rich Vetter	Dover/Kent MPO

DelDOT Support Staff

Drew Boyce	DelDOT
Sarah Coakley	DelDOT
Kate Smagala	McCormick Taylor

Members Absent

Marsha Carson	Department of State
Richard Killingsworth	DHSS
Jonathan Kirch	AHA/ASA
Paul Lakeman	Delaware Healthcare Association/Bayhealth

Guests

Ann Cordo	DOJ/DelDOT
Peter Haag	DelDOT
Daniel Hall	DSP
Richard Klepner	OHS
Paul Moser	DelDOT
Tom Nickel	DelDOT
Linda Osiecki	DelDOT
Jennifer Pinkerton	DelDOT
Tim Snow	DelDOT
Christopher Sylvester	Century Engineering
James Wilson	Bike DE
Tigist Zegeye	WILMAPCO



I. CALL TO ORDER

The meeting was called to order at 10:05 am by Co-chair Jana Simpler.

II. INTRODUCTIONS

All members, staff, and guests introduced themselves.

III. MEETING MINUTES REVIEW (4/26/2016)

Ms. Jana Simpler asked Council if there were any comments on the March meeting minutes. Mr. Lloyd Schmitz made a motion to approve the meeting minutes. Mr. C.R. McLeod and Ms. Janelle Cornwell seconded the motion. The meeting minutes were approved by all council members in attendance, without changes.

IV. OLD BUSINESS

Walkable Bikeable Summit re-cap

The Council invited Mr. James Wilson to discuss the Walkable Bikeable Summit. Mr. Wilson provided a handout from the event. He mentioned that useful information was dispersed throughout the day and overall the event went well. He explained that the event was focused on the locations of high pedestrian fatalities around the state of Delaware and how the state can plan for safer pedestrian travel between residential and commercial areas. The high pedestrian fatality areas have been identified as high speed multi-lane highways in areas of mixed land use, such as Dupont Highway (US 13), Pulaski Highway (US 40), Kirkwood Highway (DE 2), among others. Mr. Wilson and Mr. Richard Klepner discussed some of the presentations, specifically highlighting Ann Marie Doherty's (the Chief of the Research, Implementation and Safety Unit of the Traffic Planning and Management Division at the New York City Department of Transportation) presentation. Mr. Wilson thanked the Council for supporting the event. Ms. Jana Simpler asked if there was any kind of summary or follow up efforts of the event to ensure the hard work that went into the summit, as well as, its outcome are part of discussions moving forward. Mr. James Wilson said some information is currently being developed and will be provided to the Council by the next Council meeting (to be held in June 2016).

Subcommittee Updates

Ms. Jana Simpler said there have been some updates to the subcommittee requirements and asked Ms. Sarah Coakley to explain. Ms. Coakley stated the subcommittees are required to abide by the State FOIA (Freedom of Information Act) requirements. Procedures will require a meeting notice to be posted one (1) full week in advance of subcommittee meetings, an agenda must be provided with the notice, meeting minutes are required, and the subcommittee needs to meet quorum for member attendance. Ms. Coakley said she and/or other DelDOT support staff from the Planning Section of DelDOT will be available to assist in preparing notices, agendas, meeting minutes, and scheduling.

Legislative and Policy

Mr. Jim Lardear provided a recap of the subcommittee's second meeting, held the week of May 16th 2016. He presented a draft letter created by the Legislative and Policy Subcommittee addressed to Senator Sokola in regards to the recent presentation by Amy Wilburn to change the legislation of Delaware's Rules of the Road law. Mr. Lardear pointed out that the subcommittee found it important for the change to legislation to be centered around the data required to support the change. The letter explains the importance of pedestrian safety as well as the responsibilities of educating and enforcing the Rules of the Road laws and states that the Council does not endorse



any legislation to revise the Rules of the Road in Delaware at this time. Council members provided the following feedback on the document:

1. Second paragraph, change “reduction in” to “reducing”.
2. Second paragraph, end the first sentence after “injury” and begin the next sentence with “It is through”.
3. Fourth paragraph, change “responsibility of the Delaware State Police” to “responsibility of state and local law enforcement.”

Ms. Jana Simpler asked for a motion for the Council to approve the letter with these changes. Mr. Lloyd Schmitz made a motion to approve the letter with these changes. Ms. Nicole Majeski seconded the motion. All council members were in favor of the motion, no council members were opposed, and the motion passed. A final version of this letter is provided as an attachment to the meeting minutes.

Mr. Lardear presented the second topic of discussion from the subcommittee’s meeting, the State’s Bus Stop Policy. The subcommittee met with Adam Weiser (DelDOT Traffic) and Bill Thatcher (DTC) to identify where there may be opportunities for revisions that are motivated by pedestrians. Mr. Adam Weiser told the subcommittee that signs are now being placed at either end of bus stops in order to direct pedestrians to the nearest crosswalk. Mr. Weiser and Mr. Bill Thatcher said that DelDOT and DTC would discuss the overall policy and present information to the subcommittee at their meeting in July.

Mr. Lardear presented the third topic of discussion from the subcommittee’s meeting, pedestrian crash reporting. The subcommittee met with Lieutenant Matthew Cox (Delaware State Police and coordinator of these efforts) and Peggy Bell (programmer who develops software for vehicular crash reports) to get a better understanding of the current data that is acquired for vehicular crash reports. The subcommittee provided general feedback in regards to important information about pedestrians involved (where are pedestrians going, where are pedestrians coming from, etc.) and how other input can provide for better data. The subcommittee believes a meeting with DelDOT, Delaware GIS, and Delaware State Police would help further implement these ideas. The subcommittee will discuss specific changes at their July meeting and present their discussion to the Council in August to determine a path forward.

Built Environment

Mr. John Sisson said the subcommittee did not meet due to an inability to meet the State FOIA requirements when trying to schedule their monthly meeting. As a result, no report was presented.

Education and Enforcement

Mr. Richard Klepner provided a recap of the subcommittee’s second meeting, held the morning of May 24th, 2016. The subcommittee discussed the Safe Routes to School Program (SRTS), with an in-depth discussion on the requirements of crossing guard training. Currently there are no training requirements in place for crossing guards in the state of Delaware. The Education and Enforcement subcommittee wants to recommend implementing a mandatory crossing guard training program state wide. Mr. Jim Lardear stated that AAA has a training program throughout the Mid-Atlantic area which is usually taught by the local law enforcement departments. Mr. Peter Haag said the SRTS program is only kindergarten through eighth grade, and does not address anything from high school beyond. He suggested the subcommittee look into what kind of education efforts are currently being provided to students of all ages, grades, and universities (i.e. pamphlets, statistic sheets, etc.) and compare that information to what could be provided. Ms. Jana Simpler emphasized the importance of, not only educating about safety, but the consistency of the message.



Ms. Barbara Monaghan asked how one enforces no jaywalking at the University of Delaware. Mr. Jim Lardear said the local law enforcement (University of Delaware Police and/or Newark Police) would most likely be the responsible party for this kind of enforcement. Mr. Peter Haag explained that DelDOT traffic has been analyzing data and providing fact sheets to different entities illustrating the collected information (age range, time of day, etc.). Currently, DelDOT traffic has been coordinating with Newark and the University of Delaware in regards to this information. There are a total of 57 municipalities with which the section has been coordinating. Mr. Haag said the data on jay walking has been evaluated and presented to these entities. Mr. James Wilson said there is a huge difference of crossing mid-block in a place like Newark at the University of Delaware's campus versus crossing mid-block on a multi-lane high speed roadway such as Dupont Highway. Ms. Linda Osiecki said a good example of channelizing pedestrians where they should be crossing is at Delaware State University in Dover, where bollards and chains or landscaping is used. She said in New York City she has seen fencing installed to get the same results of keeping pedestrians from traveling where they shouldn't. Ms. Jana Simpler recognized that a few suggestions have been talked about in regards to engineering and asked if there were any suggestions towards the enforcement or education aspects. She said the Council would be able to fund those types of efforts. Mr. William Payne suggested online videos (such as YouTube) for college students. Ms. Jana Simpler said OHS created a video with students about a year ago and it is on YouTube. Mr. John McNeal said the responsibility of implementing safe traveling as a pedestrian is solely on each individual. He explained that a person does not need a license (or something of the sort) to travel as a pedestrian, there is no accountability. Mr. James Wilson reiterated the theme of discussion at the Walkable Bikeable Summit this year was that the majority of pedestrian fatalities are not occurring in places like Main Street Newark, but on major Highways (such as Dupont Highway, Kirkwood Highway, Pulaski Highway, etc.). Mr. John McNeal said that regardless if the issue is on a low speed or high speed roadway, the pedestrian is expected to hold the same level of responsibility. He said there are probably more injuries on the low speed roadways (for example, in Newark), then on the high speed roadways. Mr. McNeal said there is minimal pedestrian education above the eighth grade level and when a person is in their more adolescent years of life they are not thinking of laws in the same context as when a person is in high school and getting ready to get their driver's license. Mr. John McNeal asked if the state counts the fatalities that occur in subdivisions as well. Mr. Richard Klepner said if there is a fatality, DelDOT traffic knows about it. He said all aspects of crashes are looked at including bicylces, property damage, etc. Mr. Peter Haag said University of Delaware has implemented educational efforts at their student orientation seminars. He suggested the subcommittee reach out to the University of Delaware to determine what exactly these efforts are to see if other colleges and universities around the state would be able to do something similar. Feedback from the University of Delaware on this process has been included in the appendices.

V. NEW BUSINESS

Long Range Transportation Plan Update Presentation (Tim Snow, DelDOT Regional Systems Planning)

Mr. Tim Snow introduced his presentation by recognizing the multiple companies helping DelDOT with the efforts to update the Long-Range Transportation Plan. He discussed different aspects of these efforts such as building upon policies, supporting innovative technologies, freight, land use, and planning efforts. The update to the Long-Rang Transportation Plan is expected to be completed by the end of 2016. Mr. Snow said the purpose of presenting this information to the Council today was to do as much outreach as possible. He then explained the other groups that outreach efforts have been focused towards (TAC, PAC, CTP hearings, website, survey, and



DelDOT Bicycle Advisory Committee). Ms. Nicole Majeski asked what typical survey questions will be asked. Ms. Susan Moerschel asked how the survey will be implemented (to the general public, randomly, etc.). Mr. Drew Boyce explained these efforts have not been nailed down yet and these topics are currently in discussion with the engineer because this is a high level policy document that will guide the Department over the next few years. He said the document is revised every five (5) to six (6) years. Ms. Barbara Monaghan asked how it will account for paratransit riders. Mr. John Sission responded by saying the paratransit service is a critical service provided by DTC and is covered in DTC's strategic plan. This group will focus on how the pedestrian environment will help accomplish updates to the Long Range Transportation Plan.

Mr. Lloyd Schmitz asked when the eastern side of Sussex County will become part of the Sussex County MPO or its own MPO. Mr. Drew Boyce said the next census will occur in year 2020 and then be evaluated within two years to determine if planning boundaries need to be larger or not. Mr. Kyle Hodges asked if the plan evaluates access and accessibility of transportation. Mr. Tim Snow said, yes this will be examined in the plan. Mr. James Wilson asked if Complete Community Enterprise Districts (CCED) was in the plan yet and explained that the Governor has signed legislation to pass this policy. He said the CCED has the same plan purposes as Transportation Improvement Districts (TID) but is intended for multi-modal usage. Attendees discussed how efforts will look at how land use and transportation are integrated into the plan. Mr. James Wilson invited Mr. Tim Snow to the next Legislative and Policy Subcommittee meeting.

VI. NEXT MEETING AGENDA ITEMS

Ms. Jana Simpler reminded the Council that there will be a meeting next month in June and then will go every other month.

Council members discussed potential agenda items for next month's meeting.

Mr. William Payne discussed sidewalk and curb ramp construction he has noticed recently where the design may meet ADA requirements, but there is standing water. He asked if there could be a presentation on the design and construction of these types of facilities. Mr. John Sisson said this topic was discussed in the Built Environment Subcommittee, specifically with questions of design versus construction efforts. Mr. Paul Moser suggested sending people out to talk to pedestrians using newly constructed facilities in these kinds of environments to get feedback on ease of use. Rich Klepner stated that something of his degree has occurred but not many responses have been received. He said once more responses are received, the information can be presented to the Council, but for now, it should not be a set agenda item since the date for results is to be determined. Ms. Jana Simpler suggested these questions include figuring out why pedestrians are doing what they are doing and what they would need to obey the laws (i.e. education, better lighting, etc.).

Ms. Sarah Coakley said the Council Budget should be an item on next meeting's agenda as well as on each subcommittee's agenda for Fiscal Year 2017.

Ms. Jana Simpler suggested a discussion for the Council to start developing recommendations. Mr. Richard Klepner said he can provide the Education and Enforcement Subcommittee recommendations update in June. Mr. John Sisson said the Council should establish a path forward once all of the subcommittees present their findings and recommendations to council, when it's agreed upon and how it will be presented to representatives. Next month's agenda will include an item for establishing what deadlines should be done once fact finding efforts are completed.

Mr. Peter Haag suggested the Council take a look at "the fourth E", meaning the Council is looking at education, engineering, enforcement, but he wonders where emergency services could come into the discussion for this group. Ms. Jana Simpler said the Council recognizes the importance of emergency services but is still grappling with how the Council can bring the



relationship between EMS and pedestrian safety into the discussion.

Mr. James Wilson suggested focusing discussions around land use as well.

Ms. Jana Simpler asked the Council if they had any ideas or comments around either of these topics at this time. Ms. Jana Simpler said it is important to look at things comparatively, so the Council should have both EMS and land use on the agenda for next month's meeting.

Mr. Lloyd Schmitz said he has not heard any conversation about Concord Pike (US 202), another high speed multi-lane highway. He suggested if there are less pedestrian fatalities along this corridor should the other high speed multi-lane highways (Dupont Highway, Kirkwood Highway, Pulaski Highway, etc.) be evaluated from a similar perspective. Ms. Jana Simpler asked if this thought process is implemented anywhere in the state. Mr. Rich Klepner said there are fatalities along Concord Pike, but not as significant as the other comparable highways. Ms. Linda Osiekci said there are a lot of residential and commercial properties adjacent to Concord Pike but not necessarily pedestrian crossings at every signal. Mr. James Wilson believes that Concord Pike has better lighting than the other highways.

Mr. William Payne does not think it needs to be an agenda item at the next meeting, but he mentioned the importance of meeting ADA compliance, specifically at the state's facilities. Mr. Payne noticed today that there is not a level landing at the entrance to the DelDOT building. Mr. John McNeal stated that DelDOT's facilities are currently under review to confirm ADA compliance and non-compliance is being addressed.

VII. PUBLIC COMMENT

Ms. Jana Simpler opened the floor to public comment at 11:22 a.m. and no public comments were received.

VIII. NEXT MEETING INFORMATION

Tuesday, June 28, 2016 10 am to 12 pm, Dover conference room. The August meeting will be held on Tuesday, the 23rd 10 am to 12 pm, Dover conference room.

IX. ADJOURN

Mr. John Sisson made a motion to adjourn the meeting. Ms. Nicole Majeski seconded the motion. All council members were in favor of the motion, no council members were opposed, and the motion passed. The meeting adjourned at 11:23 a.m.

Meeting Minutes reported by:

Kate M. Smagala, EI



Dear Senator Sokola:

The Advisory Council on Walkability and Pedestrian Awareness was created by Governor Markell's executive order in late 2015.

Given Delaware's serious pedestrian safety challenge, the Council's top priority is reducing pedestrian crashes resulting in death or serious injury. It's through that lens that we have considered whether it could be helpful to change the Rules of the Road for pedestrians in Delaware.

Rules of the Road define behaviors that road users are required by law to follow. However, the Rules of the Road do not, in and of themselves, change behavior in the absence of education, engineering or enforcement.

In Delaware, road safety education is primarily the responsibility of the Delaware Office of Highway Safety while enforcement of Rules of the Road is primarily the responsibility of state and local law enforcement.

We would be enthusiastic to evaluate a proposal to change Delaware's Rules of the Road relating to pedestrians in the context of a proposal from the Office of Highway Safety, state and local law enforcement, or any other party for a new education or enforcement tactic or campaign.

As the Council only began meeting in January, we are still in the process of gathering data to better inform any forthcoming proposal that requires a change to the Rules of the Road. In order to be strategic and gain the most impact on pedestrian safety, we are pursuing a data driven comprehensive approach to any code changes. We are not endorsing any legislation to revise the Rules of the Road in Delaware at this time.

Thank you for your long-standing commitment to improved road safety in Delaware, especially for cyclists and pedestrians. We deeply appreciate your interest in this topic and we look forward to working with you in the future.

Sincerely,



Jana Simpler, Co-Chair



Jonathan Kirch, Co-Chair

Nicole Majeski
Susan Moerschel
Charles McLeod
Richard Killingsworth
Tina Shockley
Kyle Hodges

Barbara Monaghan
John Sisson
Rich Vetter
Janelle Cornwell
Paul Lakeman
John McNeal
Marsha L. Carson
Lloyd Schmitz
James Lardear
William Payne

Advisory Council on Walkability and Pedestrian Awareness

Appendix
University of Delaware Correspondence

Smagala, Kate M.

From: Lee, Earl Rusty <elee@udel.edu>
Sent: Thursday, May 26, 2016 1:07 PM
To: Haag, Peter (DeIDOT)
Cc: Baez, Michael (CJ)
Subject: RE: No Brainer and walk safe / bike safe

Pete

I am also including Mike Baez from UDPD since he has had more of the leadership role and I have supported what the UDPD have wanted to do. The no-brainer campaign has been done once and I am hoping for more opportunities during the next year. Walk Safe – Bike Safe kicked off last summer during New Student Orientation. UDPD had materials for all students attending NSO and posters were in all the dorms. The program also included the ticket program for observing safe practices. As far as I know, the posters and handouts will be provided again this summer and the ticket program is ongoing.

Rusty

From: Haag, Peter (DeIDOT) [<mailto:Peter.Haag@state.de.us>]
Sent: Tuesday, May 24, 2016 12:45 PM
To: Lee, Earl Rusty <elee@udel.edu>
Subject: RE: No Brainer and walk safe / bike safe

Rusty,

Can you provide me with information about how UD has incorporated pedestrian/bicycle safety into the new student orientation process? Reason being, I attended a Pedestrian Council meeting this morning and folks asked about educational efforts that have occurred throughout Newark. I informed them fact sheets were created, educational campaigns have been held, and there were discussions about incorporating “in your face” messaging for new students. I advised the Council I’d reach out to you to see what information you may have about the topic. No rush on a response since the next Council meeting isn’t until the end of June.

Thank you,
Peter

Peter Haag, P.E., PTOE
Traffic Studies Manager
Delaware Department of Transportation
Office: 302-659-4084

From: Lee, Earl Rusty [<mailto:elee@udel.edu>]
Sent: Friday, April 10, 2015 4:04 PM
To: Weiser, Adam (DeIDOT); Haag, Peter (DeIDOT)
Cc: Baez, Michael A.
Subject: No Brainer and walk safe / bike safe

Adam and Peter

No Brainer campaign

Lots of updates for you. Chief Ogden of the UDPD is 100% supportive of everything we plan to do. OHS sent us all the files for the No-brainer campaign and the tear offs and posters are being printed as we speak. T-shirts for the students who will be doing the handouts are also being done. We plan to do this on May 1 and 2. The Chief would also like to do it during Alumni weekend as a good promotion. Only issue will be finding enough students. I may have to get in the zombie suit...lol

The Walk Safe / Bike Safe campaign is moving forward. Student Wellness has come up with materials also like the tickets and UDPD is going out to the merchants for support. We are basing the posters off the Louisiana materials we saw during the peer exchange. I have asked Bike Delaware for their inputs on the bike section wording and it seems instead of a simple answer, it has to go to a new committee, because they never thought about doing a safety campaign before. I told them they need to be quick because New Student Orientations start in the middle of June and we aren't waiting for Bike Delaware to get the exact message they want. James Wilson doesn't see why they don't go with what I sent, but at least they are included.

We are also looking at new things we can handout to students to increase visibility of peds and bikes. LED reflectors that hang off back packs, the slap bracelets, etc. I am using Carfax money for the No Brainer things and once we have an idea of costs for the other campaign, we can look at what can be done. Is there any money from your program, OHS, FHWA, etc. that we can reach out for ?

Rusty

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