



**Delaware Bicycle Council
February 1, 2017
Tatnall Building
Meeting Notes**

Members Present

Fred Breukelman, Department of Public Health Rep
Fran Cardaci, At Large Representative
Tom Felice, DelDOT Representative
Tom Hartley, Kent County Representative
Sgt. George Heberling, DE State Police Representative
Richard Klepner, Office of Highway Safety
Mike Krumrine, DNREC Representative
Roger Roy, At-Large Representative
Greg Tulowitzky, Department of Education
Mike Tyler, At-Large Representative
James Wilson, At-Large Representative

DelDOT Support Staff

Brad Eaby, Deputy Attorney General, DelDOT
John Fiori, Bicycle Coordinator, DelDOT
Kari Glanden, Administrative Assistant, DelDOT

Members Absent

Walt Bryan, Sussex County Representative
Jim Ireland, Trails & Greenways Council
Marty Lessner, Council on Transportation

Guests

Paul Moser, DelDOT
Andrea Trabelsi, Whitman, Requardt and Associates, LLP.
Ken Grant, AAA Mid-Atlantic
Maria Andaya, DelDOT
Bruce Kauffman, DelDOT

I. Welcome/Introductions:

The meeting was called to order at 5:06 PM by Tom Hartley.

Annie introduced Brad Eaby; Deputy Attorney General for DelDOT to the council, Brad will be assuming the duties as legal counsel for the DBC.

The council was notified that Bud Heberling would be retiring and his position would be vacant. The council thanked Bud for his years of dedication to the council. Bud suggested Tony Mendez as a contact until someone else is appointed in his place.

The council members introduced themselves to the guests.

Minutes/Agenda Review and Approval:

Tom Hartley asked for a motion to accept the minutes from the October meeting since the December meeting did not make quorum; nothing was able to be voted on at that meeting. Mike Tyler motioned and James Wilson seconded the motion to accept the October meeting notes as is. No one opposed. Motion passed.

II. Election for Chair

Fran Cardaci took over running the meeting for the nominations and election of chair. Tom Hartley was the only nomination received for the position of Chair. Roger Roy made a nomination for nominations to be closed; it was second by James Wilson. No one opposed. Motion passed. All council members voted in favor of Tom for the new Chair. No one opposed.

Discussion took place on suggesting adopting bi-laws to add other officers such as Vice Chair and Secretary to run the meetings in the event Tom Hartley is absent from the meeting. It was advised that this discussion has to take place as a meeting agenda item at a later meeting. This item of discussion has been asked by Brad to be added to the next council meeting agenda.

III. Old Business

Agency Staff Remarks:

Tom Felice and Paul Moser will be working on a shared-use path project within the Town of Milton. The limits will be from Federal Street to Lavinia Street and the design is anticipated to begin this summer and take about eighteen months to complete. The \$8,000.00 grant previously awarded to Milton by the Delaware Bicycle Council would now not be able to cover the cost of the study due to the requirement of purchasing liability insurance from the State in order for the Town's consultant to trespass on the State railroad right-of-way. The council was informed that the funds awarded to Milton will need to be transferred to DelDOT in order to complete the conceptual design report.

Bud Heberling updated the council that Amy Wilburn is still working on the Vulnerable User's Law. She is still typing it all up. Unless the police officer charges someone with careless or reckless driving they cannot be charged with the vulnerable user law the way it is written. Amy is currently reworking some suggestions to update the law.

DelDOT Bicycle Plan Update:

Andrea Trabelsi gave a presentation on the Bike Plan. There will be public workshops where the public can share their ideas for bicycling in Delaware. They will be February 22, 4-7pm at Sussex County Council Chambers Georgetown; February 27, 4-7pm at Middletown High School at 120 Silver Lake Rd. Middletown; February 28, 4:30-7:30pm at Dover Public Library located at 35 East Loockerman St. Dover; March 1, 4-7pm at the Wilmington Public Library located at 10 East 10th Street in Wilmington. There will be working group meetings happening to pull the plan together. The current goal is to work on the vision of the plan. The meetings will be held the second Wednesday of every other month. The next meeting will be March 8th, 2017 at the DelDOT Administration Building in the Farmington/Felton conference rooms from 3-5pm. There is a link on the DelDOT website to access the information. http://www.deldot.gov/information/projects/blueprint_bicycle_friendly_delaware/ Tom asked that each member of the council try to be in attendance for at least one of the public meetings that are scheduled.

IV. New Business

Cycling Innovation Grant Sub-committee Funding Recommendation:

Fran updated the council with the sub committee's funding recommendation. Two grants were given out to Smyrna and one to Milton was granted already. With \$8,500.00 leftover in funds there were suggestions for the remaining funds. One suggestion is to fund the beginnings of a feasibility study for a trail between Delaware City and New Castle. The committee met to discuss this request. The committee voted to recommend to fund that project. The other grant applications were also relooked at. The other applications for flyers, bike racks etc. weren't really in the scope of what the council was looking to fund. The recommendation is to fund a feasibility study for a trail between Delaware City and New Castle County. A motion was made to accept the New Castle County grant for consideration because they did not go through the original application process. Mike Krumrine made a motion to accept the application; it was second by Tom Felice. There was one opposition by Mike Tyler and one abstention by James Wilson. The motion to accept the application passed.

The next recommendation for the funds is to provide assistance for the Bicycle Safety Program.

DelDOT Bicycle Safety Program Funding Request

John Fiori passed out a cost estimate to Council for the expenses of the bicycle safety program. It includes cost for the bicycle rodeos and bicycle repair costs. John was requesting Council to assist with funding. There are new bicycles that need to be purchased and materials needed to repair bicycles along with items that have to be purchased for the rodeos to run smoothly. DelDOT is going to fund the items in gray, but does not have funding for additional helmets that are needed for the rodeos and international students. DelDOT requested from Council \$5,000.00 to purchase additional helmets that are needed. The cost of the helmets is highlighted in blue on the cost estimate. If the council decides not to assist in funding it is detrimental to the safety program's success. Planning is in the process of purchasing another container to have a place to store the bicycles that are being donated. Mike Tyler made a motion to accept John's proposal for the requested funds for the bicycle safety program, motion was second by Roger Roy.

It was then discussed how the remaining funds was to be allocated. Since the NCC application was not part of the original application process Fred Breukelman stated that NCC could apply for the 2017 grant providing the all Counties are approved to apply. Tom Hartley indicated that the FY2016 Budget was \$30,000 in which \$10,000 was used for the first innovation grant and for the FY2017 Budget it was requested and approved to increase to budget to \$40,000 with the additional \$10,000 being used towards the innovation grant. Tom Hartley was confident that the Council met the obligation of allocating \$20,000 in grant funding, with \$8,000 being awarded to Milton and \$12,000 being awarded to Smyrna. Tom Hartley recommended the \$8,500.00 be used for the purchase of bicycle helmets and other items needed to maintain the bicycle safety program. Tom Hartley wanted a show of hands that the \$8,500 be used towards the NCC grant or the bicycle safety program. Tom Hartley first asked members to vote for the bicycle safety program - there were 8 members who voted for using the funds towards the bicycle safety program. Tom Hartley then asked for members votes for the NCC Grant - there were no votes received. James Wilson abstained from voting. The funds were approved to be given to the bicycle safety program.

Establishing 2017 Innovation Grant Sub- Committee (new name working group)

The new innovation grant working group members for FY2018 were selected as:

Fran Cardaci- Leader

Fred Breukelman

James Wilson

Mike Krumrine

Tom Hartley if Walt Bryan doesn't accept

A motion was made by Tom Hartley to accept the members to the working group, it was second by Mike Tyler. All were in favor, no one opposed.

Bicycle Coordinator Report

John updated the council on a few design projects. They are doing West Street connector in Dover, this is new construction, a path from the DART facility to Eden Hill this will link with an existing trail to connect to Shutte Park. This construction will be in October of 2017. West Dover to Brecknock Park Entrance project; where there is a bridge that doesn't meet ADA standards and they will update the safety of the bridge. Junction Breakwater; will be extended down Hebron Road down Church Street and take it along Rehoboth Ave to add a ten foot path across the bridge into Rehoboth. This will widen the North side sidewalk to ten feet. Construction is anticipated in Spring of 2018. Georgetown Lewes Rail to Trail – Phase 2 is anticipated to begin construction in September 2017, they would like it to run the path from Savannah Road to Minos Conway Road depending on funding. One issue is the concrete plant on Old Orchard Road in which the site is using state owned railroad right-of-way.

Beach Route 1 Sidewalk Intersection Accidents & Solutions

Mike Tyler mentioned the curb cuts along Rt. 1 and the sidewalk riders. Motorists are not looking at the sidewalks looking for the sidewalk from the left. He is asking if there can be signage or striping to help mitigate this problem. John suggested a letter from the council asking for DelDOT to look into the mentioned issue.

