



MINUTES OF MEETING
Western Sussex County TMT Meeting
September 1, 2005
Seaford Fire Hall



Meeting Date: September 1, 2005
Location: Seaford Fire Hall
Purpose: Western Sussex County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Lowe	Michael	Del. State Fire School	michael.lowe@state.de.us
Cannon	Jack	Bridgeville Fire Company	302.337.7272
Craft	Marshall	Delaware State Police	abctow8757722@yahoo.com
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	302.349.5552
Hake	David	DEMA	dave.hake@state.de.us
Parsons	Allen	Bridgeville Police Department	Aparsonsbridgeville.pd@usgn
Foulson	Richard	DelDOT/South District	richard.toulson@state.de.us
Donaldson	Gene	DelDOT TMC	gdonaldson@mail.dot.state.de.us
Lynch	Mamie	Edwards and Kelcey	mlynch@ekmail.com
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com

Handouts provided during the meeting:

- Agenda
- Meeting Minutes from August 4, 2005
- Statewide TMT Action Item List
- Western Sussex TMT Action Item List
- Detour Routes on US-13

I. Opening Remarks

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the August 4, 2005 meeting minutes. No comments were given.

Evacuation Map Discussion

Gene told the group that he recently attended the Maryland State Highway Evacuation Planning meeting in Ocean City, Maryland. He stated that Maryland and Delaware have and will continue to work together in coordinating evacuations plans. Gene also stated that he is conducting a joint Central and Eastern Sussex TMT meeting in September that will help in the development of Delaware's evacuation route system. Gene also plans to have a joint evacuation meeting between Western and Central Sussex to ensure total coordination and cooperation for all of Sussex County.

Just a reminder that the TMT program now has a website, which will be used to post meeting schedules, minutes, and other relevant documents.

<http://www.deldot.net/static/projects/tmt/index.html>



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II. Open Discussion on Action Items

STATEWIDE ACTION ITEM LIST

Improve DelDOT's After-Hours Response

Gene Donaldson reported that he participated in a meeting with Edwards and Kelcey on August 25th to discuss their After Hours Response draft. Edwards and Kelcey will incorporate comments received from Gene and is currently developing a list of options for dealing with this issue. Once options are compiled, Gene will share the document internally in DelDOT and then determine the next steps.

Establish a TMT Communications Working Group

Gene stated that a meeting has been scheduled for October 25, 2005 at the DelDOT Administration Building. Anyone interested in being involved in the working group can contact Regis Wagner at (610) 701-7000 or rwagner@ekmail.com.

Conduct Traffic Control Training

Gene stated that he is currently working with MD State Highway Administration and the CHART group to gather additional materials for inter-agency transportation management training. Gene explained that the training should begin sometime in the spring.

Presentation on the DelDOT Process for Roadway Projects

Gene stated that due to modifications in the capital Transportation Plan, the meeting for the DelDOT Process has been placed on hold temporarily.

Develop Recommendations for "Quick Clearance" Policy

Gene reported that an executive summary for the I-95 Corridor Coalition Quick Clearance Report is due out after Labor Day. This document will be distributed to the TMT committee at a future meeting for review and comments.

Intermediate Reference Location Signs

Gene requested that the TMT committee provide comments on the Intermediate Reference Location Sign report for the October meeting. Gene also asked the TMT committee to write letters in support of Intermediate Reference Location Signs. These letters will be used as part of an overall effort to have mile markers reinstated by the State.

III. Open Discussion on Action Items

WESTERN SUSSEX COUNTY ACTION ITEM LIST

Develop TMT plans for US 13 and EAST/WEST Routes on US 13 Critical Intersections:

EK had incorporated comments provided by DelDOT Traffic for the Western Sussex Action Items. Gene stated that he needed more time to review these new comments before discussing the final results with the TMT Committee.



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Delaware Detour Routes for US 13 in Sussex County

Regis Wagner reviewed detour routes on US 13 in Sussex County. Regis's review started with north of Greenwood Road and finished up at Route 16 (Market Street). During the TMT Committee's assessment of detours, major and minor control points were discussed. This discussion involved comments regarding the type of personnel, vehicle and traffic control equipment needed at each control point. This information will aid in the creation of blow-ups by EK that will show proper traffic control set-up at every major and minor control point. Some detour maps covered more than one incident. The TMT Committee commented that all detours should be done on a road-by-road basis.

IV. Next Meeting

The next meeting will be held on Thursday, October 6, 2005 at 7:00pm at the Seaford Fire Hall.