



DelDOT – Development Coordination

ENTRANCE/CONSTRUCTION/SUBDIVISION SET PLAN CRITICAL ITEMS FOR ACCEPTANCE

****Please Note- All items below are referenced in the [Gate Keeping Checklist](#), and can be found on our [Development-Coordination \(DC\)](#) website. If not included, your submission will be declined.*

1. **A Record Plan, in PDF format, must be uploaded to the PDCA with, or prior to, the submission of the Entrance Plans.**
2. **All plans must be a flattened, clean, clear, and easy to view set of combined PDF Plans (landscape orientations and no locked files).**
3. **The Entrance Plan Checklist, the DC Gatekeeping Checklist (for 1st submissions), the Subdivision Streets Checklist (if applicable), and the Comment Response spreadsheet (for every submission) must be completed in the original Excel format and attached to the project submission (located at the [DC Website](#), Under Checklists).**
4. **Subdivision Streets that are to be dedicated to the State and proposed roadway improvements must meet all current design requirements and show the correct typical sections.**
5. **If applicable, any Traffic Impact Study (TIS) or Traffic Operational Analysis (TOA) recommended offsite-improvement designs must be attached to the project submission.**
6. **Proper spot elevations must be shown on the plan to verify pedestrian facilities meet ADA compliance and entrance facilities exhibit positive runoff.**
7. **The submission must provide complete schedules, if applicable, for pipe, catch basin, flared-end section, curb, and underdrain.**
8. **A submission must include all the following, if applicable;**
 - **Stormwater Management Report**
 - **Drainage report including spread calculations**
 - **Hydraulic Grade Line (HGL) calculations**
 - **Completed Pipe Cover/Angle Worksheet (Located at the [DC Website](#) under Forms)**
 - **H&H calculations for ditches**
 - **H&H calculations for culverts**
9. **Complete Cross Sections must be shown every 50' and at critical locations, such as pipe crossings and entrance locations.**
10. **All MOT notes/plans, Typical Applications and/or Traffic Management Plans (TMP) must be included in the submission.**