



MINUTES OF MEETING
 Southern New Castle County TMT Meeting
 February 10, 2009



Meeting Date: February 10, 2009
Location: Middletown Fire Company, Middletown, Delaware
Purpose: Southern New Castle County TMT Meeting

List of Meeting Attendees:

Last Name	First Name	Agency	Email
Bannon	Brian	NCC - Office of Emergency Mgt.	bbannon@nccde.org
Clacher	Jim	DelDOT/TMC	jim.clacher@state.de.us
Day	Dwayne	DelDOT/TMC	Dwayne.Day@state.de.us
Donaldson	Gene	DelDOT/TMC	gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Goodier	John	Civil Air Patrol	jmgoodier@aol.com
Hake	David	DEMA	dave.hake@state.de.us
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Rooney	Timothy	US Army Corps of Engineers	timothy.j.rooney@usace.army.mil
Rybinski	Holly	AECOM Transportation	Holly.Rybinski@aecom.com

Handouts provided during the meeting:

1. October 14, 2008 Southern New Castle County Meeting Minutes
2. Statewide Action Items List
3. Southern New Castle County Action Items List
4. Summit Bridge Closure Handout – US Army Corps. of Engineers

I. Opening Remarks

Gene Donaldson began the meeting with brief introductions followed by a review of the agenda. He mentioned that the October 14th Southern New Castle County TMT meeting minutes were handed out and comments could be sent or given now. There were no comments to the minutes at the meeting. Gene reviewed the Statewide Action Items List and the Southern County North Action Items List. Following review of the Action Items List, the US Army Corps of Engineers gave a status report of the construction being performed on the Summit Bridge during the current closure. Attendees had an opportunity to ask questions and share their concerns. Next, Dwayne Day presented highlights of the statewide Draft Debris Management Plan and the Draft All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance. Lastly, Bruce Littleton did a quick recap of the status of the detours and discussed the dates of the next meeting.

II. Statewide Action Item List

- **Item 1 - Improve DelDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – The work has begun on the DE Route 1 and DE Route 9 Interchange south of the DAFB. The next meeting of this group is anticipated for April 2009.
- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report



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- **Item 4 - Conduct Transportation Management Training** – Recently the course was offered at the DE Fire School.
- **Item 5 - Presentation on the DelDOT Process for Roadway Projects** – Nothing new to report
- **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – The committee has been reconvened to discuss next steps.
- **Item 7 - Develop Statewide Transportation Management Plan** – Anticipation completion date for the pilot detour areas is April 2009.
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – A final draft document will be sent to the committee and the TMT’s once completed.
- **Item 9 - Debris Management Committee** – It is anticipated that a final draft document will be sent to the committee and the TMT’s by the end of February.

III. Southern New Castle County Action Item List

- **Item 1 - Develop TMT plans for N/S routes (SR-1/US 13 & DE 896/DE 71/US 301)** – These routes have been incorporated into the pilot area. The pilot area has an anticipated release date of April 2009.

Traffic Studies

- **Item 1 - SR 1 Congestion southbound at Tybouts Corner** – DelDOT has determined that the existing lane assignments are correct, no further changes are anticipated. This item will be scheduled for removal after the March meeting.
- **Item 2 – Construct additional “crossovers” along SR-1** – The study will be reviewed and other options explored. The main issue is that the locations of crossovers must be approved by FHWA and meet their criteria for spacing.
- **Item 3 – Install “Mile Markers” every 1/1^{0th} of a mile along SR-1** – Study will be reviewed and new administration approached.
- **Item 4 – Construct additional access gates along SR-1** – The new gate in Fieldsboro is near completion. This gate allows access between US 13 and Northbound SR 1.
- **Item 5 – SR-1 Congestion northbound/southbound** – I-95 to SR-1 interchange project under design. The fifth lane through the Christiana marsh has improved congestion in this area.

IV. Summit Bridge Closure Update

Timothy Rooney (US Army Corp.) gave a brief presentation on status of the Summit Bridge closure. A project area map was distributed which also included a matrix of the Summit Bridge



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Incident and Event Management Responsibilities. The closure of the Summit Bridge is anticipated to be completed by February 12, 2009. The contractor is performing the final repairs and should be completed tomorrow. The Corps will be issuing a press release that will announce the re-opening of the bridge at 10:00 AM on Thursday, February 12th assuming the construction gets completed as planned.

V. Debris Management Plan and All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance Update

- Dwayne Day (DelDOT) presented an overview of the Debris Management Plan and the All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance.
- Both plans are intended to be all hazards, and able to be utilized for a scalable event. Both plans are being prepared with committee input from key stakeholders.
- The Debris Management Plan is approximately 95% complete. The anticipated completion date of the draft plan is April 2009. At that time, the plan will have gone once more out to the committee and will also be sent through the TMT's for their review.
- The All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance is approximately 75% complete. We are in the process of completing the information gathering/data collection phase. Once that phase is completed, the work will be performed on the operational side of the plan.
- A major area of concern is quantifying the number of individuals in private homes that need special transportation assistance. The 911 Centers do have a voluntary list, it is the responsibility of the individual to self register. There are HIPAA regulations etc. that need to be followed. DEMA has brought GeoDecisions on board to develop a statewide spatial database that can be used to identify the locations of individuals or institutions that may require transportation assistance in the event of an evacuation.

VI. Detour Status

- Bruce Littleton updated the group on the status of the detours. The Pilot area for all of New Castle County will be I-95 (Md. Line to DE Route 141); SR 1 (I-95 to Kent Co. Line) and US 13 from DE Route 72 to Kent Co. Line. It is anticipated that all of the pilot area detours will be completed and reviewed over the next two meetings with the CD's available for distribution as soon as any comments received at the second meeting can be incorporated.

V. Open Discussion

No additional items were discussed other than to confirm that the next meeting date is scheduled for 7:00 PM, March 10th at the same location (Middletown Fire Company).

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at blittleton@orth-rodgers.com or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at kduckett@orth-rodgers.com

TMT Website: <http://www.deldot.gov/information/projects/tmt>