

SCOPE OF WORK



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
P.O. Box 778
DOVER DELAWARE 19903

GOVERNOR

DIVISION OF HIGHWAYS

February 1, 1993

TELEPHONE

302 739 3826

John Cavallo
Rutgers University
Department of Anthropology
P.O. Box 270
New Brunswick, NJ 08903

**RE: Request for Proposal: Phase I & II Cultural Resources Survey
SR2, Possum Park Road - Intersection Improvements
Agreement 694 DOT Project 89-116-01**

Dear John:

The Division of Highways, Location and Environmental Studies Office, requests a research proposal, schedule and budget for conducting Phase I and II archeological investigations as part of DelDOT's study for the approximately two acre intersection improvements at SR2 and Possum Park Road, New Castle County, DE (Figure 1 & 2).

A cursory field review and records check at the SHPO's and DOT's offices noted that no standing structure are involved and that no mapped historic site exists. However, several prehistoric flakes were noted in the field and based upon predictive models generated for the Piedmont and Upper Coastal Plain Fall Line Zone the proposed construction may have an effect upon prehistoric sites.

You are one of four firms being contacted to conduct the Phase I & II archeological investigations within the project area and shall upon competitive selection and acceptance of the research proposal, schedule and budget by the Department of Transportation, Federal Highway Administration and the State Historic Preservation Office perform the following services under the direction of your principal investigator.

1. Conduct the necessary agency and project coordination, research and archival work, field investigations, artifact analysis and processing in a manner designed to satisfy Section 106 of the National Historic Preservation Act and the Delaware SHPO.
2. Contact "Miss Utility" at 1-800-282-8555 so that no underground utility lines will be disturbed.

3. Determine the site(s) significance, integrity and extent if it exists, and state whether the site(s) is eligible for nomination to the National Register of Historic Places.
4. Evaluate the site(s) within the context of local and regional studies of Delaware's prehistory.
5. Produce a final Delaware SHPO standard archaeological report documenting the investigations and their results.
6. Create an interesting one page public information handout describing the work you are doing, place on DOT letterhead and make it available to all site visitors.
7. Make recommendations and, if necessary, prepare a mitigation/data recovery plan complete with research design, schedule, budget and National Register Forms for the site(s) to be effected.
8. Demonstrate the ability to conduct the Phase I & II work within two weeks from notification to proceed. Have a completed draft report within six weeks from the start of the project.

Please send eight copies of your short, creative proposal to me by February 18, 1993. Place your budget in a sealed envelope marked "Proposal Budget". The Department's allowable maximum overhead is 123% and conforms to 48CFR Chap. 1, Sub part 31.2 in establishing its policy for evaluating consultant overhead. All computer costs are to be included in the overhead and not billed as a direct cost. A salary cap for all job classifications has been set at \$40/hr. Mileage costs not to exceed \$.28. Total project costs not to exceed \$25,000.

DelDOT will provide the following:

1. Project design sheets 1,2,6,7,16.
2. Land clearances.
3. Final report processing and distribution.

If you have any questions concerning the Department's needs for this project, please contact me. Thank you for your consideration in this project.

Very truly yours,

DIVISION OF HIGHWAYS



Kevin Cunningham
DelDOT Archeologist

KC/kc