



**MINUTES OF MEETING**  
**Kent County TMT Meeting**  
**August 2, 2006**  
**Kent County 911 Center**



**Meeting Date:** August 2, 2006  
**Location:** Kent County 911 Center  
**Purpose:** Kent County Transportation Management Team (TMT) Meeting

**List of Committee Members and Meeting Attendees:**

<b>Last Name</b>	<b>First Name</b>	<b>Agency</b>	<b>Email</b>
Bernat	Paul	City of Dover Police	paul.bernat@cj.state.de.us
Betschel	Reinhold	KC Public Works	reinhold.betschel@co.kent.de.us
Boney	Lester	City of Dover Police	lester.boney@cj.state.de.us
Bracco	Robert	Civil Air Patrol	bobbracco@comcast.net
Brault-Reilly	Nicole	Public Health Preparedness	nicole.brault-Reilly@state.de.us
Bryson	William	Camden PD	william.bryson@cj.state.de.us
Donaldson	Gene	DelDOT – TMC	gene.donaldson@state.de.us
Fantini	Maria	DelDOT/Central District	maria.fantini@state.de.us
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Hawkins	Robert	DSP	robert.hawkins@state.de.us
Lankford	Tom	DelDOT/Central District	tom.lankford@state.de.us
Lynch	Mamie	EK	mglynch@ekmail.com
Marquess	Alvin	MDSHA	amarquess@sha.state.md.us
Melvin	Gary	Camden PD	gary.melvin@cj.state.de.us
Metheny	Allen	Kent Co. Emergency Management	allenmetheny@yahoo.com
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Walls	Charles	KCFP	302-335-5766
Zeroles	Joe	DE Fire Police Association	jmz4730@aol.com

**Handouts provided during the meeting:**

1. Agenda
2. Meeting Minutes from June 7, 2006
3. Statewide Action Item List
4. Kent County Evacuation Map with proposed changes 8/2
5. Kent County Evacuation Map (approved at June meeting)
6. Changes to Approved Critical Intersections Memo
7. Long-Term Care Facilities Survey Summary (provided by Public Health Preparedness)
8. Delaware Acute Care Hospitals: A Needs Assessment for Emergencies (provided by Public Health Preparedness)



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**I. Opening Remarks**

Gene Donaldson (DeIDOT) opened the meeting by asking the group to make introductions. He then explained that he recently briefed Secretary Carolann Wicks about Delaware's hurricane preparedness. He explained to her that DeIDOT learned a lot from the flooding in Seaford, and now understands that the Department does not have enough resources to handle a large-scale emergency. Gene is forming a group to make recommendations about the additional equipment and materials needed to improve preparedness.

**II. Statewide Action Item Plan**

**DeIDOT's After-Hour Response**

Gene stated that due to budget constraints, this item currently is on hold.

**DAFB Communications Working Group**

Gene explained that the DAFB Detour Book was delivered to DeIDOT on July 24, 2006. Currently, EK is compiling responses from members of the DAFB Communications Working Group regarding the best way to distribute the book.

**TMT Communications Working Group**

The next meeting is expected to be scheduled in late October 2006.

**Transportation Management Training**

Transportation Management Training will be fast-tracked due to the need for such training. Training will be conducted in October.

**Quick Clearance Policy**

Gene explained that Quick Clearance will become a priority for all TMTs this fall. He said that the Pilot Towing program is moving forward, and all documentation currently is being reviewed by DeIDOT's and DSP's legal departments.

Gene added that he and Tom Lankford recently met with Milford PD to brief them on the TMT program. Tom will be attending a Milford PD training session soon and talking about issues such as Quick Clearance.

**Statewide Transportation Management Detour Plans**

Currently the emphasis is on completing the Kent County All Hazards Evacuation Plan. Work will continue on the detour plans once the evacuation report is completed.

**Spanish Language Aid for Incident Response Booklets**

Gene stated that he will need to request a new price estimate for the books because he now has a new budget.



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**III. Public Health Discussion**

Nicole Brault-Reilly summarized the Public Health evacuation information as described in the two Public Health handouts. First she reviewed the Long-Term Care Facilities Survey Summary, which was developed by Ruth Campbell (DHSS) and Dave Carlson (DEMA). The summary provides the results of a questionnaire that was distributed to facilities throughout Delaware. Nicole explained that these long-term care facilities, such as nursing homes, do not have their own modes of transportation. Many of them are hoping the fire companies will assist them during an emergency, but in reality, the fire companies will be busy attending to other responsibilities. Gene said that they need a meeting with DART to discuss the evacuation transportation issues. The reality of the situation is that, in order for DART vehicles to be used for an evacuation, a firm decision to evacuate must be made because regular service will need to be stopped.

Nicole went on to explain that most of these facilities plan to shelter-in-place if at all possible. They have plans for horizontal and vertical sheltering depending on which part of the building is affected by the disaster. Nicole emphasized that while these shelter-in-place plans may be effective for internal problems, they do not address the risks of a large-scale disaster, such as a hurricane. She went on to explain that if these facilities do have to evacuate, they will wait until the very last minute to decide to evacuate because they see an evacuation as a last option due to the high risks and costs associated with moving patients. They have asked DEMA for state assistance in such an emergency.

Regis Wagner (EK) said that Lt. Richard Gates explained that the military personnel at the Dover Air Force Base are interested in ways they can become more active in the community. They may be available to volunteer their assistance during an evacuation. Alvin Marquess (MDSHA) said there is a national effort being undertaken to get military facilities more involved in the community. He said they are looking to increase the percentage of military personnel with specialized capabilities, such as operating heavy machinery.

**IV. Hurricane Evacuation Intersections**

Regis reviewed the traffic control setup and received comments on the following intersection diagrams:

1. US 113 and North Walnut Street
2. SR-1 and US 113
3. SR-1 and New Wharf Road
4. SR-1 and Thompsonville Road
5. SR-1/US 113 and Bowers Beach Road
6. SR-1 and Del 9 and Kitts Hummock Road
7. Del 9 and Pickering Beach Road
- 8A. Del 9 and Port Mahon Road
- 8B. Del 9 and Del 8
9. Del 9 and Del 42
10. Del 9 and Del 6
11. SR-1 and Puncheon Run Connector



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12. US 13 and Del 8
13. US 13 and Del 42
14. US 113 and Del 14
15. Del 12 and Del 15
- 16A. US 13 and Del 15

**V. Additional Items**

Allen Metheny (Kent County) commented that it may save time if Gene reviewed the intersection diagrams with EK before presenting them to the group. Gene commented that previously such reviews were conducted, but recently it has been difficult to schedule time for these reviews. He agreed that these meetings could be helpful and said he would meet with EK to review the drawings before the next meeting.

Alvin Marquess said that Maryland is working on trailers for evacuations. Gene said he had mentioned a similar idea to Secretary Carolann Wicks. Such trailers would have portable signing and other equipment necessary to manage an evacuation. Gene and Alvin agreed to talk further about the evacuation trailers.

Allen suggested that EK drive the Maryland roads that connect to Delaware's evacuation routes to assure the Maryland roads can carry the traffic volumes that will be entering Maryland from Delaware. Regis agreed to investigate these roads.

Alvin asked whether the primary and secondary evacuation routes would be signed differently. Regis responded by explaining that all evacuation routes, whether primary or secondary, would be signed using the same blue evacuation sign. Alvin asked that, once the evacuation signing plan is complete, DelDOT meet with MDSHA to assure that the signs match up at the state line.

Regis explained that the next steps for evacuation planning will be to complete the review of the intersection diagrams, agree on an outline of the written report, and prepare an evacuation signing plan.

**VI. Next Meeting**

The next meeting will occur on Wednesday, September 6, 2006 at 7:00 pm at the Kent County 911 Center. Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner can be reached at [rwagner@ekmail.com](mailto:rwagner@ekmail.com) / (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>