

DELAWARE DEPARTMENT OF TRANSPORTATION  
 SUBDIVISION PLAN REVIEW FEE  
**CONSTRUCTION STAGE FEE CALCULATION FORM**

*For office use only:*  
 Check Rec'd \_\_\_\_\_  
 Date \_\_\_\_\_

**I. Application Information**

Development Name: \_\_\_\_\_  
 Location: \_\_\_\_\_  
 Tax Parcel Number: \_\_\_\_\_  
 Owner (applicant) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Engineer's Name & E-mail: \_\_\_\_\_  
 Developer's Name & E-mail: \_\_\_\_\_

**II. Construction Plan Submission**

A. \_\_\_\_\_ Residential Subdivision  
 Number of Recorded Lots: \_\_\_\_\_  
 Number of lots being constructed this phase: \_\_\_\_\_

B. \_\_\_\_\_ Non-Residential Development  
 C. \_\_\_\_\_ Mixed Use

**III. Construction Stage Fee Calculations** (attach a copy of the Initial Stage Fee Form)

A. Major Residential Subdivision ..... 125% of Initial Stage Fee  

$$\frac{\text{Initial Stage Fee}}{\text{Phased Const. Ratio}} \times 1.25 \times \text{Total} = \$ \text{Total}$$
*(For Phased Construction Plans, adjust total by ratio of Number of Lots for Phase/Total Number of Recorded Lots)*

B. Non-Residential Development ..... 150% of Initial Stage Fee  

$$\frac{\text{Initial Stage Fee}}{\text{Total}} \times 1.50 = \$ \text{Total}$$

C. Mixed Use =  $\frac{\text{A}}{\text{A}} + \frac{\text{B}}{\text{B}} = \$ \text{Total}$

**IV. Total Amount Remitted:** \$ \_\_\_\_\_ Check/M.O. Number: \_\_\_\_\_

**V. Signatures**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Applicant  
 Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 DeIDOT

(This signature acknowledges receipt of fee and does not constitute approval of project by the Department)

REMARKS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Remit this form along with copy of Initial Stage Fee Form and **check or money order** Payable to the Delaware Department of Transportation. Please send to Delaware Department of Transportation, Attention: Controller, P.O. Box 778, Dover, DE 19903. The Subdivisions Section can also be contacted via email at subdivision@state.de.us.

**This form may not be altered.**