



**MINUTES OF MEETING**  
**Western Sussex County TMT Meeting**  
**July 7, 2005**  
**Seaford Fire Hall**



**Date:** July 25, 2005  
**Meeting Date:** July 7, 2005  
**Location:** Seaford Fire Hall  
**Purpose:** Western Sussex County Transportation Management Team (TMT) Meeting

**List of Committee Members and Meeting Attendees:**

<u>Last Name</u>	<u>First Name</u>	<u>Agency</u>	<u>Email</u>
Butler	Doug	Seaford Fire Company	
Cannon	John	Bridgeville Fire Company	
Carey	Alan	DE Fire Police Assoc. (Pres.)	<a href="mailto:abctow8757722@yahoo.com">abctow8757722@yahoo.com</a>
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	
Domorod	James	DE Health and Social Services/ PHPS	<a href="mailto:James.Domorod@state.de.us">James.Domorod@state.de.us</a>
Hake	David	DEMA	<a href="mailto:dave.hake@state.de.us">dave.hake@state.de.us</a>
Knowles	Warren	Civil Air Patrol	<a href="mailto:warren-knowles@hotmail.com">warren-knowles@hotmail.com</a>
Lowe	Michael	DE Fire School	<a href="mailto:michael.lowe@state.de.us">michael.lowe@state.de.us</a>
Morris	Gary	Seaford Police	<a href="mailto:gmmorris@seaford.state.de.us">gmmorris@seaford.state.de.us</a>
Short	Richard	Greenwood Fire Company	<a href="mailto:rshort@sussexcountyde.gov">rshort@sussexcountyde.gov</a>
Toulson	Richard	DelDOT/South District	<a href="mailto:richard.toulson@state.de.us">richard.toulson@state.de.us</a>
Donaldson	Gene	DelDOT TMC	<a href="mailto:gdonaldson@mail.dot.state.de.us">gdonaldson@mail.dot.state.de.us</a>
Duval	Jen	Edwards and Kelcey	<a href="mailto:jduval@ekmail.com">jduval@ekmail.com</a>
Wagner	Regis	Edwards and Kelcey	<a href="mailto:rwagner@ekmail.com">rwagner@ekmail.com</a>

**Handouts provided during the meeting:**

- Western Sussex TMT Action Item List
- Statewide TMT Action Item List
- Meeting Minutes from June 2, 2005
- Example Drafts of Detour Routes on SR-1
- Agenda

**I. Opening Remarks**

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees and a brief update on the status of the TMT meetings across the state. Gene asked for comments on June's meeting minutes. No comments were given.

Gene stated that anyone can call the TMC directly at 302-659-2400 to report a problem with a traffic signal. Gene also explained that if you ever call the TMC and aren't satisfied with the answer you get, ask for a supervisor or call Gene directly at 603-222-5907.

Just a reminder that the TMT program now has a website, which will be used to post meeting schedules, minutes, and other relevant documents.

<http://www.deldot.net/static/projects/tmt/index.html>



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**II. Open Discussion on Action Items**

***STATEWIDE ACTION ITEM LIST***

***Improve DelDOT's After-Hours Response***

Gene stated that he met with DelDOT district and maintenance engineers on July 7<sup>th</sup> and began discussions on possible solutions and/or recommendations for improving DelDOT's response to incidents occurring outside of the Department's regular business hours. Gene also mentioned that he met with DNREC and discussed spills (oil) and procedures for cleaning them up. From the discussions, DNREC has the action to draft Standard Operating Procedures (SOP) for oil spill clean-ups. TMT committee members will have the opportunity to comment on this document.

***Establish a TMT Communications Working Group***

Gene stated that DelDOT is currently working on identifying key points of contacts for the working group. DelDOT is also reviewing a draft of flowcharts for inter-agency communication procedures. Anyone interested in being involved in the working group can contact Regis Wagner at (610) 701-7000 or rwagner@ekmail.com.

***Conduct Traffic Control Training***

Gene stated that he is currently working with MD State Highway and the CHART group to gather additional materials for inter-agency transportation management training.

***Presentation on the DelDOT Process for Roadway Projects***

Gene explained that this item would be placed on hold due to unforeseen cuts in DelDOT's budget.

***Develop Recommendations for "Quick Clearance" Policy***

Gene reported that there is an executive summary for the I-95 Corridor Coalition Quick Clearance Report due out at the end of summer. This will be distributed at a future meeting.

Gene mentioned that some states are experiencing problems with the implementation of their Quick Clearance policies. Some states are having problems (Pennsylvania) with renegade tow companies, creating the need for a certified list of tow companies.

***Mile Marker Study***

Regis informed the committee that the mile marker study would be complete by the August meeting.

**WESTERN SUSSEX COUNTY ACTION ITEM LIST**

**1.) Develop TMT plans for US 13 and EAST/WEST Routes on US 13 Critical Intersections:**

TMT committee discussed and came up with the following list of sections that they would like north south detour maps created for US 13:



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**SOUTHBOUND**

- At Greenwood Rd.
- After Greenwood Road and before Rt. 16 (Market St.)
- At Rt. 16 (Market St.)
- After Rt. 16 (Market St.) and before Cart Branch Rd.
- At Cart Branch Rd.
- After Cart Branch Rd. and before Road 583 (Adams Rd.)
- At Road 583 (Adams Rd.)
- After Road 583 (Adams Rd.) and before Newton Rd.
- At Newton Rd.
- After Newton Rd. and before US 13A
- At US 13A
- After US 13A and before Road 40 (Redden Rd.)
- At Road 40 (Redden Rd.)
- After Road 40 (Redden Rd.) and before Rifle Range Rd.
- At Rifle Range Rd.
- After Rifle Range Rd. and before Rt. 404 (Seashore HWY.)
- At Rt. 404 (Seashore HWY.)
- After Rt. 404 (Seashore HWY.) and before Rt. 18 (Cannon Rd.)
- At Rt. 18 (Cannon Rd.)
- After Rt. 18 (Cannon Rd.) and before US 13A Split
- At US 13A Split
- After US 13A Split and before Tharb Rd.
- At Tharb Rd.
- After Tharb Rd. and before Road 20 (Stein HWY.)
- At Road 20 (Stein HWY.)
- After Road 20 (Stein HWY.) and before Middleford Rd.
- At Middleford Rd.
- After Middleford Rd. and before Rt. 20 (Concord Rd.)
- At Rt. 20 (Concord Rd.)
- After Rt. 20 (Concord Rd.) and before Brickyard Rd.
- At Brickyard Rd.
- After Brickyard Rd. and before Airport Dr.
- At Airport Dr.
- After Airport Dr. and before Road 485 (Concord Rd.)
- At Road 485 (Concord Rd.)
- After 485 (Concord Rd.) and before Friendship Hill Rd.
- At Friendship Hill Rd.
- After Friendship Hill Rd. and before Boyce Rd.
- At Boyce Rd.
- After Boyce Rd. and before Camp Rd.
- At Camp Rd.
- After Camp Rd. and before Discount Land Rd.
- At Discount Land Rd.
- After Discount Land Rd. and before US 9 (County Seat Highway)
- At US 9 (County Seat Highway)
- After US 9 (County Seat Highway) and before Sycamore Rd.
- At Sycamore Rd.
- After Sycamore Rd. and before Rt. 24 (Laurel Rd.)



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**Western Sussex County TMT Meeting**  
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- At Rt. 24 (Laurel Rd.)
- After Rt. 24 (Laurel Rd.) and before Trussum Pond Rd.
- At Trussum Pond Rd.
- After Trussum Pond Rd. and before Gordy Rd.
- At Gordy Rd.
- After Gordy Rd. and before Horsey Rd.
- At Horsey Rd.
- After Horsey Rd. and before Salt Bard Rd.
- At Salt Bard Rd.
- After Salt Barn Rd. and before Rt. 30 (Dorthy/Whitesville Rd.)
- At Rt. 30 (Dorthy/Whitesville Rd.)
- After Rt. 30 (Dorthy/Whitesville Rd.) and before Snake Rd.
- At Snake Rd.
- After Snake Rd. and before Allen Mill Rd./Iron Hill Rd.
- At Allen Mill Rd./Iron Hill Rd.
- After Allen Mill Rd./Iron Hill Rd. and before Rt. 54 (Delmar Rd./Line Rd.)
- At Rt. 54 (Delmar Rd./Line Rd.)
- After Rt. 54 (Delmar Rd./Line Rd.)

**NORTHBOUND**

- At Rt. 54 (Delmar Rd./Line Rd.)
- After Rt. 54 (Delmar Rd./Line Rd.) and before Allen Mill Rd./Iron Hill Rd.
- After Allen Mill Rd./Iron Hill Rd and before Snake Rd.
- After Snake Rd. and before Rt. 30 (Dorthy/Whitesville Rd.)
- After Rt. 30 (Dorthy/Whitesville Rd.) and before Salt Barn Rd.
- After Salt Barn Rd. and before Horsey Rd.
- After Horsey Rd. and before Gordy Rd.
- After Gordy Rd. and before Trussum Pond Rd.
- After Trussum Pond Rd. and before Rt. 24 (Laurel Rd.)
- After Rt. 24 (Laurel Rd.) and before Sycamore Rd.
- After Sycamore Rd. and before US 9 (County Seat Highway)
- After US 9 (County Seat Highway) and before Discount Land Rd.
- After Discount Land Rd. and before Camp Rd.
- After Camp Rd. and before Boyce Rd.
- After Boyce Rd and before Friendship Hill Rd.
- After Friendship Hill Rd. and before 485 (Concord Rd.)
- After 485 (Concord Rd.) and before Airport Rd.
- After Airport Rd. and before Brickyard Rd..
- After Brickyard Rd. and before Rt. 20 (Concord Rd.)
- After Rt. 20 (Concord Rd.) and before Middleford Rd.
- After Middleford Rd. and before Road 20 (Stein HWY.)
- After Road 20 (Stein HWY.) and before Tharb Rd.
- After Tharb Rd. and before US 13A Split
- After US 13A Split and before Rt. 18 (Cannon Rd.)
- After Rt. 18 (Cannon Rd.) and before Rt. 404 (Seashore HWY.)
- After Rt. 404 (Seashore HWY.) and before Rifle Range Rd.
- After Rifle Range Rd. and before Road 40 (Redden Rd.)
- After Road 40 (Redden Rd.) and before US 13A
- After US 13A and before Newton Rd.



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- After Newton Rd. and before Road 583 (Adams Rd.)
- After Road 583 (Adams Rd.) and before Cart Branch Rd.
- After Cart Branch Rd. and before Rt. 16 Marker St.
- After Rt. 16 Marker St. and before Greenwood Road
- North of Greenwood Road

**2.) Presentation on Future Construction along US 13 in Sussex County:**

Gene indicated that this item has been placed on hold due to the unforeseen budgets cuts DelDOT has recently experienced.

**3.) Committee has requested to look at the re-design plan for the DE 404 and US 13.**

This item has been placed on hold due to the unforeseen budgets cuts DelDOT has recently experienced.

**4.) US-13 and US-13A: TMT Committee has requested to review the design project**

This item has been placed on hold due to the unforeseen budgets cuts DelDOT has recently experienced.

**SIGNAL TIMING STUDIES**

The TMT committee discussed the intersection of DE 16 and DE 13. Please see attached Western Sussex County Action Items document for explanation.

**TRAFFIC STUDIES**

The TMT committee discussed twelve intersections during the meeting. Please see attached Western Sussex County Action Items document for explanation.

- US 13 and DE 404
- DE 404 in Greenwood area
- US 13 and DE 534 (Herring Run Rd/Tharp Rd)
- US 13 and Road 40 (Redden Road)
- Bypass around Bridgeville
- US 13 and DE 20 (Stein Highway/Concord Road)
- US 13 (Sussex Highway) and US 9 (County Seat Highway)
- US 13 (Sussex Highway) between east and westbound DE 20 (Stein Highway/Concord Road)
- US 13 (Sussex Highway) and Concord Road (Road 485)
- US 13 (Sussex Highway) and Camp Road [Road 470]
- US 13 (Sussex Highway) and Salt Barn Road (Road 451)
- US 13 (Sussex Highway) DE 30 (Dorothy/Whitesville Road)

**NEW ISSUES**

Richard Toulson asked if it's possible for the fire departments to acquire old portable VMS boards from DelDOT.



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**III. Next Meeting**

**The next meeting will be held on Thursday, August 4, 2005 at 7:00pm at the Seaford Fire Hall.**

The topic of the next meeting will be to review the east west detour routes.

Any questions or concerns can be directed to Gene at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DeIDOT in coordinating the efforts. Regis Wagner can be reached at [rwagner@ekmail.com](mailto:rwagner@ekmail.com) or (610) 701-7000.