



DelDOT – Development Coordination

ENTRANCE/CONSTRUCTION/SUBDIVISION SET PLAN CRITICAL ITEMS FOR ACCEPTANCE

****Please Note- All items below are referenced in the [Gate Keeping Checklist](#), and can be found on our [Development-Coordination \(DC\)](#) website. If not included, your submission will be kept on hold indefinitely or declined.*

1. **A Record Plan, in PDF format, must be uploaded to the PDCA with, or prior to, the submission of the Entrance Plans.**
2. **All plans must be a clean, clear, and easy to view set of PDF Plans (landscape orientations and no locked files).**
3. **The Entrance Plan Checklist, The DC Gatekeeping Checklist, and The Subdivision Streets Checklist (if applicable) must be completed in the original Excel format and attached to the project submission in a .ZIP file format (located at the [DC Website](#), Under Checklists).**
4. **Subdivision Streets that are to be dedicated to the State and proposed roadway improvements must meet all current design requirements and show the correct typical sections.**
5. **If applicable, any Traffic Impact Study (TIS) or Traffic Operational Analysis (TOA) recommended offsite-improvement designs must be attached to the project submission in a .ZIP file format.**
6. **Proper spot elevations must be shown on the plan to verify pedestrian facilities meet ADA compliance and entrance facilities exhibit positive runoff.**
7. **The submission must provide complete schedules, if applicable, for pipe, catch basin, flared-end section, curb, and underdrain.**
8. **A submission must include all the following, if applicable;**
 - **Stormwater Management Report**
 - **Drainage report including spread calculations**
 - **Hydraulic Grade Line (HGL) calculations**
 - **Completed Pipe Cover/Angle Worksheet (Located at the [DC Website](#) under Forms)**
 - **H&H calculations for ditches**
 - **H&H calculations for culverts**
9. **Complete Cross Sections every 50' and at critical locations, such as pipe crossings and entrance locations.**