



**MINUTES OF MEETING**  
**Kent County TMT Meeting**  
**February 1, 2006**  
**Kent County 911 Center**



**Meeting Date:** February 1, 2006  
**Location:** Kent County 911 Center  
**Purpose:** Kent County Transportation Management Team (TMT) Meeting

**List of Committee Members and Meeting Attendees:**

<b>Last Name</b>	<b>First Name</b>	<b>Agency</b>	<b>Email</b>
Boney	Lester	City of Dover Police	lester.boney@cj.state.de.us
Clacher	Jim	DelDOT TMC	jim.clacher@state.de.us
Donaldson	Gene	DelDOT TMC	gdonaldson@state.de.us
Duval	Jen	Edwards and Kelcey	jduval@ekmail.com
Fantini	Maria	DelDOT/Central District	maria.fantini@state.de.us
Faust	Tricia	DelDOT	patricia.faust@state.de.us
Huttie	Joe	DSP – Troop 3 (Traffic)	joseph.huttie@state.de.us
Langford	Tom	DelDOT/Central District	tom.lankford@state.de.us
Metheny, Jr.	Allen	Kent Co. Emergency Management	allenmetheny@yahoo.com
Stombaugh	Brandon	Citizens Hose Co Sta. 44	302-363-3321
Strochine	Paul	Dover Fire Department	302-736-7168
Wagner	Regis	Edwards and Kelcey	rwager@ekmail.com
Walls	Charles	KCFP	mike.rains@state.de.us
Zeroles	Joseph	DE Fire Police Assoc. (1 <sup>st</sup> Vice Pres.)	Jmz4730@aol.com

**Handouts provided during the meeting:**

1. Agenda
2. Meeting Minutes from January 4, 2006
3. Statewide Action Item List
4. US 13 Detour Maps

**I. Opening Remarks**

Gene Donaldson (DelDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the January 4, 2006 meeting minutes. No comments were given.

**II. Statewide Action Item List**

**Improve DelDOT’s After-Hour Response**

Gene reported that Edwards and Kelcey is currently compiling data to see how often DelDOT personnel are called out to incidents. This data will aid in determining the associated costs to the State and help determine a cost-effective solution for dealing with after-hour incident response.



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**Establish a TMT Communications Working Group**

Gene reported that Edwards and Kelcey developed a draft SOP on procedures for the scene of an incident, which was discussed at the last meeting on January 11<sup>th</sup>. The next Communications Working Group meeting is scheduled for March 29, 2006 at the State Fire Training Center in Dover. This meeting will entail a tabletop exercise to test the draft SOP.

**Conduct Transportation Management Training**

Gene stated that he is working with EK and others to gather materials for training courses. Gene also mentioned that training would be scheduled for sometime in the spring.

**Quick Clearance Policy**

Gene explained that he would be looking for volunteers from each TMT group to assist him in the development of Quick Clearance policies and procedures for the state of Delaware. Currently seven (7) states in the I-95 Corridor Coalition already have laws established in this matter.

**Spanish Language Aid for Incident Response Booklet**

Gene mentioned that the booklets are ready and will be delivered to TMT members shortly.

**Dover Air Force Base (DAFB) Communication Meeting**

Gene stated that a meeting was held with some members of the TMT and the Dover Air Force Base to discuss communication issues for road closures. The meeting went well and the committee agreed to meet again in a month.

**III. Kent County Action Item List**

**Develop Detour Plans for US 13.**

The following US 13 northbound detour routes were discussed:

- At Lochmeath Way to South of Voshells Mill Road
- At Voshells Mill Road to South of Wyoming Avenue
- At Wyoming Avenue
- North of Wyoming Avenue to South of Webb Lane
- At Webb Lane
- North of Webb Lane to Puncheon Run On-Ramp
- North of Puncheon Run On-Ramp to South of Public safety Blvd
- At Public Safety Blvd
- North of Public Safety Blvd to at Court Street
- North of Court Street to South of US 13/US 113 Split
- At US 13/US 113 Split
- North of US 13/US 113 Split to South of Division Street



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- At Division Street
  - North of Division Street to South of White Oak Street
  - At White Oak Street
  - North of White Oak to South of Center Drive
  - At Center Drive to South of Townsend Road
  - At Townsend Road to South of Jeffric Blvd
  - At Jeffric Blvd
  - North of Jefferic Blvd to South of Leipsic

**IV. Next Meeting**

The next meeting will occur on March 1, 2006 at 7:00 pm at the Kent County 911 Center.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner can be reached at [rwagner@ekmail.com](mailto:rwagner@ekmail.com) / (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>