



**MINUTES OF MEETING**  
Southern New Castle County TMT Meeting  
**October 14, 2008**



**Meeting Date:** October 14, 2008  
**Location:** Volunteer Hose Company (Middletown)  
**Purpose:** Southern New Castle County TMT Meeting

**List of Meeting Attendees:**

Last Name	First Name	Agency	Email
Bailey	Frank	Volunteer Hose of Middletown	<a href="mailto:fbaily@vhc27.com">fbaily@vhc27.com</a>
Day	Dwayne	DelDOT/TMC	<a href="mailto:Dwayne.Day@state.de.us">Dwayne.Day@state.de.us</a>
Donaldson	Gene	DelDOT/TMC	<a href="mailto:gene.donaldson@state.de.us">gene.donaldson@state.de.us</a>
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	<a href="mailto:kduckett@orth-rodgers.com">kduckett@orth-rodgers.com</a>
Gillespie	Glenn	DEMA	<a href="mailto:glenn.gillespie@state.de.us">glenn.gillespie@state.de.us</a>
Goodier	John	Civil Air Patrol	<a href="mailto:jmgoodier@aol.com">jmgoodier@aol.com</a>
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	<a href="mailto:blittleton@orth-rodgers.com">blittleton@orth-rodgers.com</a>
Logan	Tom	DSP – Troop 9	<a href="mailto:Thomas.logan@state.de.us">Thomas.logan@state.de.us</a>
Marsh	Chris	DelDOT/TMC	<a href="mailto:Chris.marsh@state.de.us">Chris.marsh@state.de.us</a>

**Handouts provided during the meeting:**

1. Agenda
2. August 12, 2008 Southern New Castle County TMT Meeting Minutes
3. September 9, 2008 Joint New Castle County TMT Meeting Minutes
4. Statewide Action Items List
5. Southern New Castle County Action Items List
6. Detour Plans – SR1 and US 13

**I. Opening Remarks**

Gene Donaldson began the meeting with brief introductions followed by a review of the agenda. There were no comments to the minutes. Gene reviewed the Statewide Action Items List and the Southern New Castle County Action Items List.

**II. Statewide Action Item List**

- **Item 1 - Improve DelDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – Construction of the interchange is underway at Route 1/Route 9.
- **Item 3 - Establish TMT Communications Working Group** – The communications report is on the DelDOT website.
- **Item 4 - Conduct Transportation Management Training** – Gene met with the Sussex Call Board and briefed them on the Incident Management Training, the Safe Quick Clearance initiative and detour status. He left some training manuals with the participants at the Call



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Board meeting. Gene met with the Sussex Call Board and briefed them on the Safe Quick Clearance initiative and detour status. One course was held at Five Points three weeks ago.

- **Item 5 - Presentation on the DelDOT process for roadway projects** – As specific roadway projects need addressing, they will be added to the agenda. The following questions were raised relative to construction projects.
  - Has the contractor been awarded for the Summit Bridge Project? We will look into this for the next meeting.
  - Cedar Road is closed (not passable) and the fire department was not notified. Gene asked that when this happens to notify the TMC so that they can track and resolve the problem.
  
- **Item 6 - Develop Recommendations for “Safe Quick Clearance” Policy** – An email went out to the safe quick clearance committee members on October 15, 2008 informing them of the need to reconvene to discuss implementation steps.
  
- **Item 7 - Develop Statewide Transportation Management Plan** – Detours are currently being developed for each of the target areas.
  
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – The special transportation assistance plan is still in development, and small individual meetings are being held to flush out the details of the plan with key stakeholders. Once the plan is near completion, it will be cycled through the TMT committees for their input prior to finalizing the document.
  
- **Item 9 - Debris Management Committee** – The debris plan is in development, and small individual meetings are being held to flush out the details of the plan with key stakeholders. Once the plan is near completion, it will be cycled through the TMT committees for their input prior to finalizing the document.

**III. Southern New Castle County Action Items List**

- Nothing new to report on the New Castle County Action Items List.

**IV. Detours**

Bruce reviewed the comments from the previously presented detour maps and reviewed the level III detour maps that had been created since the last meeting. The comments on the new detour maps have been noted below.

- US 13 Northbound: At Exit 119 SR 1 SB On-Ramp to South of Smyrna Landing Road – No comments on any of the three control points.



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- US 13 Northbound: At Smyrna Landing Road to South of Black Diamond Road – No comments on or any of the five control points.
  - US 13 Northbound: At Black Diamond Road to At Anchor Inn Road – On Control Points D and E add signal on system indication to the signals.
  - US 13 Northbound: Between Anchor Inn Roads – No comments on any of the three control points.
  - US 13 Northbound: At Anchor Inn Road to At SR 71 – No comments on any of the five control points.
  - US 13 Northbound: North of SR 71 to South of Pine Tree Road – No comments on any of the three control points.
  - US 13 Northbound: At Pine Tree Road to South of Harris Road – No comments on any of the four control points.
  - US 13 Northbound: At Harris Road to At SR 299 – On the level I map add a note to contact SR 1 Toll Administration to lift the tolls at the northbound Boyd’s Corner Toll Plaza. On Control Point H add a flagger/officer at the toll plaza to wave the vehicles through the plaza.
  - US 13 Northbound: North of SR 299 to South of SR 896 – On the level I map add a note to contact SR 1 Toll Administration to lift the tolls at the northbound Boyd’s Corner Toll Plaza. On Control Point A and B add signal on system indication to the signals. On Control point E add a flagger/officer at the toll plaza to wave the vehicles through the plaza.
  - US 13 Northbound: At SR 896 – On the level I map add a note to contact SR 1 Toll Administration to lift the tolls northbound at Biddle’s Toll Plaza. On Control Point A and B add signal on system indication to the signals. On Control point E add a flagger/officer just beyond the toll plaza to direct traffic to the right and provide information. Add a control point SR 1 northbound just south of the Boyd’s Corner Exit and one on SR 1 southbound just north of the Boyd’s Corner Exit, both will have a portable VMS board with the message “US 13 Closed” and “Local Traffic Only”. Break control point G into two locations. Remove the End Detour signs from Control Point G. The new control point will be added between the end of the on-ramps at Exit 152 and the US 13 / SR1 split. This control point will have the End Detour signs.
  - US 13 Northbound: North of SR 896 to South of SR 72 - On the level I map add a note to contact SR 1 Toll Administration to lift the tolls northbound at Biddle’s Toll Plaza. Break control point C into two locations. Remove the End Detour signs from Control Point C. The
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new control point will be added between the end of the on-ramps at Exit 152 and the US 13 / SR1 split. This control point will have the End Detour signs.

- US 13 Southbound: At Black Diamond Road to North of Duck Creek Road - Control Point B - Add a flagger/officer to direct traffic. Control Point C – Replace the police vehicle with a DelDOT vehicle.
  
- US 13 Southbound: South of Blackbird Forest Road to North of Black Diamond Road – Control Point B - add a flagger/officer to direct traffic.

The New Castle book should include the detours that are in the Kent County book for incident areas down to SR 300 in Smyrna. Similarly, the Kent County book should include the detours up to Black Diamond Road.

**Open Discussion**

There were no other topics discussed.

**The next meeting of the New Castle County South TMT group will be held on Tuesday, December 9, 2008 at the Volunteer Fire Company in Middletown. There will not be a meeting on Tuesday, November 11 due to the holiday.**

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at [blittleton@orth-rodgers.com](mailto:blittleton@orth-rodgers.com) or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at [kduckett@orth-rodgers.com](mailto:kduckett@orth-rodgers.com)

**TMT Website:** <http://www.deldot.gov/information/projects/tmt>