

How Does “Policy Implement Number D-04: Engineering Plan Approval Process” Effect Your Plans?

Date: August 17th, 2018

Location: Farmington/Felton Room

- Time: 9:00am -10:00am (Project Development North and South)
10:00am – 11:00 am (Bridge Design, Traffic Design and Traffic Safety)

Agenda

- Discussion about updated Policy Implement Number D-04.
- Discussion of changes to Construction Plans as a result of the updated Policy:
 - Modifications to Construction Plan **Title** sheet. (Not Right-of-Way Sets as of yet)
 - Modifications to **Plan Sheet Index** – Now titled “**Index of Sheets**”. (Excel spreadsheet guide)
 - Modifications to sheet border. (Section, Sheet Number, Sheet Type, etc.)
 - Location of Stormwater Engineer signature and date information.
 - Modifications to **Detour Plans** sheet.
 - Modifications to **Signalization Plans** sheet.
 - Addition of “**Addenda and Revision**” sheet.
- Addition of seal, signature and date block cells, and the locations for applying this information within the construction plan set. (Internal Plans and Consultant Prepared Plans)
 - Who seals the plans?
 - Where do the seals, signatures and dates get placed within the Construction Plans?
- Creation of digital seals, signature and dates for designers/managers with Professional Engineering licenses for use on plan sets. (EI-PM-18-002)