

Final Inspection Process

- **Initial Inspection**

- Members include
 - Construction
 - Contractor

Try and address all items as much as possible. After all items have been satisfactorily addressed, a call for the next inspection takes place.

- **Final Inspection**

District will be provided the names of the appropriate personnel who should attend.

- Members include:
 - Contractor
 - Construction (or Public Works)
 - Design (Bridge, Project Development, Subdivisions)
 - Maintenance
 - Quality
 - FHWA (as required)
 - Traffic
 - Support Sections (Environmental, Stormwater, Materials, PM, others)
- Complete all-around review
- Construction generates punch-list items for the Contractor and Quality documents inspection.

Construction ensures punch-list items are addressed and then calls for the Final Acceptance follow-up with Maintenance.

- **Final Acceptance**

- Members include:
 - Maintenance
 - Construction
- Verify punch-list items addressed
- Overall final review

If all items satisfactory, maintenance responsibility becomes Department's and letter is generated to the contractor relieving them of maintenance responsibility.