



MINUTES OF MEETING
Western Sussex County TMT Meeting
August 4, 2005
Seaford Fire Hall



Meeting Date: August 4, 2005
Location: Seaford Fire Hall
Purpose: Western Sussex County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

Last Name	First Name	Agency	Email
Butler	Doug	Seaford Fire Company	
Cannon	John	Bridgeville Fire Company	
Carey	Alan	DE Fire Police Assoc. (Pres.)	abctow8757722@yahoo.com
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	
Cephas	Otas	Greenwood Police Department	ocephas@greenwood.e.state.de
Hake	David	DEMA	dave.hake@state.de.us
Whaley	Michael	Delaware State Police	mwhaley@state.de.us
Parsons	Allen	Bridgeville Police Department	aparsonsbridgeville.pd@usgn
Tull	K.C	Sussex County EOC	ktull@sussexcountyde.gov
Foulson	Richard	DelDOT/South District	richard.toulson@state.de.us
Donaldson	Gene	DelDOT TMC	gdonaldson@mail.dot.state.de.us
Domboski	Mike	Edwards and Kelcey	mdomboski@ekmail.com
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com

Handouts provided during the meeting:

- Western Sussex TMT Action Item List
- Statewide TMT Action Item List
- Meeting Minutes from July 7, 2005
- Detour Routes on US-13
- Intermediate Reference Location Signs
- Statewide Communications Working Group list
- Agenda

I. Opening Remarks

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on June's meeting minutes. No comments were given.

Just a reminder that the TMT program now has a website, which will be used to post meeting schedules, minutes, and other relevant documents.

<http://www.deldot.net/static/projects/tmt/index.html>



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II. Open Discussion on Action Items

STATEWIDE ACTION ITEM LIST

Improve DelDOT's After-Hours Response

Gene Donaldson reported that he participated in a meeting on July 7th to discuss this issue with DelDOT District Engineers. Gene is working with Edwards and Kelcey to develop a list of options for dealing with this issue. Once options are compiled, Gene will share the document internally in DelDOT, and then determine the next steps.

Establish a TMT Communications Working Group

EK presented the group with a Statewide Communications Working Group list. Gene asked the TMT Committee to review and comment on this document. Gene mentioned that the first Communications Working Group meeting should be held in sometime in October. Anyone interested in being involved in the working group can contact Regis Wagner at (610) 701-7000 or rwagner@ekmail.com.

Conduct Traffic Control Training

Gene stated that he is currently working with MD State Highway and the CHART group to gather additional materials for inter-agency transportation management training. Gene explained that the training should begin sometime in Fall/Winter.

Presentation on the DelDOT Process for Roadway Projects

Gene stated that due to modifications in the capital Transportation Plan, the meeting for the DelDOT Process has been temporarily placed on hold.

Develop Recommendations for "Quick Clearance" Policy

Gene reported that there is an executive summary for the I-95 Corridor Coalition Quick Clearance Report due out in mid-August. This document will be distributed to the TMT committee at a future meeting for review and comments.

Intermediate Reference Location Signs

EK created and distributed the Intermediate Reference Location Signs report to the TMT committee for review. Regis gave an executive summary on the report and asked the TMT committee to write letters of support for the mile markers. These letters should be given them to Gene as part of an overall effort to have mile markers reinstated by the State.



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III. Open Discussion on Action Items

WESTERN SUSSEX COUNTY ACTION ITEM LIST

Develop TMT plans for US 13 and EAST/WEST Routes on US 13 Critical Intersections:

EK had completed several detour route drafts for the TMT committee to review for the August meeting. Richard Toulson stated that it would be more efficient if the committee could review the detour routes while observing an overall map the area. Mr. Toulson explained that he could provide a laptop with mapping software and a projector for September's meeting to accomplish this. The TMT committee agreed with this assessment and decided to forgo the detour review until September's meeting.

Presentation on Future Construction along US 13 in Sussex County:

Gene stated that due to modifications in the capital Transportation Plan, the meeting for the DeIDOT Process has been temporarily placed on hold.

Traffic Studies

Gene reported that he met with Tom Meyer (DeIDOT) and agreed on a method for getting the traffic study requests to him. Each month a status report will be provided.

IV. Next Meeting

The next meeting will be held on Thursday, September 1, 2005 at 7:00pm at the Seaford Fire Hall.